January 2016 Overview -

January is winding down…and the Broncos are going to the Super Bowl…who would have guessed!

Like many of you, we are busy planning for the year ahead. The LFRA Board of directors meet on January 27th for the annual planning workshop. We have many items on the agenda with some lofty objectives for 2016. Our theme for this year (and beyond) is “keep moving forward – don’t stop the mojo”!

Highlights of the January report include; Training Center update; Radio Tower update; Grants; LFRA Maturation items; Council Agenda items; Budget inventories; LFRA Appreciation Event; Citizen Recognition.

Training Center Annexation -

The process of annexing the new Training Center property is moving along. As stated in previous correspondence, annexation is a lengthy endeavor and we hope to have it completed within the next 3 months. The first formal neighborhood meeting is February 1st. Sam Eliason, with United Civil Services is working in conjunction with Ken Cooer (Facilities Management), and Bob Paulson (Acting Development Services Director) to make it all come together.

Station 1 Radio Communications Tower -

After several weeks of getting formal approvals, securing budget appropriations, etc., we are moving forward…slowly. The steel will be ordered soon, but will take approximately 10 – 12 weeks to arrive. Once it is here, the actual construction of the tower and removal of the old tower will go quickly. In the meantime, we are maintaining a vigilant eye on the existing tower, looking forward to getting it replaced to ensure continued radio communications, and improved strength and wind resistance.

Grant Submittals

Renee Wheeler has worked tirelessly on submitting two State 2016 Firefighter Safety & Disease Prevention grants were submitted: a grant on behalf of the Big Thompson Canyon Volunteer Fire Department for $28,134 of a $51,750 project to replace 18 sets of bunker gear (maximum allowable is $1,563 per set); and a grant on behalf of LFRA for 86 hoods, gloves and helmets at $42,140 to ensure each sworn member has a second set, allowing for decontamination and cancer prevention.
The FEMA Assistance to Firefighters grant was submitted for Phase II of the Station Alerting project at $134,480, with a $12,225 local match. This phase of the project adds door remotes to all stations, replaces station alerting at Canyon Stations, and installs the communications center components of the system. The intended impact of this project is: automating station and company notifications, reduce dispatch call processing time, and improve response times. It is designed in a modular way to ensure it can meet our needs as we grow and potentially add other partners like Thompson Valley EMS and Berthoud Fire Protection District.

**LFRA Maturation Work Continues -**

- Set up unemployment account with the state to report earnings with the first payroll.
- New criteria for personnel evaluations that align with the LFRA values and mission.
- New services contract template and service contract amendment template.
- New ride along waivers for professional and citizen riders.
- Setting up a cooperative purchasing membership agreement with the Houston Galveston Area Council to facilitate cost effective apparatus purchasing in future years.

**City Council Agenda Items -**

Received approval from the City Council to purchase a new engine (replacement). All contracts over $500,000 require City Council or LFRA Board approval. Purchased from City of Loveland Capital Replacement Funds.

City Council consideration of an ordinance to allow for the sale of the Rossum Drive property. This action requires two readings (2/2/16 and 2/16/16).

City Council consideration of a supplemental appropriation to carryover the Fire Capital Expansion Fees appropriated in 2015 to design the Training Ground Improvements. This ordinance requires two readings. It was approved on first reading 1/18/2016 and the second reading is 2/2/2016.

**Budget Inventories -**

All program coordinators are working with the Administration Analyst to update equipment inventories. The inventories were first developed in 2012. The objective is to ensure accuracy and compliance with the capital asset policy adopted by the LFRA Board. The replacement years/service lives and annual inflation percentages are being evaluated to ensure that there are reasonable equipment replacement values included in the updated version of the ten year financial plan. This is a considerable undertaking given that there are 32 programs, most of which have equipment.

**LFRA Appreciation Event -**

The LFRA Appreciation Event on January 16th, was a great success! Thanks to all the LFRA staff who were instrumental in pulling it off, including; Renee Wheeler, Roylene Sterkel, Cheryl Cabaruvias, Ingrid Macmillan-Ernst, Scott Pringle, Dan Engelhardt, and Justin King, for his amazing 20 minute video that captured 2015 in video and sound...awesome! Nice work everyone! The keynote speaker, Craig Demartino was inspiring and motivational. I highly recommend him if you are looking for someone to refresh your perspective on life and the importance of moving forward...
Citizen Recognition –

On January 27th, at the LFRA Board meeting, we will recognize a young girl that was instrumental in notifying her neighbors that their house was on fire, ensuring they got out of the house. She is only 12 years old, but acted with focus and bravery. Due to her actions, the fire department was notified early, thus preventing the damage from being catastrophic. Thank you to Meara Cochran – well done!
January 2016

RESPONSE
- An off-duty LFRA Captain was the first to arrive on scene of a residential structure fire on East 40th Street on New Year’s Eve. The fire damaged, a wall, the attic space and roof in the area of the chimney. The fire was quickly controlled by the initial arriving companies.
- Crews were dispatched to a residential structure fire west of the City on Norwood Avenue. Engine 2 was the first arriving company, they located smoke inside the house, but no obvious source. Crews spent nearly four hours working to locate the fire which was behind the brick fireplace in the wall. Firefighters had to dismantle the brick and cinder block fireplace to extinguish the fire.
- Engine 1, Tower 6 and Battalion 1 were dispatched to a commercial fire alarm at Campion Academy, first arriving Engine 1 received reports of a fire on the 3rd floor in the kitchen. Battalion 1 requested that the assignment be upgraded to a full first alarm, which added two additional LFRA Engines, Rescue 2 and a Berthoud Fire Engine. Crews located the fire in the kitchen, the automatic sprinkler system had extinguished the fire. Crews ensured that there was no additional fire extension and performed salvage operations to reduce the water and smoke damage to the property.
- LFRA covered two aircraft rescue stand bys at the Fort Collins-Loveland Airport.

READINESS
- Initial and refresher ice rescue training was conducted throughout the month, this year members of LFRA’s Canyon Battalion participated in the training, eleven Canyon Firefighters were certified in ice rescue.
- Retired Chief Chris Klaas, Retired Captain Fran Lyons, Captain Eric Klaas and Captain Mark Lyons provided Loveland Fire History classes in January for LFRA personnel.
- The 2016 LFRA / Front Range Fire Rescue (FRFR) Firefighter I Academy kicked off on the 20th at the Aims Community College Public Safety Campus. There are nine students in the academy including four LFRA Canyon Battalion members.

RESOURCES
- The 2016 replacement engine was ordered through SVI Trucks in Fort Collins, delivery is expected in December.
- The refurbished ladder truck is now in service, it will function as the fully equipped reserve ladder truck.
- Engineer Josh Valerio started a two year rotation as the Aircraft Rescue and Firefighting (ARFF) Engineer, he will be responsible for the ARFF program including covering the FAA required standbys for larger aircraft operations.
- A basic video conferencing system was installed on the computers at each Station and the Training Center to allow crews to remain in quarters for meetings and lecture type training events.

RELATIONSHIPS
- LFRA personnel attended the ribbon cutting ceremony for the new Aims Public Training Facility, located at Weld County Road 17 and East Highway 34. This training facility will be an outstanding regional asset for emergency service training.
40th Street Residential Structure Fire

Norwood Avenue Residential Structure Fire

Ladder 6 Refurbishment Complete
Update/overview of CSD, Special Events (Ned):

- Attended NFPA Inspection class to assess and develop a course and certification for LFRA Firefighters and possibly within the State for Colorado for Firefighters. This would not be the traditional ICC certification and would be more specific to firefighters and business inspections. The classes we have been providing internally are on track with the type of information and higher caliber of instruction than the NFPA course.
- Working with Bob Paulsen on the Empowerment committee to evaluate the training of DRT staff, review areas of where policy can be a choke point for reviewers. After action review of high profile projects that have created concerns between the DRT and Administration is in progress.
- Developing presentations for LRFD Board, FRAC, LFRA Authority Board sharing changes to CSD; Development Review process and case studies to share the process and outcomes of projects. Emergency Management & Pub Ed, creating a new program and identifying roles and responsibilities with emergency response partners. Discussion regarding the roles and responsibilities of board members in an EOC activation.
- Review of Community Risk Assessment (v.1) completed and emphasis will be on altering public education message to redevelop and unify Public Education / Outreach and Emergency Management, as well as, Fire Code provisions. We will also be exploring the best method to create and operate a Public Education team utilizing Firefighters and duty crews.
- Problems with street naming in 2534 are in process – renaming Thompson Parkway for Sheels is problematic and a solution for emergency response will be created.
- Conducted tours for City Director of Development Services candidates (Ned, Carie and Ingrid).

Significant Building Plan Reviews, and Inspections (Carie, Ingrid and Allen):

- LFRA overview presentation to City Councilor Overcash.
- Several meetings with designers for multiple Johnstown 2534 site plans (Carie and Ingrid)
- Building/Fire project review:
  - Dutch brothers coffee - approved permit set for Fire code.
- Planning/Fire project review:
  - Mountain pacific business area – second submittal needs to be completed for emergency access.
- County/Johnstown:
  - Firehouse Storage - In process with County Building & Planning to develop emergency access requirement.
  - Windgate hotel - Corrections were made and approved.
  - Sweetheart Winery – Continue to work with applicant and County Planning; multiple discussions and meetings and a conference call with Project Owner, County reviewers and LFRA reviewers.
  - Sheels and associated retail structures - submitted for review.
- MISC: FAB continues to be in remodel phase and should be complete in March. The vault was problematic for removal.

Emergency Management:

Significant events:
• The contractor for the Mitigation Strategy and Master Plan (MSMP) will be facilitating a kickoff meeting with M-Team on Feb. 1 and will start department and division level planning meetings shortly afterward.

• A draft RFP for a contractor to write a Disaster Recovery Plan was recently sent to Legal for finalization. If the State gives us approval to move forward, this contractor will be paid out of the cost-savings from the MSMP project which is well below our original estimate.

• The project to install the Chilson/Senior Center emergency generator is formally cancelled due to expensive and site-specific challenges. The City is considering if we have another mitigation project that we could ask to apply the grant funds towards. There is a strong possibility that the grant award will be turned back to the state since the grant is for emergency generators.

Flood Recovery
- Attended on-going city recovery planning meetings

Operations and Maintenance
- Temporary location for the EOC is in the PWB upstairs conference rooms (LPD, LFRA, TVEMS, and ARES workstations will remain in the EOC)

Planning and Documentation
- Met with Capt. Gilbert, Eng. Correa for EOC emergency comms. planning
- Held pre-kickoff meeting discussion with Baker/LS team for MSMP project
- 2016 expectations meeting with Public Affairs Officer
- Completed 2 more sub-sections of LFRA accreditation standards
- Met with EM counterparts to discuss multi-jurisdictional OEM
- Participated in state OEM conference planning meeting

Emergency Preparedness Relationships
- Met with LC Em. Mgr. for general status update of program
- Attended LCEHC meeting
- Attended MCR EPC meeting
- Attended LCEM meeting

Grants
- Finished draft of RFP and service contract for recovery Plan, awaiting approval from state to move forward

Training and Public Outreach
- Provided EM program overview for FF task books
- Held 2016 Expo planning meeting

Training Received
- Participated in EMAP assessment in MN
- Attended LFRA history presentation

Exercises
- Participated in Evans EOC exercise
- Participated in disaster exercise planning with LC Health Dept

Other
- Completed DOT physical for CDL
- Completed 3 EM-related online surveys
**EMPG Grant-Required Work Plan Items**

- EMF 1 - Submit 1st Quarter report and reimbursement request
- EMF 1 - Submitted FFATA with application
- EMF 2 - Completed EMAP assessment in MN
- EMF 3 - Local THIRA from HMP completed as part of HMP update; in processes of finalization
- EMF 4 - Held pre-kickoff meeting planning; kickoff scheduled for 2/1/16
- EMF 5 - Revision to LEOIP in progress
- EMF 6 - Attended Flood recovery meeting
- EMF 7 – On-going implementation of training as outlined in the 2016 TEP
- EMF 8 – On-going implementation of exercise as outlined in the 2016 TEP
- EMF 8 – Met with FM ref: grant exercise requirements
- EMF 8 – participated in Evans full-scale EOC exercise
- EMF 9 – nothing planned for Q1
- EMF 10 – Pending. Comms. equipment tests not yet completed
- EMF 11 - Draft COOP document out for review and comments
- EMF 12 - nothing planned for Q1
- EMF 13 – Pending. WebEOC resource database not yet updated
- EMF 14 - nothing planned for Q1
- EMF 15 – Draft ESF 15, JIS/JIC emergency communications plans nearly completed

**PIO, Website & Public Education (Scott):**

- 11 new school/business fire safety inspections
- 3 school/business fire safety compliance visits (re-inspections)
- 1 car seat inspections/installation
- 2 business Knox box key updates
- 1 BEC event standby
- Scheduling and follow-up on Youth Firesetting Intervention cases
- CPR refresher training
- EMS training
- Numerous LFRA social media posts
- Numerous LFRA website updates
- Planning for separation of LFRA website from City website
- Training for Paul Duran
- Attended LFRA history training session
- Meeting with Melody Storgaard at American Red Cross about smoke alarm distribution projects planning
- CSD office clean up in preparation for office re-alignment
- Submitted 2015 4th quarter school inspections report to DFPC
- Submitted 2015 4th quarter car seat inspection report to State CPS Coordinator
- Compiled 4th quarter report for my activities
- Compiled 2015 volunteer hours for Roy
- Assisted Bonnie with revisions to LFRA business cards template
- 2016 planning meeting with Pat
- Reviewed draft versions of Initial Damage and Rapid Needs Assessment Plan and Preliminary Damage Assessment Plan

**Accreditation, Fracking, Inspections, Investigations (Ty):**

**Inspections:**
- Developed annual program appraisals for Fire Investigation Program and Hazardous Materials Permit Program.
- Developed a draft Target Hazard List for LFRA. Approved by DC Ward and being reviewed by BCs.
- Responded to large hazmat incident at 702 SE 8th St and now working with Larimer County Code Compliance to resolve numerous violations.
Currently working on updates/revisions to LFRA Tent Policy and Temporary Fireworks Stand Policy, including updating checklists.

Assist Operations:
- Lots of communications re new LFRA ISO PPC ratings. Working with GIS to develop updated maps.
- 4 hours OHW as D/O on Engine 1
- Responded to reported structure fire @ 1307 W. 36th Street.
- Participated in the Firefighter Level 1 promotional process.
- Lots of troubleshooting of ETI issues for several Operations personnel.

Training:
- Coordinated, administered and taught 6-day FIT Academy (3 days of fire inspection and 3 days of fire investigation). Installed drywall in acquired structure.

Accreditation:
- Communicating with CPSE re 3-day accreditation course we’re hosting in March and also pursuing assistance from Technical Advisor Program for assistance with updates to LFRA Strategic Plan.
- Completed 2015 response performance analysis for LFRA, BTCVFD and TVEMS.
- Completed 2011-2015 response performance analysis summary for LFRA.