Fire-Rescue Administrative Division

Chief Mark Miller and Public Safety Administrative Director Renee Wheeler

July 2015 overview -

July kicked off with budget meetings and a series of station visits with all the crews/shifts to share information regarding budget, LFRA maturation, and most importantly to get some valued “face time” with the men and women that have such a huge role in making this organization successful. We have continued to have wetter than normal conditions which has thankfully kept our regional wildfires to a minimum. However, we all know that could change rapidly if we get sustained hot, dry weather.

We (Renee Wheeler) has completed development of the 2016 budget, and we made our first of many presentations to the LFRA budget sub-committee on July 8th. We have proposed two supplemental increases to take care of increased incident activity and administrative work load. As always, LFRA staff are keeping us on the path of *Enduring Greatness*. I continue to be proud and honored to be a part of this incredible organization.

*Highlights* of the July report include; LFRA maturation update; 2016 Budget update; Station visits; FRAC alignment; Grants; Chief/Commissioner citizen meeting; July 4th breakfast report.

**LFRA Maturation -**

We continue to meet twice a month with the LFRA workgroup consisting of representatives from legal (internal and external) HR, City Manager, LFRA Board Chairman, and LFRA management and three LFRA Captains, and Rural District. The process is moving along well, despite a plethora of complex, moving parts and challenging issues. We will be hosting a joint meeting on August 18th with City Council, LFRA Board, Rural District Board and FRAC members to review/discuss:

- Authority Resolution Assuming Transfer of Personnel, Accrued Leaves, Pension Plans, CFH Trust, and Administrative Regulations
- City Ordinance Transferring Personnel
- Fire Chief Employment Agreement
- First Amendment to the City Fire Chief Employment Agreement
- Intergovernmental Agreement Regarding Old Hire Pension Plan
- FPPA Transfer Documents
- Transfer documents prepared by City Staff, especially the Third Amendment to the IGA and the Multi-Employer Trust Agreement.
We will be presenting this information to the LFRA Board on July 29th for a first review, and then at the August 26th LFRA Board meeting for their final review/approval. Subsequently, City Council will have the opportunity to vote on the ordinances/resolutions prior to our November 1st anticipated completion date.

Additional items related to the maturation process include:

- Exploring options related to creating LFRA payroll checks and addressing all the related federal and state reporting requirements for taxes. Our efforts have been focused on legal compliance and developing cost effective long term solutions.
- Responding to questions from vendors that are responding to property and liability requests for proposals related to apparatus in particular (what we have, purpose, policies for use, value).
- Administrative policy review.

**2016 Budget Development**

The Budget Sub-committee made up of Chairman Swanty, City Manager Cahill, FRAC Chairman Smela, and City Finance Director and Budget Analyst, reviewed the collection of data and analysis that has been generated over the past couple of months related to the request resources to advance the implementation of the strategic plan. The sub-committee was supportive of the request and appreciative of the considerable effort to bring forward a fiscally responsible proposal. Only two supplemental requests will be made for 2016. Those include a request for a full-time Aircraft Rescue Firefighting (ARFF) Engineer; and the continued upgrade to Voice Over Internet Phones (VOIP). The proposed budget is on the July 29th LFRA Board agenda. After the Board has considered the proposed budget and approved it, the budget will move forward to the City, the Rural District and then back to the LFRA Board for appropriation.

**Station Visits**

The LFRA executive staff is committed to ensuring that every member of the organization feels appreciated, knows what is going on in and around the organization, has the opportunity to ask questions, and the opportunity to provide feedback. To encourage that exchange of information Chief Miller, Chief Ward, Chief Sparks, and Director Wheeler have begun a series of informal, company level meetings at the stations. Several of those meetings have occurred and several more are scheduled over the next couple of weeks. They are purposefully scheduled so that the information associated the employee conversion, the budget, and progress on goals related to each division is getting to them timely and accurately. Perhaps the most important message is that each member of the organization is appreciated not only for what they do in the organization but *how they do it*. It is the collective, focused team that endures.

**Fire Rescue Authority Advisory Commission**

Now that the advisory commission is aligned with the LFRA Board, staff has been working with the commission to revise the City’s handbook that serves as the administrative policy associated with the conduct of business to meet the need for the commission’s service to the LFRA Board. That recommendation is on the July LFRA Board agenda.
Grants –

Work continues on the Chilson Center Emergency Generator and the Mitigation Strategy and Master Plan. Supplemental budget requests have been processed for both. Six, very thorough vendor proposals have been reviewed for the Mitigation Strategy and Master Plan development, and three vendors will be invited to interview with the committee.

Fire Chief/County Commissioner meeting –

On July 15th, Chief Miller and Larimer County Commissioner Tom Donnelly, met with a group of interested citizens in a very informal gathering at the Fireside Café (Group Publishing). Frequently, Commissioner Donnelly holds public meetings to engage with citizens, listen to concerns and to get acquainted with his constituents. This month, Chief Miller was invited as a special guest of the Commissioner. It was a small, but highly engaged group that had many questions for the Chief and Commissioner. At the end of the meeting one of the citizens conveyed how helpful it was to get some insight into the LFRA, how it works, and what we do. Many new contacts were established.

July 4th Breakfast Report –

It’s back and off to a great start! The revival of the July 4th breakfast kicked off with a bang (pun intended) and was a huge success. We had over 200 attendees, including may retired Loveland Fire members. It was great food, and even greater company! No doubt, this is an “old” – “new” tradition that we plan to continue into the foreseeable future. Thanks to all the members who did the cooking, cleaning, picking up supplies, and hard work to make it come off without a hitch. Special thanks to the Loveland Rural Fire Protection Board and the Local 3566 for sponsoring the event.

Thank you!!!
Significant Events / Training

- Four members of LFRA’s Special Operations Team are currently completing the Public Safety Diver and Dive Rescue 1 certifications for water rescue.
- Promotional Academies were completed for the following newly promoted members of LFRA, Lieutenant Ben Andersen, Engineer Sean Houlihan, Firefighter Uriel Sanchez, Part Time Firefighter Jesse Schleiger
- LFRA’s Aircraft Rescue and Firefighting personnel assist the Airport Staff with the annual FAA inspection, LFRA provides training records, foam percentage records and completes a response time drill each year for the FAA Inspector.
- A LFRA Engine Company attended the service for fallen Denver Firefighter John Whelan. Firefighters from around the state and country attended the service. Our thoughts are with the Whelan and Denver Fire Families.

Training Center Utilization

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<th>Thompson Valley EMS</th>
<th>Loveland Public Works</th>
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<td>Loveland Police</td>
<td>SVI Trucks</td>
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Significant Incidents

- LFRA responded to a residential structure fire on East County Road 18 (Highway 402) on June 25th. The structure was well involved on the arrival of Engine 6, the fire was attacked from the outside initially to gain control. Front Range Fire Rescue and Windsor-Severance Fire Rescue provided assistance on scene.
- On June 30th, LFRA was dispatched to a structure fire on Rockvale Drive in Northwest Loveland. First arriving Engine 2 located a fire on the exterior of the structure that had worked its way to the interior. Crews battled a difficult to reach interior fire and outside temperatures of 96 degrees to bring the fire under control.
- Just prior to the end of the City’s fireworks show, LFRA was dispatched to a residential fire on Essex Drive. The fire was visible from several blocks away as units arrived in the area. Crews initially attacked the fire with heavy water streams from the deck gun mounted on Engine 5, once the bulk of the fire was knocked down crews advanced interior to extinguish the fire and search for victims. LFRA was assisted on scene by the Poudre Fire Authority. Berthoud Fire and Front Range Fire Rescue along with off-duty recall personnel staffed LFRA Stations during the incident.
- Engine 2 was the first unit to arrive on scene of a structure fire in Nucla Court on July 14th, they reported a fire on the rear porch of the residential duplex. The fire had initially been controlled by the homeowner. LFRA overhauled the fire area ensuring that the fire did not extend to the interior of the structure.
- Just after 8PM on July 23rd LFRA was dispatched to a commercial structure fire on South Grant Ave. Battalion 1 arrived on scene of a dumpster fire that was impinging on the rear of a large metal commercial building. Engine 3 advanced an attack line to control the fire, Rescue 2 and Tower 6 gained access to the interior and roof of the structure to confirm no fire extension. This incident is very similar to the one that took the life of Denver Firefighter John Whelan.
East County Road 18 Residential Fire

Essex Drive Residential Fire
Rockvale Drive Residential Fire

Nucla Court Residential Fire

South Grant Dumpster Fire impinging on a Commercial Building
Update/overview of CSD, Special Events (Ned):

- Continue restructuring CSD – Emergency Manager Pat Mialy has been reassigned to CSD. This will provide a two Captains in critical roles for LFRA and help provide staff support for Emergency Management and Fire Code Enforcement.
- In the 6th month of the DRT training course and beginning the Strategic Plan Development portion of the training.
- Review of the Fire Safety Visit program and use of ETI continues to move forward. Capt. Lyons, DFM Dann, Engineer Drage and Karen Skillman from IT have been instrumental to help set up a system in ETI for tracking the visits from the FIT’s and Engine Companies.
- FAB remodel continues at the FAB and Fire relocation of staff to existing space is underway.
- Several Special Events in the Old Town area – Loveland Loves BBQ, 40’s on 4th St.
- The annual Fireworks show was successful with no injuries!

Significant Building Plan Reviews, and Inspections (Carie and Ingrid):

- Meeting with Owner and Design team for the Feed and Grain Building; code officials to pre-review phased proposed use and code summary.
- Approved Esches food market north Loveland
- Bass Pro officially pulled out of Loveland – Follow up meeting on Aug. 6, for all development reviewers to go over status of the site; requirements for future development (lift station, etc.).
- Loveland classical school found a site for their high school...going to planning commission on July 27th for approval, and in process of code review in CSD. New location will be on 2709 N Wilson Ave. in the multi-purpose church building next to the church.
- Provided design assistance for Larimer Humane Society’s new campus and also Scion Industries plans for expansion, on East 71st St. This is expected to become a contentious review for the projects due to access and water/hydrant needs or fire sprinklers.
- Approved site plan for Wingate Hotel in Johnstown 2534 area.
- Met with Colorado Division of Fire Prevention and Control to resolve issues with construction and fire protection for Clearview Strategic Behavioral Hospital in Johnstown 2534 area.
- Book Haven new location - serious problems with Architect and Contractor not following building permit requirements.
- Meadowsweet Circle – contractor failed to read plan conditions for required fire sprinklers. In discussion about how to resolve the requirement, as the house is almost completed.
PIO, Website & Public Education (Scott):

- Working on accreditation performance indicators for Public Education
- Working on a social networking policy for the department
- Safety booth at Centerra Kid’s Day event
- Safety booth at Cherry Pie Festival
- 2 car seat inspections
- 2 bike helmet fittings
- Submitted 2nd quarter child passenger safety report to the state CPS coordinator
- 2015 Expo event planning
- Safety presentation for residents at Park Regency Assisted Living
- Assisted Thompson School District with interview panel for Safe Routes to School Coordinator position

Accreditation, Fracking, Inspections, Investigations (Ty):

- Working with Loveland Development Services re. oil & gas well setback requirements and understanding COGCC rules
- Working with DFM Dann to develop training plan for new FIT Sandoli
- Developing training plans for Fire Codes 101 and Fire Investigations 101 classes
- Inspected 2 fireworks stands and inspected Denver Ave Walmart for complaint of inside sales of fireworks
- Inspections: 26 new construction permit inspections, 7 hazmat permit renewals, 10 general inspections, 2 complaint inspections, established 3 new hazmat permits for oil & gas wells, reviewed/approved 8 burn permits
- Investigations: Assisted Operations with boat fire/hazmat at Boyd Lake, lead investigator for 4177 Rockvale Dr structure fire and 1770 Nucla Ct structure fire, helped Andersen with numerous follow-up calls re Essex Dr structure fire
- Covered as FIT2 on July 1st (0730-1200)

Significant events:
Lou Giuliano’s contract was extended until the end of August so that she could wrap up the COOP interviews and also develop a management plan for mob and operations of a disaster assistance center. She also gathered data from Ty’s hazmat program and worked with the GIS division to build a mapping layer that shows the locations of hazmat and target hazards, population densities, and property values in our district. This info will become accessible for crews once we can integrate the map layer. The crews will soon have access to the Pictometry program which offers oblique views of buildings (and anything else) instead of a straight down view. The combination of the GIS map and Pictometry should prove to be valuable tools for incident command.

We also moved forward in the path to gaining city council approval of both of the large grant awards. The CC also re-adopted NIMS, this time as a stand-alone resolution.

The state has given advanced notice that they will be conducting EMPG audits in the coming months. Roy is assisting in the document collection process to help me prepare for the audit. I may be asking for some assistance during the audit, particularly for the inventory audit.

Larimer County received a grant award to fund the update of the Northern Colorado Regional Hazard Mitigation Plan of 2010. The contractor, Michael Baker International, began the process with holding a large group kickoff meeting and multiple small group meetings. In this effort, Loveland staff will be requested to provide data, documents, and plans as well as asked to participate in discussions. This will be a major effort and require a lot of staff time, especially for the local EMs. Our own process of developing a Mitigation Strategy and Master Plan will spring board off of the earlier efforts and move toward a very robust mitigation program for Loveland’s long-term future.

Flood Recovery
- On-going city recovery planning meetings
- Met with Canyon/Loveland 2013 flood unmet needs group manager and LC OEM

Operations and Maintenance
- Facilitated meeting with Chief Miller, Renee, Jason, PFA, and LC OEM ref L-4 as future OEM site; conducted site visit
- Conducted station 4 site visit with LC Commissioner Gaiter, LC OEM, and Jason
- Met with Barb Ref EOC phones
- Multiple EOC projects are scheduled with FM
- Worked on LFRA accreditation assessment and met with Ty several times for multiple project aspects
Planning and Documentation
- NIMS re-adopted by City Council
- Planning meeting with Ty for Oil and Gas hazards management
- Meeting with Chief on IT planning
- Facilitated COOP meeting with Development Services
- Multiple planning conferences with LC’s HMP vendor and OEMs for document update
- Lou completed ARC map of hazards, values, and population; working with Fire to provide info for use in field and on CAMEO, if possible
- Created a consequence management plan for US Pro Cycle race
- Secured ESF 15 support for consequence management during the US Pro Cycle race planning meeting
- Met with OEM volunteer Cheri Clymer
- Lou began development of disaster assistance center mob, operations, and demob plan
- Met with Sparks and Dann for CSD strategy development
- Met with Sparks and Pringle for CSD strategy development
- Met with Pringle for PAO position duties
- Participated in US Pro Cycle race planning conference call
- Attended IT’s COOP plan development meeting provided by vendor
- Met with Finance Dept for streamlining processes and forms for disasters

Emergency Preparedness Relationships
- Attended meeting with Larimer County Emergency Healthcare Coalition
- Co-delivered with Gina a T-t-T class to Larimer County’s Animal Disaster Emergency Response Team on emergency preparedness for animal owners
- Attended North Colorado Emergency Managers meeting
- Attended LC’s community collaboration planning meeting
- Assisted IT dept with vulnerability assessment for their COOP development

Grants
- Emergency generator grant management, took ordinance to CC for contract & funding approval
- CDBG-DR grant funded Mitigation Strategy and Master Plan proposals reviewed, 3 contractors invited for interviews on Aug 28th for final selection
- Scheduled ordinance for CDBG-DR grant for Aug 4th for contract & funding approval
- Worked with state for expedite CDBG-DR and the contract language agreements
- Working with Facilities Management to write RFP for emergency generator project
- Met with state for CDBG-DR and HMP grant facilitation

Training and Public Outreach
- Facilitated multiple 2015 Expo planning meetings
- Provided Pringle with EM training
Training Received
- Attended and coordinated for the delivery of Pictometry demo from LETA
- Blue Card training with Officers group

Exercises
- Evaluated the SEOC’s functional exercise on information management and resource ordering

Other
- Worked on IAEM region 8 newsletter
- Interviewed for university graduate program research projects (2)
- Attended Talk Box demo at Gilbert’s request
- Worked with IT to have HMP plan update electronic resource folder placed in V:intra-dept shares
May 8, 2015

Battalion Chief Tim Smith
Loveland Fire Department
Training Division
410 East 5th Street
Loveland, Colorado 80537

Dear Battalion Chief Smith:

On behalf of the Colorado State Patrol, I would like to thank you for providing the use of the Training Room located within the Fire Training Facility, for the purpose of conducting our annual Commercial Motor Vehicle Inspector Update Training for Level I and II Inspectors.

By providing your department’s training room, you provided an exceptional opportunity for the Colorado State Patrol, Motor Carrier Services Programs and Training Unit to work with your department and build the foundation for overall traffic safety. This is in direct line with the mission of the Colorado State Patrol in strengthening external partnerships to improve public safety services.

It is with great pleasure I write this letter, and again, I would like to thank you on behalf of Master Trooper Alan Rice, myself, and the entire Colorado State Patrol. If I can be of any service to you or your department, please don’t hesitate to call.

Sincerely,

[Signature]

Captain Rocco Domenico
Motor Carrier Safety Programs and Training
Colorado State Patrol
15075 South Golden Road
Golden, Colorado 80401
303-273-1875
June 30, 2015

Tim Smith  
Loveland Fire Rescue Authority  
410 E. 5th Street  
Loveland, CO 80537

Dear Tim,

I want to express my sincere appreciation for your generous support of this year’s Boars and Brews Fundraiser with a Loveland Fire Dept ride along. Thanks to God’s grace and the outpouring of support from our sponsors and friends, we distributed more than twice as much to the youth groups of the community as we did last year.

Since the youth groups that we support with this event serve the entire community, we reach out more widely for this fundraiser on their behalf. This year’s community response was outstanding. More than 600 people enjoyed the meal, band, friendship, and auction, while 190 volunteers helped in making it happen. But none of the success this year would have been possible without you! You and 164 folks like you, gave monetary support or donations of goods and services to ensure the attainment of our goals.

The Knights of Columbus Big Thompson Council #3434 was able to distribute $29,100 to Special Olympics of Northern Colorado, Cub Scout Pack 81, Boy Scout Troop 81, World Youth Day participants, and Saint John the Evangelist School for their respective youth programs. Please keep us in mind when you plan your charitable giving for next year, as we are already working on our third annual Boars and Brews. We would be extremely grateful for your continued partnership with us in the future.

With sincere gratitude,

Gene Miksch  
Grand Knight  

Dick Reznik  
Boars and Brews Committee Chairman
Mark,

What a powerful role the Honor Guard and Staff of Loveland Fire & Rural Authority played in the Marshal Peak Memorial! How can we thank all of you enough?

It was, and always will be, an honor to stand shoulder to shoulder with our brothers and sisters from LFRA.

I appreciate you!

Thank you!

John
June 22, 2015

Ms. Roylene Sterkel, Business Services Coordinator  
Loveland Fire Rescue Authority  
410 East Fifth St.  
Loveland, Colorado 80537

Dear Ms. Sterkel:

Congratulations. Your grant application for an FM Global fire prevention grant stood out among the hundreds we received and we will be funding $2,000 towards the purchase of 200 ten-year smoke alarms.

Kayla Works, fire service program coordinator in FM Global’s St. Louis office will contact you soon to arrange for a check presentation. In addition you will be receiving an email with a sample press release. Once you and Kayla have scheduled a date for a visit, you can customize and distribute the press release to bring further public attention to your worthy efforts and to publicize your award.

In the meantime, if you have any questions, please feel welcome to e-mail me.

Best wishes for continued success in your fire prevention endeavors.

Michael Spaziani  
Manager - Fire Service Programs  
michael.spaziani@fmglobal.com

cc: Kayla Works – FM Global St. Louis Operations

File #15-061
From: Sandi Friedrichsen [mailto:sfriedrichsen@wsfr.us]  
Sent: Friday, June 26, 2015 7:54 AM  
To: Mark Miller  
Subject: WSFR Open House

Good morning Chief!

I hope things are going well for you! I just wanted to send a personal note to you and thank everyone for helping us out the day of our Open House. Lt Hintzman and his crew were a great asset to have on site and the kids loved having the engine to climb through and the firefighters to talk with. By having them there, it freed up our crews to do other demonstrations and run calls without having to worry about finding a hiding child in our backseat. Thank you also to CSD for letting us borrow the Sparky the Dog outfit. It was a huge hit among all of the kids and the adults that day. We do appreciate all of the help that you provided for us. It couldn’t have been such a great success without LFRA assistance. Please let us know if we can return the favor in any way. Hope you have a wonderful rest of your day and hope to catch up with you soon.

Sandra Friedrichsen  
Fire Marshal  
Windsor Severance Fire Rescue  
100 7th Street - Windsor, CO 80550  
Main - (970) 686-2626  
Email – firemarshal@wsfr.us  
www.wsfr.us