Loveland Fire Rescue Authority Board Meeting

Station 2
3070 W. 29th Street
Community Room
Loveland, Colorado  80537
Wednesday, June 24, 2015

1:00 PM
The Loveland Fire Rescue Authority is committed to providing equal opportunity for citizens and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. The Authority will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the ADA Coordinator at bettie.greenberg@cityofloveland.org or 970-962-3319. Wireless access: COLGuest, accesswifi

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
AWARDS AND PRESENTATIONS
PUBLIC COMMENT
CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Board acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today’s meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than five minutes.

1. Consider the Minutes from the Loveland Fire Rescue Authority Board for the May 27, 2015 Regular Board Meeting.

End of Consent Agenda

REGULAR AGENDA

Anyone who wishes to address the Board on any item on this part of the agenda may do so when the Chair calls for public comment. All public hearings are conducted in accordance with Board By-Laws. When Board is considering approval, the Authority’s By-laws only requires that a majority of the Board quorum be present to vote in favor of the item.
2. Presentation from the Division of Fire Prevention and Control on Advanced Technology Aerial Firefighting

3. Presentation from the City of Loveland Communications Center

4. Review Briefing Papers and Correspondence
   a. Chief’s Report
   b. May Statistics
   c. Letters

5. Board Member New Business/Feedback

6. Any Other Business for Board Consideration

7. Executive session pursuant to C.R.S. 24-6-402(4)(b) and (e) to receive advice of legal counsel and to discuss a matter subject to negotiation

   The purpose of the Executive Session is to discuss personnel matters specific to the Chief’s employment contract, discuss a legal services proposal between the City and LFRA and to receive legal advice with respect to said matters.

ADJOURN
Consider the Minutes from the May 27, 2015 Loveland Fire Rescue Authority (LFRA) Regular Board Meeting

EXECUTIVE SUMMARY

The attached documents, prepared by Roylene Sterkel, are a record of the May 27, 2015 regular meeting of the LFRA Board. The May 27, 2015 document details the discussions at the meeting including: the consent agenda (minutes, approval of an intergovernmental agreement to transfer minor equipment to the Yellowtail Volunteer Fire Department, and approval of an addition to the Rules and Regulations of the Loveland Fire Rescue Authority regarding Fire Code of Appeals), an overview of the capital improvement projects, a review of the scope of services for the outside attorney, an overview of the budget reduction strategy if the sales tax on food for home consumption is eliminated, and the Chief’s report.

BACKGROUND

Standard meeting protocol

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

May 27, 2015 Minutes
Fire & Rescue Authority Board Meeting Minutes  
Wednesday, May 27, 2015

Members Present:

Board Chair Jeff Swanty    Councilor John Fogle  
Fire Chief Mark Miller     Mayor Cecil Gutierrez    
City Manager Bill Cahill   Rural Board President Dave Legits  
Assistant City Attorney Moses Garcia Division Chief Ned Sparks  
Rural Board Secretary Greg White BSC Roylene Sterkel  
Public Safety Admin. Dir. Renee Wheeler

Members Absent:
None

Visitors:
Communications Specialist Kristen Owen  
Communications Specialist Becky Kamoske  
Attorney Emily Powell  
FRAC Vice-Chairman Bob Boggio  
BC Michael Cerovski  
Captain Dave Schuetz

Call to Order:
Chairman Swanty called the Fire & Rescue Authority Board meeting to order on the above date at 1:20 p.m.

Public Comment:
None

Consent Agenda:

1. Consider the minutes from the Loveland Fire Rescue Authority Board for the April 22, 2015 Special Meeting and the April 29, 2015 Regular Board Meeting.

2. Consider approval of an Intergovernmental Agreement regarding the Transfer of Minor Equipment and Cooperation with the Yellowtail Volunteer Fire Department.

3. Consider a Resolution approving the Establishment of an Addition to the Rules and Regulations of the Loveland Fire Rescue Authority regarding Fire Code Appeals.
Councilor Fogle moved to approve the Consent Agenda. City Manager Cahill seconded the motion and it carried.

Regular Agenda:

4. Review the Capital Improvements Projects for the City 2016 Capital Improvements Ten Year Plan:

PSA Director Wheeler reviewed the revised table that includes four capital items and the fact that three of the items have funding strategies, but the fourth which is Station 11, is not funded at this time. She reported that the City is considering a different methodology for calculating the capital expansion fees and should that consideration get approved, it could result in a 42% reduction in the fire capital expansion fees. That could have a significant impact on the projects that are funded from that source. Station 10 was originally planned as a 12,000 sq. ft. facility, but has been scaled back to 9,000 sq. ft. and will be a three-bay, single company house.

Mayor Gutierrez said in looking at the preliminary City 10-year plan, Station 11 is still in the plan to be completed in 2023 and he’s not sure that is realistic. Chief Miller said he felt it was important to keep it in the plan but realizes it’s unfunded. He would like to keep it as a “place holder” so it doesn’t completely drop off of our radar. City Manager Cahill said there may not be enough growth along the 402 corridor in the coming years to substantiate a fire station in the original planned location. He said that the Tabor Excess Revenue is unpredictable from year to year. The current balance of 14 million was earned within the last 12 months. The money must be used for fire, police, parks and streets.

Rural Board President Legits asked if the City Council has raised any concerns relative to Station 10. Mayor Gutierrez said that Council hasn’t seen the plan yet. There is a study session planned for June 9th. He said the 50/50 contribution might be an issue since it’s a rural station. Chief Miller said the station will have a benefit to the City when City stations are emptied due to the volume of calls or what is going on, Station 10 can backfill in the City. There will also be an added plus in that ISO ratings will go down. Councilor Fogle said to be sure to bring a 5-minute response area map to the June 9th study session. City Manager Cahill said there will need to be an agreement between the partners as to who is paying what prior to any approval process.

PSA Director Wheeler asked if it is the Boards direction to leave Station 11 in the plan even though it is not funded. City Manager Cahill said there has only been one other unfunded item left in the 10-year plan that he recalls and that was the museum expansion. That was mainly due to needing contributions for that project and as long as it was on the radar, contributions continued. Councilor Fogle said that with the CEF discussion upcoming and not knowing what that might look like, we need to make important capital expenses clearly visible.

City Manager Cahill said he wasn’t sure it should be left in the plan and doesn’t want to start keeping projects in the plan that are not funded. Chief Miller said there may be other options available for funding the station and would like to see it stay on the list since it is in the Fire Authorities Strategic Plan.

Chief Miller asked how decisions get made as to how Tabor funds are used. City Manager Cahill said a plan is laid out and adopted annually by City Council. The funds in Tabor I are designated for one time purchases. The funds in Tabor II are more discretionary. He said
with the spikes up and down in the funds, it’s not easy to plan.

5. **Review the Scope of Services for the Outside Attorney:** (Attorney Dino Ross was not in attendance so a conference call was placed to him)

Chief Miller said that in the last work group meeting Chairman Swanty shared a concern regarding access to outside legal attorneys. Chairman Swanty said he was of the understanding that we could contact the outside attorney with questions or concerns but was told that the attorney only deals with maturation issues. Attorney Ross said that the letter of understanding clearly states that they will only provide legal services with respect to those specific matters for which their services are requested. General Counsel on the other hand would make them available for all legal issues and questions by the Authority. He said that his firm needs to know the scope of what the Board wants. Asst. City Attorney Garcia said that the intent is for efficient use of legal counsel and thinks it should only be for specific issues when the Board and the City may have controversy. Attorney Ross said he would like to request an executive session with the Board to define their needs.

Chairman Swanty said he had visualized that we could call them on any specific issue. Attorney Ross said his firm can work with a letter or email to set up a communication procedure on who can contact them and he requested an email of the scope of work from either Chairman Swanty, Chief Miller or whomever the Board designates.

City Manager Cahill moved to have a majority of the Board agree on any issues that need to be taken to outside council prior to contact. Mayor Gutierrez 2nd the motion. Chairman Swanty said he is not comfortable with having to have a majority of the Board involved prior to contact. Mayor Gutierrez said the Board needs that safe guard. City Manager Cahill said he doesn’t want a minority of the Board making decisions for the whole Board as the Board needs to act as one body. Attorney Powell said they do not want to see a split of the Board. City Manager Cahill amended his motion to say a majority of the board that will include one member from each of the two partnering organizations (city/rural). Motion carried.

Attorney Powell asked if the Board still wants the outside attorneys to attend Board meetings. Mayor Gutierrez suggested that the workgroup should be able to let the Board know ahead of time if they are needed and it will be placed on the agenda. Attorney Ross agreed with that suggestion.

Attorney Garcia said that another Asst. City Attorney produced an IGA for LFRA and the City and we can’t have the City review their own documents and that’s why it was sent to the outside attorney. He believes that this document is part of the transition for the Authority. He asked if the Board wanted him to contact other surrounding city attorneys to review that document. City Manager Cahill said he has some concerns about the outside attorney’s office reviewing that document relative to the scope of “general or special council” as written in the engagement letters.

City Councilor Fogle moved to have Dino review the IGA. Rural Board President 2nd that motion. Motion passed with one opposing vote by Mayor Gutierrez.

Attorney Ross said he would still like to have an executive session with the Board to discuss their direction. There will be an executive session on the agenda for the June 24th Board meeting.

Attorney Powell gave an update of the items that the workgroup is moving forward on. Those included the multi-trust for benefits, FPPA, a simplified time-line, not having to do a RFP for
benefits and a draft of the Fire Chiefs Agreement.

6. Review Budget Reduction Strategy if Sales Tax on Food for Home Consumption is Eliminated:

PSA Director Wheeler shared information relative to the budget reduction strategy. The City Council did not support the food tax elimination at the May 19th meeting. There has been a petition approved through the City Clerk’s office that will be gathering signatures to have the issue placed on a November ballot for the citizens to vote on. She said that LFRA is constantly working on cost savings. Chief Miller asked the Board to review page 45 in the agenda packet to see a list of some of those items.

Councilor Fogle asked if the reduction of any employees is still taking place. Chief Sparks said we are moving forward with a realignment of duties in the Community Safety Division and some programs will be reduced. We need to figure out a way to cover more plan review and inspection activities because those have risen dramatically over the last couple of years.

7. Review Briefing Papers and Correspondence:

- The May month-end report will go out on Thursday.
- Chief Miller thanked everyone that attended the Council study session in support of the maturation of LFRA on Tuesday, May 26th.
- Chief Miller reported that the property on Rossum Drive is under contract. Council voted 7 to 2 in favor of selling the property to the proposed buyer. Closing will be September. The new owner will need to address rezoning the property.
- Chief Miller talked about the incident where a car went into Lake Loveland. LFRA will recognize those citizens that pulled the victim from the car before we arrived on scene. The victim’s daughter has started a fund raiser to help with medical costs and he was told that the wife of the victim also has ongoing health issues.
- Chief Miller had a call from a Johnstown Board member relative to the 25/34 area. The conversation was about the annexation agreement that was put into place 15 years ago relative to the fire protection by LFRA and Johnstown Fire Department. He would like some direction from the Board on who those types of calls should be directed to. City Manager Cahill said they should be referred to the language in the annexation agreement. The Board agreed.
- Mayor Gutierrez asked if CSD is able to keep up with plan reviews since they have increased so much. Chief Miller said it’s causing a lot of overtime costs and is part of the restructuring process. We hope to be able to hire a part-time inspector to help with the work load.
- City Manager Cahill asked if the FRAC dissolve that was approved at the last Board meeting was finalized. PSD Administrator Wheeler said that it would be voted on for final approval at the June meeting.
- City Manager Cahill said that one of the individuals who was involved with the rescue at Lake Loveland was a city employee by the name of Ryan Gibson.

No further items were discussed and Chairman Swanty adjourned the regular meeting at 3:30 p.m.

Minutes submitted by Secretary Sterkel
Presentation from the Division of Fire Prevention and Control on Advanced Technology Aerial Firefighting

EXECUTIVE SUMMARY

The State of Colorado Division of Fire Prevention and Control is an important partner for the delivery of the LFRA mission and strategic goals. Members of the division will be presenting the advanced technology now available for aerial firefighting that is particularly important during the wildfire season.

BACKGROUND

Significant initiatives and investments have been made by the State to improve resources available to fight wild land fires based on experiences with significant fires in the State over the past three years. This presentation will provide an overview of the impressive technology the State has available for assisting with emergency response to improve safety and effectiveness.

STAFF RECOMMENDATION

Information Only

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

Deploy an effective emergency response to minimize damage and loss.

ATTACHMENTS

Multi-Mission Aircraft Brochure
The State of Colorado’s Multi-Mission Aircraft (MMA) program is comprised of two Pilatus PC-12 airplanes outfitted with state-of-the-art infrared (IR) and color sensors (EO) operated by sensor operators from the Division of Fire Prevention and Control Wildland Fire Management Staff. The PC-12 is a high performance turbo-prop aircraft that can cruise and work safely at altitudes above 20,000 feet. Based out of Centennial, CO the PC-12 can takeoff and be over a wildland fire almost anywhere in Colorado in less than an hour.

The primary mission of the program is to provide near real time information to ground forces during initial attack on wildfires. Incident Commanders can order these aircraft to detect and recon wildland fires and aid them in making sound tactical decisions, improving the safety and efficiency of the response. The MMA can also support other all-risk emergencies. The MMA is a complete system that provides critical intelligence, images, and communications capabilities. It is integrated with the Colorado Wildfire Information System (CO-WIMS), a geospatial database that displays incident images and details to local Fire Managers through a web based application.
**Capabilities**

The EO/IR sensor and geospatial processing systems installed in the MMA offer a huge range of capability that allows for many tasks to be performed by one aircraft system:

- New start detection and locating
- Wildfire mapping
- Personnel safety over-watch
- Wide-area fire detection
- Day and night imaging capabilities
- Thermal imaging capabilities
- Retardant effectiveness evaluation
- Search and Rescue

**Features**

**Real-Time Fire Intelligence**
- Electro-Optical/Infrared (EO/IR) sensors
- Fire behavior assessments
- Spot fire detection
- Evacuation monitoring
- Firefighter safety support
- CO-WIMS integration

**Geospatial product generation**
- Incident maps
- Thermal images
- Fire perimeter location
- Locations of values at risk

**All-Hazard Support**
- Insect damage and forest health assessments
- Disaster assessments/reconnaissance
- Search and rescue missions
- Avalanche control
- Public safety missions

**Interagency Communications**
- VHF-FM, VHF-AM, 800 MHz
- Carry-on radio provisions

**Aerial Surveillance or Air Attack Capable**
- High operating altitude
- Capable of operating the Fire Traffic Area if needed
- Extended fuel cycles

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**Real-time fire mapping**

**Collaborative information sharing**

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**SIerra Nevada CORporation**

**Bode Air Support**

**COlorado Division of Fire Prevention & Control**

www.dfs.state.co.us
Presentation from the City of Loveland Communications Center

EXECUTIVE SUMMARY

The City of Loveland Police Department Communications Center is a critical partner in the ability for LFRA to deliver on our mission and strategic goals. Members of the dispatch unit will make a presentation to the Board highlighting the integration of their communications function with the LFRA operations for effective response and safety.

BACKGROUND

The City of Loveland Police Department Communications Center is an accredited, award-winning group of dispatchers that are an essential partner to ensure that the Loveland Police Department, Loveland Fire Rescue Authority, Big Thompson Canyon Volunteer Fire Department, all the mutual and auto-aid partners, Thompson Valley Emergency Medical Services, and other City Departments can deliver services in the greater Loveland area. In 2007, the Loveland Emergency Communications Center became the 116th in the world and the first in Northern Colorado to become an Accredited Center of Excellence for Emergency Medical Dispatching. By possessing this credential, dispatchers work under the licensure of a medical doctor and begin providing first aid instructions during 9-1-1 medical calls as emergency service workers are dispatched. They approach their service delivery in a proactive manner focusing on the safety of the citizens and emergency response professionals. They were one of the first communications centers in the area to take 9-1-1 text messages.

STAFF RECOMMENDATION

Information Only

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

Deploy an effective emergency response to minimize damage and loss.

ATTACHMENTS
TITLE
Review Briefing Papers and Correspondence

EXECUTIVE SUMMARY
The Chief’s report includes a variety of general updates.

- May Overview
- LFRA Maturation
- Sales Tax on Food for Home Consumption
- Rossum Drive Property
- 2016 Budget Development
- Top Instructor Award
- Chief’s Merit Award
- Operations Division Highlights
- Community Safety Division Highlights
- Emergency Management Highlights

BACKGROUND
This section of the agenda is intended to provide general information to keep board members apprised of various project status and department updates.

In an effort to streamline the monthly report writing and ensure that all governing boards are receiving the same information at the same time, in January staff began a procedure of distributing the monthly report electronically by the first week of the following month. The report for the previous month is retained in the LFRA Board packet for the official public record and to offer a placeholder on the LFRA Board meeting agenda to field any questions the Board may have on information included in the report. Therefore, this agenda includes the May monthly report that was electronically distributed to all governing board members (LFRA, City and Rural District). The June report will be distributed electronically by the first week in July.

STAFF RECOMMENDATION
N/A

FINANCIAL/ECONOMIC IMPACTS
N/A

ASSOCIATED STRATEGIC GOALS
N/A

ATTACHMENTS
- Fire Chief’s Monthly Report
- Letters & Articles
- May Statistics
May 2015 overview -

May has been quite a month. Not only one of the wettest on record, with a lot of vacillation in regards to possible serious flooding, but also one of the most challenging as we all braced, and strategized for potential budget reductions due to the sales tax on food issue. Thankfully, there were no significant flooding incidents, although we were close several times through the month.

Budget reduction strategies were another matter. No doubt these types of issues cause angst and concern to all employees, but we will persevere, and I believe LFRA members are some of the most versatile I have ever met and we will continue to serve with the Three C’s (Commitment, Compassion, and Courage), the Four R’s (Response, Resources, Readiness and Relationships), on our path to Enduring Greatness. I continue to be proud and honored to be a party of this incredible organization.

Highlights of the May report include; LFRA maturation update/City Council Study Session; sales tax on food budget reduction; Sale of Rossum Drive property; 2016 Budget development; Instructor Award; Chiefs Merit Award.

LFRA Maturation -

As mentioned last month, we are meeting twice a month with the LFRA workgroup consisting of representatives from legal (internal and external) HR, City Manager, LFRA Board Chairman, and LFRA management and three LFRA Captains, and Rural District. The main objective is conversion of all fire department employees to be under the Authority, Of course, this is a complex matter involving many details. The goal is to have the employee conversation process complete by October 2015.

As an example of just one of the many facets of this process, Renee coordinated a meeting to brainstorm strategies for processing payroll under various scenarios that could exist for the LFRA employee conversion (City Human Resources, IT, Accounting and Payroll).

On May 26th LFRA staff presented an update on the maturation process at a City Council study session. Several members of FRAC, LFRA Board and the Rural District Board attended. A history of how the Authority was implemented, advantages of the Authority, challenges, and next steps was presented to Council. Council had numerous questions, and is now much more informed as to the complexity of the process, as well as the overall advantages. There was support for continuing to move forward with maturation. LFRA staff will give periodic updates as the process moves forward.
Sales Tax on Food for Home Consumption –

As most everyone knows, the City Council considered several proposals/motions in regards to options to eliminate the sales tax on food for home consumption. LFRA was asked to reduce our budget by approximately $246,000 (not including the Rural District portion), accordingly, and have been going through the painful process of making program and line item budget reductions to comply with the directive. Our proposed reductions were vetted by a variety of different audiences. Although we believe our main mission (protecting life and property) will not be adversely affected, we will be forced to eliminate several important public education/safety programs if the tax is eliminated. The Council voted on May 19th not to eliminate the tax, so as of this writing, everything is status quo (for the most part), but, it is highly likely that we will see this this issue on the November ballot, to be finally decided by the citizens of Loveland.

I cannot overemphasize, if eliminated, there will be many substantial changes in the way we conduct business in the area of public education and child safety programs. Additionally, many line items will be reduced, and we will be forced to do more, with less.

Rossum Drive property sold -

As we have reported for the last few months, we have a contract on the Rossum Drive property, that was originally purchased in 2002 for a west side fire station. Obviously the growth and the City to the northwest drove the relocation of station 2 and the Rossum Drive property is longer a viable location for a west side station. The Council voted 7-2 on May 5th to sell the property to the perspective buyers. The buyers have much to do to make the property workable for their desired use, including re-zoning, which is a contingency in the finalization of the contract.

2016 Budget Development -

Budget development is in full swing. Several schedules have been updated for historical trend analysis: revenue collections, budget-to-actual variances by line item at the department level and the program level, phone line expenditures, fleet charges, city service allocations, cost recovery, and personnel projections. Renee has met with 18 of the 28 program managers to discuss program goals; equipment inventories and replacement planning for the next ten years; variances to the program resources needs, compared to the existing ten year plan; and historical spending comparisons to test the reasonableness of the projected expenditures. She attended the City’s Budget kick-off meetings and a meeting with Chief Lundquist to discuss addressing the Big Thompson Canyon department needs and the flow of money to ensure that the Rural District is paying 100% of those costs.

Unrelated to the budget, but as a matter of due diligence for our members, Renee provided information and an FPPA training video links to the Consolidated Fire Volunteer Pension Board in preparation for the actuarial report that should be received in June or July.

Additionally, LFRA worked with the City’s Strategic Planning Division providing information on: modeling the fire operations impact of future city development for the comprehensive master plan fiscal impact model and call volume by land use for the capital expansion fee study.
**Top Instructor Award –**

LFRA Captain Robert Carmosino, was recently recognized as the “Top Instructor” of the Aims, LFRA, and Front Range Fire Rescue firefighter academy. Captain Carmosino received a plaque and well deserved accolades from all the students. **Well Done, Captain Carmosino!**

**Chiefs Merit Award –**

At the May 27th LFRA Board meeting we recognized a very special young man. His name is Adam Rojas. Adam is 12 years old, and was nominated by Loveland Communications Specialist, Kristen Owen for his exceptional efforts in reporting a serious wildland fire. See the letter below from Kristen and join me in congratulating this young man. Well Done, Adam!

**To Whom It May Concern:**

On the afternoon of March 31, 2015, I received a 911 call from 12-year-old Adam Rojas of 4438 Thompson Parkway in Johnstown, CO. Adam called at 4:26 pm to report a grass fire that started along the Big Thompson River. Adam had been riding his bike through the neighborhood when he’d seen a cloud of smoke and went to investigate. He reacted quickly by first attempting to contact his parents, and then calling 911 when he could not reach them. I assigned the fire department to this incident at 4:26 pm, and they were en route at 4:28 pm. The next person to call 911 regarding this fire was at 4:32 pm, four minutes after the fire department was already on the way because of Adam’s quick thinking and ability to take immediate action in calling 911.

Adam gave important, detailed information to help give me an idea of where the fire was in relation to his house. He stayed calm and stayed on the line and gave constant updates on the fire behavior and the safety of the gathering crowd. He had maturity and intelligence that was beyond his years. Many adult callers struggle with giving detailed information and staying calm, and that made Adam such a good reporting party, that as the additional calls started coming in from other people over the next several minutes, we opted to keep Adam on the line for his valuable information as our primary contact.

Toward the end of the call, the fire started growing more rapidly and aggressively. I’m certain without Adam’s early call that got the fire department on scene minutes sooner than they would have without his call, this fire would have caused a lot more damage. He admitted to being scared and even “hesitated” to call 911 because he’d never “been in an emergency before and wasn’t sure how to handle it.” But, he acted calmly and with bravery and I think he deserves recognition for that. He should be proud of a job well done!

**Kristen Owen**

**Communications Specialist**

**Loveland Police Department**

**(970) 667-2151**
Fire–Rescue Operations Division
Division Chief Greg Ward

May 2015

Significant Events / Training

- Lieutenant Clark and Engineer Drage attended a two day fire tactics training course in Cheyenne, the instructor Lars Agerstrand is a Battalion Chief from Sweden. This training was made possible through the great relationship that has been established with the Laramie County Fire District 2.
- Battalion Chief Starck attended the invitation only Kill the Flashover annual research training which included live fire burns in acquired structures. This research is helping change the tactics that are used for structural firefighting.
- The Special Operations Team conducted a full-team hazardous material training.
- Trench rescue training was conducted at Fire Station 2 for all companies.
- Lieutenant Hintzman and Engineer Engelhardt attended an 11 day technical rescue course at West Metro Fire Rescue.
- Several LFRA personnel coordinated and taught the pilot Fire Officer II certification course for the Colorado Division of Fire Prevention and Control. Lieutenants Friedrichsen and Stuart attended the course completing the practical portion of the Fire Officer II certification.
- The LFRA - Canyon Battalion Firefighters Baker, Huffaker and Skidmore graduated from Firefighter I Academy.
- Crews continue to work on multi-agency response training to active assailant incidents.
- The auto-aid response with the Poudre Fire Authority is in the process of being updated.

Training Center Utilization

<table>
<thead>
<tr>
<th>Front Range Fire Authority</th>
<th>Aims Community College Fire Academy</th>
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<tbody>
<tr>
<td>Thompson Valley EMS</td>
<td>Loveland Police Department</td>
</tr>
<tr>
<td>Larimer County Sheriff’s Office</td>
<td>SVI Trucks</td>
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Significant Incidents

- Engine 5 was first to arrive on scene of an MVA with extrication at Donath Lake, the accident involved a cargo truck being towed by a large tow truck and a small car.
- A serious MVA occurred at Garfield Ave and 29th Street involving a small bus that rolled on its side after being struck by a van. Crews extricated and treated several victims.
- LFRA responded with LPD and TVEMS to Lake Loveland on a report of a car in the water. Prior to the arrival of emergency services, the victim was rescued from the car by civilians. Medical treatment was initiated and the patient was transported in critical condition. LFRA Special Operations personnel performed a search of the car and surrounding area to verify that there were no other victims.

Apparatus Updates

- The new Aircraft Fire Rescue Truck is in the final steps of production, the final inspection is scheduled for mid-August.
- SVI continues to work on the refurbishment of Ladder 6, they are making great progress toward the September completion date.
- Two new pickup trucks are on order, one is a replacement for a SUV that is at the end of its lifecycle and the other truck is for the added Lieutenant position in the Training Battalion. The pickup trucks will be assigned to a shift Battalion Chief and the Training Battalion Chief.
Update/overview of division, significant programs and projects (Ned):

- Discussion on budget issues caused by the food tax elimination and impact on CSD. This has been extremely stressful on the work group and DFM Pringle especially. I rolled out the plan to reorganize CSD and the impact on the staff and will go into effect in June 2015.
- Assisting new CBO learning about the DRT process and building a solid working relationship.
- The Lincoln Hotel is ahead of schedule and should be complete within the next two-three weeks.
- In the 4th month of the DRT training course, (this is significantly impacting our ability to review plans and inspections without forcing OT).
- Review of the Fire Safety Visit program and use of ETI continues to move forward. ETI is the records management system for the Fire Authority. We are trying to implement the full use of the software and move away from the use of personal spreadsheets for data management.
- FAB remodel continues with the DRT group.

Significant Building Plan Reviews, Special Events and Inspection (Carie and Ingrid):

- Highest amount of reviews and inspections in the last four years (and probably since 2008) for check-ins in one month. We were at almost 140 for building permit and planning project check-ins and 60 development-project inspections.
- Conducted numerous inspections for building, sprinkler, alarm and fire pump inspections at Value Plastics/Nordson Medical, in order for them to be able to start installing and calibrating equipment in their clean rooms.
- Started inspections at CarMax Superstore in order for the GC to meet their deadlines for getting employees in the store for setup.
- Reviewed several projects in the Rural District, both Johnstown and Berthoud, and organized a planning meeting with Berthoud to coordinate their two projects. This will need to have structured meetings with outside agencies to prevent problems for the developers and construction companies.
- Carie and Ty attended three days of National Fire Sprinkler Association training in Grand Junction.
- Continue with the 4th DRT monthly training.
- Violence in the workplace training for all employees.
- Discussions with Thompson school district and building dept. re: intake of plans to Bldg. / Fire’s continued performance on reviews, etc. (we had two school permit submittals).
- Loveland classical schools looking for a space for upper grades for next year. They are over quota for current building and the 16th St. SW church location just fell through. courtesy inspection at new location next week.
- Legal meeting w/ Longview sub. Regarding previous planning approvals that are usurped by submittals with actual use (i.e.: two points of access needed, etc.)
- Colorado Dairy Services/ final inspection with a few minor corrections needed.
- Walked a few sites with potential clients wanting to be downtown – courtesy walk from fire to point out red flag items.
- Bass pro resubmittal - Came back in…they will still need to resubmit some items regarding hazmat review/ maqs, but third review should get them going.
- Arcadia continues to proceed with reconstruction - some tenant finish permits have been loaded into Innoprise for structural/ rough sprinklers and core and shell is proceeding.
- Origins downtown got signed off. Time for wine and wood fired pizza.
CRT committee meetings to make our delivery more efficient, consistent, and friendly to the customer.
Milner Schwartz house courtesy walk through to assess what would be needed for public tours. Building and fire are not requiring anything over and above what they have since the occupant load will be small, tours will be guided w/ only 3-4 at a time, and the building is on national register therefore exempt from most requirements. Not a life safety concern for fire, and upstairs won’t be used.

Training & Public Education (Scott):
- 2 Safety Village presentations at Namaqua Elementary (67 contacts).
- 3 Career Day presentations at Monroe Elementary (63 contacts).
- 2 fire extinguisher and fire safety training sessions for staff members at Arête Surgical Center (13 contacts).
- 3 child passenger safety seat installations/inspections.
- 4 burn permits.
- Safe Kids meeting.
- FLSEC meetings.
- Meeting with representative from Silver Leaf I & II to review and discuss their Emergency Procedures Manual.
- Created and resource binders for “Fire Safety Programs Toolkit”, “Fire Safety Trailer Curriculum”, and “Public Fire Education Planning”.
- Worked event standby at the BEC.
- Inspected open flame use for FRCC candle ceremony at BEC.
- Workplace Violence Prevention training session at Council Chambers.
- Wildland Fire Investigations training (online).
- Numerous posts and updates to the LFRA Facebook page and website pages.
- Meeting with FF Schiffelbein to assist him with his class project based upon my Station Tours 101 program.
- Follow-up on a few outstanding inspection issues with 2 private schools was completed.

Accreditation, Fracking, (Ty):
- Developed spreadsheets for Renee showing 2014 and 2011-2015 incident types sorted by property use.
- Developed summary of officer risk assessment surveys.
- Completed NFSA Fire Sprinkler System Plan Review and Inspection course (3 days).
- Submitted application for Colorado fire suppression system inspector certification.
- Completed data input of 2014 and 2015 BTCVFD NFIRS response times and developed new incident report form.
- 17 new business inspections and work with Capt. Lyons on the ETI module.
- 5 haz-mat inspections and permits issued.
- Workplace Violence Prevention training.

Seasonal rains and initial snow melt contributed to increased Big Thompson river flows. Due to the diligence of Storm Water Maintenance Crews, the city saw no flooding, unlike several counties east of us. The EOC was put in standby mode but was not activated.

The RFPs for the Mitigation Strategy and Master Plan were posted during May, more than 90 vendors downloaded documents.

Operations and Maintenance
- Met with Renee for OEM budget planning
- ARES cabling project in EOC completed
- Collected damage information from multiple city depts. for state declaration

Planning and Documentation
- Lou continues to work on COOP document
- Lou continues to work with Jeremy Bell to develop GIS map layer for hazards
- Met with LPD Chief to formalize excessive force policy (required by HUD for grant)
- Attended Larimer County’s HAZMAT mutual aid agreement meeting

Emergency Preparedness Relationships
- Co-developed Emergency Plan for the Loveland Police and Courts Building
- Facilitated ARES presentation of emergency communication redundancies to school reps
- Attended I-25 Traffic Incident Management Planning (TIMP) Incident Debriefing
- Attended LCEM meeting

Grants
- Emergency generator grant planning meeting held with P&R
- Worked with state grants specialist for RFP requirements
- Mitigation Master Plan RFP developed and posted on May 12th, closed on May 28th
- Fielded several calls from vendors on RFP
- Grant management meeting with Roy
- Met with Finance re CDBG-DR grant
- Attended FEMA HMGF Procurement Training

Training Received
- Attended City’s Violence in the Workplace class
- Completed 2 Colorado University classes: The Lilly Ledbetter Fair Pay Act of 2009; Harassment Hurts: It's Personal

Other
- Attended the city picnic planning meeting
- Attended quarterly Division Managers' Meeting
March 15, 2015

To all the brave Fire Fighters who responded to the "fence fire" in our yard on April 3rd, we give you our huge appreciation!

My husband and I had just returned after 3 months away on the second. We had attended an Agri-Tourism conference all day on the third, and were absolutely exhausted.

When our renters pounded on our door at 4:30 am on Saturday, we were shocked to hear about the very dangerous fire, which could so easily have burned the "carriage house" apartment, the wooden stairs leading to it, and then...

"My heart is overflowing....." PSALM 45:1 NKJV

I'm told your response time was within minutes - very few of them. We appreciate all you do for protection of our community.

AND GRATEFUL

...are the Receivers.

THANKS SO MUCH!

We shudder to think of the tragedy this incident could have been, but wasn't, thanks to your swift, strategic and very professional response.

"Thank you" does not do our depth of gratitude justice. With sincere appreciation,

Linda and David Jessup
P.S. You might be interested to know that because of this near disaster, we have re-assessed our fire preparations in the carriage house apartment and in our house as well.

In the apartment, for example, both emergency exits relied on the stairs leading to them. It had never occurred to us that a fire might come from outside!

So now, in addition to regularly checked fire alarms, we have fire extinguishers in both units, as well as escape ladders and better thought-out escape plans.

We are very grateful to have had this second chance to "do over" our less-than-adequate original readiness.

Again our heartfelt thanks.

The Johns
Dear Firefighters,

Thank you for helping us with the fence fire... As Linda & David said... We are so grateful to your fast response in guiding us from the apartment to safety. So scary to think what could have happened. So we have put 4 fire extinguishers in our outside both residents along with the escape ladder. We appreciate all you all.

Sincerely,

Resident of the Carriage House Apartment

Bruce 

www.dayspring.com
appreciative of what you did. God bless. Thank you.”

SAFETY FIRST

“Wednesday around noon, my grandson called.

His car had run out of gas at Wilson and First Street.

His grandma and I took him a can of gas, and before we can pull up behind him, a firetruck had stopped with their emergency lights on, and we pulled up behind it. The firemen were extremely friendly and did not leave until I had put gas in my grandson’s tank and had walked back and got into my own car to leave. Now, that’s safety. We as a community have to feel proud.”

MAKING IT RAIN

“I just wanted to say bravo to the
A GREAT **BIG** THANK YOU TO ALL OF OUR PARTNERS WHO HELPED MAKE THIS EVENT POSSIBLE!
### Incident Information

<table>
<thead>
<tr>
<th>Incident Type</th>
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<th>YTD</th>
<th>%</th>
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<td>626</td>
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<td>Year Cumulative</td>
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<td>3,034</td>
<td>2,780</td>
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<td>Percentage YTD</td>
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### Mutual/Auto Aid Statistics YTD

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<th>Hours</th>
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<td>13</td>
<td>47</td>
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<tr>
<td>Berthoud</td>
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<td>1</td>
<td>3</td>
<td>4</td>
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<tr>
<td>Previous Year</td>
<td>8</td>
<td>8</td>
<td>7</td>
<td>5</td>
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<tr>
<td>Windsor</td>
<td>35</td>
<td>13.5</td>
<td>10</td>
<td>5.5</td>
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<tr>
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<td>12.5</td>
<td>16</td>
<td>5</td>
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<td>Johnstown</td>
<td>5</td>
<td>3.5</td>
<td>8</td>
<td>6</td>
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<tr>
<td>Estes Park</td>
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<td>0</td>
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<td>0</td>
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<tr>
<td>Previous Year Totals</td>
<td>58</td>
<td>33.5</td>
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<td>YTD TOTALS</td>
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### Loss/Save Information

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<td>$3,667,712</td>
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### Specialized Disciplines Training

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<th>YTD Courses</th>
<th>Prev. Yr. Courses</th>
<th>YTD Hrs.</th>
<th>Prev. Yr. Hrs.</th>
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<tbody>
<tr>
<td>Collapse</td>
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<td>14</td>
<td>19</td>
<td>19</td>
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<tr>
<td>Rope</td>
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<td>16</td>
<td>47.25</td>
<td>17.25</td>
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<tr>
<td>Confined Space</td>
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<td>20</td>
<td>13.5</td>
<td>35.5</td>
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<tr>
<td>Search/Rescue</td>
<td>10</td>
<td>1</td>
<td>14</td>
<td>2</td>
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<tr>
<td>Water</td>
<td>33</td>
<td>37</td>
<td>44</td>
<td>99.5</td>
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<tr>
<td>TAC</td>
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<td>7</td>
<td>238.5</td>
<td>10</td>
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<tr>
<td>Hazmat</td>
<td>27</td>
<td>65</td>
<td>34</td>
<td>52</td>
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<tr>
<td>Animal Rescue</td>
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<td>NA</td>
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<tr>
<td>Wildland</td>
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<td>155</td>
<td>569</td>
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<td>YTD TOTALS</td>
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<td>315</td>
<td>980.5</td>
<td>522.25</td>
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### Training & Reserve

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<tr>
<th>Type of Training</th>
<th>Hrs/Month</th>
<th>Hrs/Prev. Month</th>
<th>Hrs/Prev. Yr.</th>
<th>Hrs/Yr To Date</th>
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<td>219.00</td>
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<td>Admin</td>
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<td>45.50</td>
<td>409.00</td>
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<td>1,310.50</td>
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LOVELAND FIRE RESCUE AUTHORITY - Community Safety
May, 2015

DEVELOPMENT REVIEW STATISTICS

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<th></th>
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<th>County</th>
<th>Johnstown</th>
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<th>Hours</th>
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<td>0</td>
<td>122</td>
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<tr>
<td>Previous Month</td>
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<td>0</td>
<td>168</td>
<td>63</td>
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<tr>
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<td>146</td>
<td>3</td>
<td>X</td>
<td>149</td>
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<td>3</td>
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<td>71</td>
<td>106</td>
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<td>0</td>
<td>2</td>
<td>52</td>
<td>79.5</td>
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<tr>
<td>Previous Year</td>
<td>46</td>
<td>1</td>
<td>X</td>
<td>47</td>
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<td>4</td>
<td>196</td>
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<td>27</td>
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<td>1</td>
<td>16</td>
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<tr>
<td>Previous Year</td>
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<td>X</td>
<td>19</td>
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<td>95</td>
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CSD Development Review YTD

In May, 2015, Fire Protection Permits Average days in review were 6.4 days. Percent within goal time was 92%.

INSPECTION STATISTICS

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<tr>
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<th>Hours</th>
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*Engine Company Safety Visits are not included in YTD Totals

CSD OTHER ACTIVITIES

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<th>Mo. Total</th>
<th>Prev. Mo.</th>
<th>Prev. Yr.</th>
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<td>42</td>
<td>61</td>
<td>*2 fire extinguisher &amp; safety classes for Arete Surgical</td>
</tr>
<tr>
<td>Tents/Special Events</td>
<td>4</td>
<td>2</td>
<td>1.5</td>
<td>6</td>
<td>2</td>
<td>8</td>
<td>12</td>
<td>*2 Kiwanis Safety Village presentations</td>
</tr>
<tr>
<td>Burn Permits Issued</td>
<td>0</td>
<td>11</td>
<td>1.75</td>
<td>11</td>
<td>16</td>
<td>73</td>
<td>78</td>
<td>*3 career day presentations at Monroe Elementary</td>
</tr>
<tr>
<td>Investigations</td>
<td>7</td>
<td>2</td>
<td>9</td>
<td>9</td>
<td>21</td>
<td>18</td>
<td>71</td>
<td>*1 Strap &amp; Snap for 2 classes @ Immanuel Lutheran</td>
</tr>
<tr>
<td>Service Call/Complaints</td>
<td>7</td>
<td>0</td>
<td>3.5</td>
<td>7</td>
<td>14</td>
<td>23</td>
<td>31</td>
<td>*4 car seat installations</td>
</tr>
<tr>
<td>Car Seats Installed</td>
<td>17</td>
<td>0</td>
<td>8.5</td>
<td>17</td>
<td>17</td>
<td>64</td>
<td>81</td>
<td>*Sweetheart City Winery Research &amp; mtgs. - 3 hrs.</td>
</tr>
<tr>
<td>YFS Program</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>*City Bldg. Insp. Interviews - 2.5 hrs.</td>
</tr>
<tr>
<td>Public Education Events</td>
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<td>0</td>
<td>2.5</td>
<td>4</td>
<td>10</td>
<td>29</td>
<td>51</td>
<td>*Berthoud PZ proj. rev. &amp; mtgs. - 6 hrs.</td>
</tr>
<tr>
<td>Total Pub. Ed. Contacts</td>
<td>283</td>
<td>236</td>
<td>519</td>
<td>315</td>
<td>1,364</td>
<td>2,012</td>
<td></td>
<td>*NPPA 13 class - Ty &amp; Carie</td>
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</tbody>
</table>

YTD Total does not include Eng. Co. Safety Visits