February 2017 Overview -

February leadership truism: What we need to say more often; “Thank you – you are doing a good job”.

Highlights of the February report include; LFRA Administrative items; LFRA Board Planning meeting; HR Manager; Capital Projects Funding Committee

Administrative Matters -

- Improving the ability to retrieve and monitor contract and intergovernmental agreements through reorganizing physical and electronic files.
- Verifying the accuracy of equipment inventories with program managers to ensure replacement plan accuracy for the 2018-2027 financial plan.
- Enhancing relationships and communications on budget, purchasing, incident tracking, and employee benefits by meeting with Training, Community Safety and all companies at their stations.
- Improving year-end reporting and budget compliance by working with City Accounting and Budget on transaction level management.
- Securing resources for unfunded needs. After analyzing year-end budget performance and insurance savings for purpose of identifying resources for several high priority needs not in the 2017 budget, prepared supplemental request for all governing partner approvals.
- Promoting LFRA accountability by working on the annual report to demonstrate the value of 2016 achievements.
- Enhancing the efficient conduct of pension business for both sworn and volunteer pension boards by creating meaningful packets, including:
  - Developing a timeline for the consideration of changing the contribution structure for sworn personnel to improve their retirement readiness. The timeline is designed to provide the LFRA board information on the Pension Committee recommendations.
  - Providing the information necessary for the volunteer pension board to make the decision about monthly benefit increase options to be included the actuarial report. The actuarial report will be back by July so that the pension board can develop their recommendation at their August meeting for the LFRA Board consideration.
- Recognizing all LFRA members for their extraordinary achievements in 2016 at a very successful appreciation event on February 4 and recognizing the accomplishments of new full time firefighters at a badge pinning February 20.
- Planning for resources availability to implement strategic and operational initiatives
  - Capital Improvements Planning: securing an estimate of the Training Center classroom and reserve apparatus storage phase of the Training Center Campus; analyzing operations impact of building additions to the training center campus, Station 7 and Station 10; advancing the LFRA impact fee development by creating a project calendar, contracting with BBC Research and Consulting to conduct the impact fee study, and tracking progress on the IGA with the City to assess and collect impact fees; and completing the City’s new capital projects forms.
Collaborating with others to improve the assessment of the impact of the Gallagher residential assessment percentage change for the Loveland Rural Fire Protection District, City of Loveland, and other partner fire districts.

**February LFRA Board Planning meeting –**

- On February 22, the LFRA held their annual Planning Meeting to look at the year ahead and discuss objectives and goals. This is another aggressive year in regards to what we look to accomplish. Included in 2017 planning objectives are the following: Station 7 land purchase – county plat/sub-division process; Capital Funding committee – Impact fee IGA’s with City and County/BBC analysis; Fire Training Center drainage system/mitigation completion; Retirement Preparedness and Pension contributions considerations (sworn); Hiring of Special Projects manager/temporary employee (Strategic Plan update, etc.); Finalize Airport IGA/Partnership; Gallagher Amendment impacts. These are all quite time consuming in and of themselves, and will take organizational wide effort to accomplish.

**LFRA HR Manager –**

Welcome, Andrea Wright! Gratitude has been our focus recently. We are thankful to have the LFRA Board support for a HR Manager position, and thankful that in a very competitive recruitment process we were able to select someone the caliber of Andrea.

From Andrea:

I am truly grateful to have this opportunity to be working with LFRA again. As some of you may recall I was the HR Generalist assigned to LFRA when I worked at the City of Loveland up until 2014. During my nine-year tenure with the City of Loveland, I developed a broad range of HR Generalist experience that prepared me for the position as Employee Relations Manager at Larimer County. When the position of HR Manager at LFRA presented, I absolutely could not pass it up. These sound like exciting times for LFRA and I’m thrilled to share my experience within Human Resources - performance management, investigations, compensation, policy and procedure interpretation and implementation, wellness program coordination, training and development, unemployment insurance and HR management – and also learn everything else HR and LFRA related. My most favorite things about working in Human Resources are (1) talking with managers and employees to brainstorm solutions to workplace issues and concerns prior to them becoming "problems", (2) evaluating current processes, procedures, policies and trying new and innovative ways of doing things and (3) finding the answers to questions I don’t yet know. I look forward to reconnecting, getting to know and working with each of you. Please feel free to stop by any time to chat.

**Capital Projects Funding Committee –**

The Capital Projects funding committee has several action items in the works, including; preliminary discussions with County Officials to determine support for developing a County IGA for collecting impact fees; Hiring BBC to do a Nexus study regarding impact fees; legal representatives from the City and LFRA are collaborating on IGA language; and
developing a planning chart of important “next steps” we will look to accomplish in the next six months. This is exciting, yet challenging, with the goal being to implement a reliable revenue sources for LFRA Capital projects, for many years to come.

Thanks for the support...it’s an honor serving you all.
February 2017

RESPONSE

- **2/5/2017** – Crews responded to a residential structure fire on West 2nd Street in the downtown area. The house sustained heavy fire damage to the attic space before being brought under control by LFRA and Berthoud Firefighters.
- **2/5/2017** – The occupants of a small aircraft that crashed at the Northern Colorado Airport suffered very minor injuries. The aircraft came to rest on its top near the main runway. Crews from LFRA and Windsor-Severance ensured that the aircraft was not leaking fuel and stood by until the aircraft could be up righted.
- **2/9/2017** – Rescue 2 responded mutual aid to Windsor for a horse rescue. The horse was successfully rescued from a confined space utilizing specialized large animal rescue equipment.
- **2/10/2017** – LFRA and Poudre Fire Authority responded to a wildland fire at Timberline Road and Carpenter Road, the large wind driven fire burned for several hours through grass, brush and cattails.
- **2/16/2017** – Engine 5 provided mutual aid to Poudre Fire Authority on a wind driven wildland fire that damaged several structures on West County Road 38E.
- **2/27/2017** – Rescue 2, Engine 2, Dive Rescue 2 and several Chief Officers assisted Berthoud Fire with an aircraft that crashed into a small lake southwest of Berthoud. Unfortunately, the two occupants of the aircraft did not survive.

READINESS

- Crews completed annual wildland firefighting safety refresher, this training was in conjunction with Berthoud and Front Range Firefighters.
- The Loveland Police Department provided LFRA Crews with self-defense training to better prepare firefighters for situation that may turn violent.

RESOURCES

- The small fleet vehicles that are due to be replaced in 2017 were placed on order. These vehicles will replace vehicles that are assigned to the on-duty battalion chief, training lieutenant, fire inspection technician and community safety division chief.
- Five new firefighters graduated from a six-week fire academy, they had their badges pinned by family members on February 20th.
- An engineer promotional testing process was conducted for a current engineer opening and an eligibility list for the balance of 2017.

RELATIONSHIPS

- Several crews participated in the downtown Fire and Ice Event.
- The training center was utilized by Thompson Valley EMS, Loveland Police SWAT, Fort Collins Police and SVI Trucks during the month of February.
- With the current drainage system work being done at the training facility, our new recruits were unable to complete live fire drills on the site. Through an outstanding relationship with the Platte Valley Fire District, the recruits were able to utilize their burn building to finish the academy process.
West 2nd Street Residential Fire

Aircraft Crash at the NOCO Regional Airport

Horse Rescue East of Windsor

Carpenter Road Wildland Fire

Aircraft Crash Southwest of Berthoud

Badge Pinning Ceremony – February 20th
Update/overview of CSD, Special Events (Ned):

- Finalized the letter for code violations for the Lovelander Hotel from Building and Fire
- AAR of Humane Society with Planning; Public Works – TDR & Storm Water; Electric are the primary depts.
- AAR for New Thought Church continues with the discussion on single point metering. The electric code for the Power Department is under review and in process of adoption with CAB and LEC. Recent inspection of the church has a wall breach, which changes the occupancy type and requirements.
- Fire and Ice after event discussion with DDA and Blazen to review the show. The need for electrical upgrade in the downtown area was the main recommendation for improving the show.
- Ty Drage retired and Dan Engelhardt will start on March 8 as the CSD Lt. Congratulations Lt. Engelhardt!

Significant Building Plan Reviews and Inspections (Carie, Ingrid and Allen):

City Building/Fire project review:

- “Artisan You” (pottery studio) on 7th St has been signed off and is ready for CO.
- Anytime Fitness expansion is having difficulty expanding due to a need to alter the electric meter and addressing. (See above)
- Poseidon had significant issues due to expanding into adjacent spaces without plans or permits. Working with the
- Assist Building Dept. with interviews to hire new plan reviewer and inspector positions.
- McKee Medical Center alarm designer and CDFPC to go over submittal and design requirements for MMC to replace all their alarm notification devices with voice evac system.
- TCO for the new vehicle bay project at 200 N. Wilson Ave. This is the project where a sprinkler contractor extended the sprinkler system into the new bay with no permit and no license. Installed the new area incorrectly and changed the existing area so that it was non-compliant.
- Assisted Brinkman Construction with various construction and inspection questions for Rangeview 5 and set up Tower 6 walk-through at the new building (under construction).

Johnstown, County project review:

- Core and Shell for Building F, Ridgeview Office Park missing fire alarm drawings same from Lux Nailbar, 4924 Thompson Parkway- lack of communication from Johnstown Building Dept.

Emergency Management – (Pat)

- Recertified as Certified Emergency Manager (CEM)

Flood Recovery

- Attended on-going city recovery planning meetings

Operations and Maintenance

- Conducted medical cache inventory in trailer kept at The Ranch

Planning and Documentation

- Hazmat IGA finalized and in circulation for signatures
- Met with LC planners for the High Watermark project
Emergency Preparedness Relationships
- Attended NEAHR meeting
- Attended multiple IAEM – Emerging Technology Caucus webinars
- Worked on State Conference planning and attended conference calls
- Attended the State EM Conference
- Attended LCEM meeting
- Intern Mathew Thompson continues to work on EM projects

Grants
- Submitted 2017 EMPG application
- Submitted 2017 SHSG applications on behalf of Capt Gilbert and LPD for 4 requests

Training and Public Outreach
- Conducted several EOC refresher trainings for LFRA and city staff
- Met with Parks & Rec Director for EM discussion

Training Received
- Attended 2-day Sports and Special Events IC training MGT 404

Exercises
- Facilitated TSD exercise planning meeting
- Blizaster AAR/IP finalized

Public Affairs – (Scott)
- Airport disaster exercise AAR/IR document edits
- Worked on rebuilding Disaster Assistance Center plan document
- Completed FEMA IS-706 course
- Attended FEMA MGT-404 course (2-days)
- 1 YFS intervention session and paperwork
- Contact and follow-up on other YFS cases
- Emergency Management mentoring meeting with Ron Hill and Paul Brown
- EAP and BCOOP meeting at Free Thought Center for Spiritual Living
- 2 business safety assessments (inspections)
- Children’s Day event planning committee meeting
- Numerous LFRA website updates
- Numerous LFRA social media posts
- LFRA intranet page updates
- PIO duties for several incidents
- Compiled photos and data for Cheryl on 2016 public education activities
- 3 car seat inspections/installations
- 1 Knox key installation
- Smoke and CO alarm distribution event with Red Cross (distributed 49 smoke alarms and 26 CO alarms)
- PSTrax reports for 0710
- Attended Colorado Emergency Managers Association training conference

Accreditation, ISO, Code Enforcement
- Site team visit for Accreditation planned for May 7-11, 2017.
To Our Fire Dept:

We planned for help replacing batteries in our smoke detectors. Within an hour the big red truck from Station 6 drove up & Lt. René Mencias & his crew of two others were at the door.

They each introduced themselves with a smile & a hand shake; went right to work & within fifteen minutes had changed out four detectors (with their batteries!) & checked the others in the basement.

Made two suggestions to improve our home’s fire security, & installed a CO detector. When they left I felt like we had made three new friends.

THANK YOU to Lt. Mencias’ crew & to our fire department. Another reason were glad we moved to redhead!  

Ralph Espach
Outstanding!

Greg Ward  
*Division Chief – Operations*  
Loveland Fire Rescue Authority

970-962-2806 - office  
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https://twitter.com/LovelandFRA

On Feb 13, 2017, at 15:38, Michael Cerovski <Michael.Cerovski@lfra.org> wrote:

Chief Ward and others,

I took a call today from 200. A woman by the name of Christina called to find out who was on duty at 03:00 on 2/9. E5 responded to a lift assist on Landsman Hill Drive - they were requested by TVEMS to assist with patient packaging and loading.

Christina said that she and her Mom were pretty distraught because of her Dad's condition. He was transported to Hospice care and later passed away. She said that the crews comforted all involved and took care of the patient and the family. She said the care and compassion made a huge impact on her family.

Expect a letter or email of thanks.

Strong work A shift!

Michael

Sent from my iPhone

Michael Cerovski  
*Battalion Chief*  
Loveland Fire Rescue Authority  
Fire Station #1 - C Shift  
(970) 962-2873 – Office Extension
To whom it may concern,

A BIG THANK YOU for not only coming to our aid Tuesday, February 1st and again answering a 911 call Wednesday, February 11th. Yesterday I learned you rescued my friend Helena when she fell and broke her arm, February 11th. God bless you.

John and Barbara Cox
2475 Standale Court
Dear Firefighters

A Shift - Engine 5

Our family wishes to thank you for all you did to help us when our loved one Andy had to be transported to McGuire VA. You all were wonderful! Please use this gift anyway you choose.

So touched by your kindness!

Thank You

The Geesler Family