



Loveland Fire Rescue Authority April 2015 Month-End Report

Fire-Rescue Administrative Division

Chief Mark Miller and Public Safety Administrative Director Renee Wheeler

April 2015 overview –

We were looking at an early start to the wildfire season last month, but April has proven to be much wetter – thus giving us a break – at least for a while. The season snowpack looks like we are close to the 30 year median, according to recent data from the Water and Power department regarding snowpack in the Bear Lake area. I just finished signing all LFRA members *Red Cards* (wildland qualifications verification) this week, which means we are ready, and as prepared as we can be for what we hope is an *uneventful* wildfire season!

Highlights of the April report include; grants received; LFRA maturation update; sales tax of food budget reduction proposals; “Inside First” Leadership training; part-time emergency management position; development of a strategy for a Rural Mill Levy election process; Year-End report.

Grants received –

The City of Loveland Office of Emergency Management, under the leadership of Captain Pat Mialy, was successful in the City receiving 3 grant awards! Through the Hazard Mitigation Program Grant, we will receive a total of \$674,366 for an emergency generator for the Chilson Rec & Senior Center; a grant called “CDBG-DR”, awarded us \$167,500 for the purpose of developing a long-term mitigation strategy and a Mitigation Master Plan; and, an award of \$20,000 was given by the North East All-Hazards Region from the State Homeland Security Grant for EOC technology upgrades and for exercises and planning. Read more specifics about the grants in OEM report (following the CSD report).

LFRA Maturation -

In our on-going process to bring the LFRA to full maturation, we are now meeting twice a month with the LFRA workgroup consisting of representatives from legal (internal and external) HR, City Manager, LFRA Board Chairman, and LFRA management and LFRA Captains, and Rural District. The main objective is conversion of all fire department employees to be under the Authority, Of course, this is a complex matter involving many details. The goal is to have the employee conversation process complete by October 2015.

I will be communicating with the department after each working group meeting, with a summary on the progress to the entire department. Additionally, three Captains (one from each shift) have been added the project work group. They will be responsible for bringing questions from the workforce to the workgroup. A question and answer web page will be developed so all members of the department receive transparent, consistent, accurate information.

Sales Tax on Food for Home Consumption –

As most everyone knows, the City is considering eliminating the sales tax on food for home consumption. Along with other City departments, LFRA has been asked to reduce our budget accordingly, and have been

going through the painful process of making program and line item budget reductions to comply with the directive. Although we believe our main mission (protecting life and property) will not be adversely affected, we will no doubt reduce important programs and operational line item accounts to meet the overall objective. Specifics of LFRA reductions will be revealed in mid-May, as appropriate.

Inside-First Leadership –

April 16th and 17th, LFRA Command Staff and Executive Staff took part in a two day workshop based on an “Inside First” leadership framework. This framework was developed by the Vail Leadership Institute and focuses on knowing thyself, specifically your core values, strengths, calling, legacy and ultimately understanding your purpose. In essence, Inside First leadership effectiveness is built on character and personal principals, rather than solely skill. It was an insightful and valuable two days and additional LFRA Officers will be participating in the near future as we continue on the path of *Enduring Greatness*.

Part-time Emergency Management position –

LFRA hired former City of Loveland/Loveland Fire Rescue employee, Louise Giuliano, to do some temporary, part-time work in Emergency Management, focusing specifically on researching, organizing, and writing a variety of emergency plans and procedures. This position is funded in part through an emergency management grant. Additionally, the position will assist in the development, design, conduct, and evaluation of emergency and disaster exercises. Lou worked for the City/Fire Department from 1993 – 2000 in Fire Prevention (CSD) as a Fire Inspector II. Lou left in 2000 to work in the corporate world and did extensive travel as well. She is extremely well qualified, with diverse experience, and will be an excellent asset to LFRA.

Rural Fire District Mil Levy election –

Staff is continuing work on a strategic process for the possibility of holding a Mil Levy election in 2016 to increase the funding stream into the Rural Fire Protection District. Renee Wheeler has updated the Rural District’s Ten Year Financial Plan to identify the estimated mil levy increase required to fulfill their commitment to the Strategic Plan. It was presented to the Rural District Board this month and we will now begin the planning process for moving forward.

Year-End Report –

The 2014 Year-End report, as well as the 1st Quarter Budget Biz report are complete. Both can be accessed via our web site. Special thanks to Renee Wheeler for her tireless commitment in providing a comprehensive annual report. Excellent work!

Fire–Rescue Operations Division

Division Chief Greg Ward

April 2015

Significant Events / Training

- Completed an Engineer Practical Skill Academy for new Engineers Jeremy Bell and Nate Will.
- Badge Pinning Ceremony conducted for recently hired and promoted personnel.
- Held a Blue Card Certification Class for members of LFRA. Congratulations to Chief Miller, Engineer DeDecker, Engineer Summer and Engineer Engelhardt on achieving this certification!
- Loveland Police SWAT conducted training for LFRA companies on small unit tactics to provide crews with an understanding of how to operate under the protection of law enforcement during an active assailant incident,
- Several members of LFRA assisted with the instruction and testing for a Colorado State Fire Officer I course hosted by the Platte Valley Fire District. Engineers Matt DeDecker and Chris Sandoli graduated from the course and are now eligible to take the written certification exam.
- Chief Miller, DC Ward and Captain Carmosino attended the annual Larimer County All Hazards Summit.
- A revision of the auto-aid agreement with Windsor-Severance Fire Rescue is in process.

Training Center Utilization

Front Range Fire Authority

Aims Community College Fire Academy

Front Range Fire Consortium Academy

Loveland Police Department

Colorado State Patrol

Significant Incidents

- Companies responded to a residential structure fire on North Taft Avenue, Engine 2 arrived first on scene and was faced with heavy fire on a 2nd floor deck on the front of the house. The Engine 2 and Rescue 2 Companies knocked down the fire within 1:15 of arrival, ensuring that the fire did not extend to the interior of the structure.
- While extinguishing a small cooking fire in an RV at the Boyd Lake State Park, the crew of Engine 5 located a 15 year old that could not escape the vehicle on her own. The crew quickly rescued her from the RV with the crew of Engine 2 providing medical care until TVEMS arrived on scene. The victim was evaluated by TVEMS and determined to not be injured.

Apparatus Updates

- SVI continues to work on the refurbishment of Ladder 6, they are making great progress toward the September completion date.
- Two new pickup trucks are on order, one is a replacement for a SUV that is at the end of its lifecycle and the other truck is for the added Lieutenant position in the Training Battalion. The pickup trucks will be assigned to a shift Battalion Chief and the Training Battalion Chief.
- The Rural District owned Chevrolet Colorado pickup truck was reassigned to Station 8 for use by the Canyon Battalion's officers. The reassignment was made possible by moving to a pool car concept for the Community Safety, Emergency Management and Operations staff vehicles. The only assigned staff vehicles are the Chief Officer's response vehicles.



North Taft Avenue Residential Structure Fire



Boyd Lake RV Fire w/ Victim Rescue



Ladder 6 Refurbishment in Progress at SVI

Community Safety Division
Division Chief, Ned Sparks
April, 2015

Update/overview of division, significant programs and projects (Ned):

- ❖ The City of Loveland permitting center continues to be discussed with a draft operational plan that was reviewed with the City of Loveland Executive Leadership. The Concept design has been approved, and architect is proceeding with fine tuning and more detailed design of particulars within the Fire portion of the building.
- ❖ The Building Department and Fire Authority continue to collaborate on plan review to ensure reviews are receiving quick turnaround and minimum delays for development. Ingrid has been working extensively with Dennis Renley from Building to review and plans and meet deadlines – excellent work Ingrid and Dennis!!
- ❖ New City of Loveland CBO, John Schumacher, has started and meeting between Fire and Building is being planned to develop strong working relationships.
- ❖ Met with Lincoln hotel architect and owner to explain the corrections noted on plans. Building and fire walked the architect through the requirements for the resubmittal. The Fire Sprinkler system is making significant progress and is on schedule for completion.
- ❖ Chief Miller, Carie, Ingrid and I continue to attend monthly, full-day DRT workshops with StratOp's.
- ❖ Fire Investigations continue to be handled by FIT's as primary investigation staff and assistance provided by Engineer Drage when needed to review suspicious causes.
- ❖ Redistribution of workload is in process in an effort to slow down the burn out of staff, reduce OT, and staffing changes between CSD and Training. These reassignments are being assessed to identify and implement target dates to make significant changes.

DFM Dann: assigned as the FIT liaison from CSD to work with the Captain's & FIT's. Responsible for utilizing the FIT's with new construction inspections and assist with the Fire Safety visit program. Participate with training crews on the application of Fire Code at the crew level.

- The FIT's have an expanded response area to assist with inspections from Madison to Boyd Lake Dr. and will be more available for CSD use.
- Review the current use of FIT's. Evaluate and develop duties and training in conjunction with the Captains.
- Liquor license inspections – FIT's.
- Utilize Engine crews with simple tasks; Knox-box, complete premise information for new buildings in ETI.
- Work with FITs and Captains when necessary with the Fire Safety visit program; Captains and FIT's will develop the annual list and coordinate with preplans development.
- Work with Ty and Dan to develop a training plan for FIT's in the fall of 2015.
- Other duties as assigned

DFM Pringle: Pub Ed., PIO & responsible for LFRA website.

- Develop a public education community risk needs assessment in conjunction with accreditation. What is needed to create a team using line Firefighters and Retirees to assist with Pub Ed?
- Create a policy for how and who places information on the website.
- Work with Emergency Management as needed for website updates.
- Update the website and work with Carie to place requirements for builders and fees.
- Research how to implement Red Zone data onto the website.
- Continue to work with R2J schools on annual inspections.
- Program manager for Youth Fire-setter intervention.

- Develop training for crews needed for BEC event standby – evaluate sign up process to make improvements.
- Scott to develop a training for the duty crews for BEC standby.
- Bonnie to take over placing in Telestaff and when is the best time to make the transition – early May? This may need to be assigned to the BC's.
- Secured a donation commitment from Kiddie for 48 smoke alarms
- Other duties as assigned

Engineer Drage – Primary Fire Investigator, assigned to Accreditation half time including use and development of the ETI and Omega software, Haz-Mat program manager.

- Accreditation and associated software to meet compliance.
- Haz-mat program and complex inspections, will utilize the FIT's for "simple" inspections. Ty will oversee haz-mat above and below grade tank installations.
- Primary Fire Investigator – oversee all investigation reports and coordinates with FIT's on fire investigations.
- Ty is exploring alternative certifications for FIT's with the State of Colorado.
- Work with Captain Lyons to place SARA Title II and haz-mat annual notifications into CAD or ETI for use on incidents.
- Other duties as assigned

ISO, Accreditation, Haz Mat (Ty):

- ✓ Accreditation - Self Assessment performance indicators are in the creation process and under review.
- ✓ On line with live Omega/FireView Advanced Reporting Module (4/23) and training provided to users.
- ✓ Created new briefing books for BCs to view data in Omega Dashboard
- ✓ ETI Mobile testing utilizing Surface units to increase efficiency for records management of inspections and premise information.
- ✓ Review and working on the hazmat permit program (including Tier II reporting) placing pre-plans on CAD.

Significant Building Plan Reviews, Special Events and Inspection (Carie and Ingrid):

- *Affinity*. 200+ apt. units for 55 and older. Complications based on their design and design approach, multiple meetings with the design team and Bldg. Dept (Dennis Renley from Building was instrumental in this success). We likely have resolution and have given two choices for them to be able to proceed without significant re-design.
- *Bass Pro*: finally got info from architects on proposed generator and transformer at enclosure next to building...we (with power dept) were able to advise them so they could proceed with their resubmittal docs. They are changing roof design (just structural approach) and are expected to resubmit soon.
- *Colorado dairy services building (Johnstown)*: have approved the second submittal because it is already built (they submitted to us late, and docs. Were full of mistakes)...we have corrections to be made that we will inspect in field, and won't sign off until they are complete. Still waiting on MAQs for their mixing room chemicals.
- *Arcadia*: stucco was orig. going to be encapsulated by new brick, but the stucco was not supportive. So it will be removed by abatement team (it is hazardous - that is why the building is tented).
- *Lofts on 3rd and Cleveland*: building and fire walked it with Barry, contractors and potential new owner an entire Friday afternoon. The new owner, who has bought the heartland café building, wanted to know where the building stood in terms of finalized reviews/ inspections, outstanding code issues, etc. (the lofts have been stopped in construction until new drawings are submitted for changes they made in field).

- Fire training building ramp permit has been approved by fire, waiting approval from bldg.

Inspections, Training & Public Education (Scott):

- ✘ 1 new general business fire safety inspection
- ✘ 1 new hazmat fire safety inspection
- ✘ 1 business follow-up (compliance) visit
- ✘ 3 hazmat permit renewals
- ✘ 6 car seat inspection/installations
- ✘ 6 burn permits
- ✘ 1 pyrotechnics permit at BEC
- ✘ 1 Knox box update
- ✘ 1 Safety Lessons Activity Book presentation
- ✘ Several LFRA website and Facebook updates
- ✘ Hosted Safe Kids meeting at FS6
- ✘ Grilling safety ad development with R-H
- ✘ Attended CoL supervisors training at Council Chambers
- ✘ Attended NoCo Fire Marshals meeting/training at Front Range Fire (Johnstown)
- ✘ Safety booth at the City of Loveland Health and Safety Fair
- ✘ BEC event standby scheduling (and re-scheduled of dropped shifts)
- ✘ CPS program quarterly reporting to State
- ✘ Renewed JFS-I certification

Office of Emergency Management – April 2015 Activities Report

Significant events in April:

The City was successful in receiving 3 grant awards! Through the Hazard Mitigation Program Grant, we will receive an award of \$486,866 to purchase an emergency generator for the Chilson Rec & Senior Center. The generator will be installed outside of the Chilson and will be robust enough to run the entire building's needs during a power outage.

The grant called "CDBG-DR", awarded us \$167,500 for the purpose of developing a long-term mitigation strategy and a Mitigation Master Plan. The vision with this project is to form a planning group with representatives of most city departments to create a long-term mitigation strategy for the City. Once the strategy is approved, a master plan will capture the implementation process.

Finally, an award of \$20,000 was given by the North East All-Hazards Region from the State Homeland Security Grant for EOC technology upgrades and for exercises and planning. Most of this grant will be used to purchase a digital matrix switcher or for additional PCs. A smaller portion of the grant will fund planning and exercises for preparedness.

Lou started working for OEM and is very busy with two major projects, the city's continuity of operations plan and building a GIS map layer for use in the EOC and we hope also in the field. This map will contain the locations and details of all of the known hazardous materials in our response district, property values, and population densities. This map should serve as a good tool for emergency impact forecasting and consequence management.

Flood Recovery

- On-going city recovery planning meetings

Operations and Maintenance

- Met with Tom H for JIC development and planning
- ARES cabling project in EOC completed

Planning and Documentation

- Worked with Lou G on COOP document, facilitated 1 COOP interview as training for her
- Lou is working with Jeremy Bell to develop GIS map layer for hazards
- Attended US Pro Cycle planning meeting
- Facilitated communications meeting between Loveland, Larimer Co, Larimer Co ES, and Interagency Dispatch
- Attended Larimer County Emergency Manager's meeting
- Business continuity meeting with John in IT

Emergency Preparedness Relationships

- Attended NEAHR meeting
- Met with Rick F for TSD exercise planning
- Participated in Larimer Co.'s reunification planning meeting
- Attended LCEM meeting

Grants

- Emergency generator
- Mitigation Master plan
- SHSG for EOC technology and planning
- Met with Keven A and Devin for generator grant planning
- Attended state's CDBG-DR grant awardee meeting with Chris Carlson

Training and Public Outreach

- Provided Emergency Preparedness and Severe Weather Safety training to HFH Restore

Training Received

- Attended Pipeline operator's field safety course
- Completed 1 CoL University class: Harassment and Discrimination in the Workplace

Exercises

- Participated in Larimer Co EOC exercise
- Observed Adams 12 schools reunification exercise

Other

- Conducted EM accreditation evaluation for Williamson Co. TN as a member of EMAP
- Attended the city picnic planning meeting