Members Present:

Committee Chair Jeff Swanty  Mayor Cecil Gutierrez
City Manager Bill Cahill  Rural Board Secretary Greg White
Rural Board President Dave Legits  Asst. City Attorney Moses Garcia
Fire Chief Randy Mirowski  Division Chief Merlin Green
Division Chief Ned Sparks  BSC Roylene Sterkel
Public Safety Admin. Director Renee Wheeler

Members Absent:

City Councilor John Fogle

Call to Order:

Chairman Swanty called the Fire Authority Board meeting to order on the above date at 1:30 p.m.

Pledge of Allegiance:

The Board participated in the Pledge of Allegiance.

Roll Call:

Secretary Sterkel conducted roll call.

Award and Presentations:

None

Consent Agenda:

1-2  Mayor Gutierrez moved that the Consent Agenda be approved and Rural Board President Legits seconded that motion.  Motion carried.
Regular Agenda:

3. Review of the Loveland Fire Rescue Authority Basic Services Model -
   a. Operations

   Renee Wheeler said that the Basic Service Plan has not changed from when the Board saw it last except for page 23, which has been updated with capital numbers that include the $191 cost per sq. ft. for construction on building projects.

   Chief Mirowski reminded the Board that we need to keep an eye on the project numbers because they are likely to change as we move forward. Model 1 is meant to provide a management tool to the Board, City Council and the Rural District. It has been favorably accepted by all entities to move from concept to implementation and management. The next generation of the Model will be more graphic for better clarity on numbers and information for the Rural District and the City.

   City Manager Cahill said that the presentation to Council was on point and easy to understand. There may have been some confusion about what part of the 10 year plan is actually new money. Mayor Gutierrez agreed that a new way of showing the plan (graphical), should help everyone understand how it will work.

   Chief Mirowski thanked Renee for developing the framework for the Plan.

   b. Capital (Equipment and Stations)

   Chief Mirowski said that at the recent Council Retreat, one of their high points was Fire Station 2. We have three priorities to move that project forward:

   1. Acquire the land
   2. Get the project through the conceptual review process
   3. Find options for the existing fire station 2

4. Progress Report on the Station 6 Expansion -

   Chief Sparks talked about the progress on Fire Station 6 remodel. He showed a slide of the latest model as well as reviewing the pages in the agenda with that information. He said that once the plans get through the cities Development Review Team process, we should see construction begin in early July. Mayor Gutierrez asked if the new training room would also be used for other things. Chief Sparks said that it will be classroom space only. Chairperson Swanty asked how one reserves the training rooms and Chief Sparks said they are open to anyone by reservation. People can contact one of the Chiefs or Ken Cooper to verify they are available.
5. Review Briefing Papers and Correspondence –

a. Chief’s Report:

The **Windsor IGA** is in place and up and running. It is working well and so far we are seeing the expected results from that Agreement. Chief Mirowski thanked Chief Sparks for his diligence in getting the Agreement in place. Chief Sparks thanked Attorney Garcia, BC Tim Smith and Ward for all of their hard work on the process. Mayor Gutierrez asked what other entities we have Auto Aid Agreements with. Chief Sparks said that we have them with Berthoud and Poudre and we’re working on one with Johnstown and talking to Estes Park as well.

Chief Mirowski extended an invitation to the Board members to attend one of the remaining **Vision Tours** coming up on February 20th. We have gotten good feedback from the firefighters involved in that process and they certainly appreciate the support from City Council and the City Manager’s office.

Chief Mirowski asked Rural Board Secretary White to report on the progress for the **rural mil levy**. Greg said that the mil levy committee is meeting on a weekly basis and they hope to activate their campaign in the next couple of weeks. The Rural Board is reviewing the options for amounts that the levy will ask for and those are being based on Model 1. The consensus of the Rural Board is to ask for what will be needed to fund the needs through 2019 so they won’t have to go back to the voters in the interim. The Rural Board will make a decision on the amount by the end of February or early March because the deadline is March 9th.

Mayor Gutierrez asked if the current CEF’s will fund **Station 10** or will the rural have to go to another election. Greg White said another election would be necessary to fund Station 10, but there are other options to look at, such as lease agreements and the Rural does have reserves that might be contributed.

Chief Mirowski reviewed the **2011 year-end data**. He said that in coming years the Board will be provided a full annual report. Chief Green talked about how loss/save dollar amounts are used in the report. Chief Mirowski talked about why our medical calls at 47% are less than surrounding fire departments. It has to do with the fact that we don’t run Alpha/Bravo medical calls and other department do. Those kinds of calls are non-life threatening situations. If we ran those types of calls, it would probably increase our call level by 1,500. He has been contacted by other fire departments requesting information on our model for response. Thompson Valley EMS responds to those types of calls. Mayor Gutierrez asked if most of our auto aid calls are medical’s? Chief Sparks indicated that most of the Auto Aid calls we
run are fire related. BC Ward added that we do run a lot of medicals with Ft. Collins and he anticipates those types of calls will increase with the Windsor Auto Aid Agreement.

6. **Board Member New Business/Feedback –**

Chairman Swanty shared an article from the Ft. Collins Coloradoan that talked about the challenges for emergency services in rural areas.

Chief Mirowski said he would like these meetings to be interactive with the Board and for the Board to ask questions of staff. City Manager Cahill said it’s a good opportunity for the Board to ask questions or express concerns. Mayor Gutierrez agreed so Chief Mirowski will leave feedback as a standing item on the agenda.

Chief Mirowski reported that the Fire Authority By-Laws have been approved by the City Council and the Rural Board so they are set to go.

Chief Mirowski said he and Renee will have more information to report at the next Board meeting relative to record keeping. He also reported that he will be doing a presentation at that meeting relative to the Part Time Paid Firefighter Program.

Chief Mirowski asked the Board if they would like to see monthly or quarterly reports. The Board agreed that quarterly reports would be sufficient unless there was something out of the ordinary that needed to be addressed by the Board.

No further business was discussed. Chairman Swanty adjourned the meeting at 2:30 p.m.

*Minutes submitted by Secretary Sterkel*