The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, August 3, 2016 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, and Jeff Swanty.

Also present were:

- Greg White, Secretary, Loveland Rural Fire Protection District
- Mark Miller, Loveland Fire Rescue Authority
- Renee Wheeler, Loveland Fire Rescue Authority
- Ned Sparks, Loveland Fire Rescue Authority
- Tim Smith, Loveland Fire Rescue Authority
- Shawn Neal, Big Thompson Canyon Volunteer Fire Department
- Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the July 6, 2016 regular meeting were presented. Upon motion by McKenna, seconded by Swanty, and unanimously carried, the minutes were approved.

The minutes of the July 20, 2016 special meeting were presented. Upon motion by Swanty, seconded by McKenna, and unanimously carried, the minutes were approved.

White presented the July 2016 bills. Upon motion by Gustafson, seconded by McKenna, and unanimously carried, the following bills were approved:

- Loveland Fire Rescue Authority $227,553.00
- City of Loveland
  - Canyon Facilities (2) 91.84
- Poudre Valley REA
  - Canyon Facilities (2) 20.30
- Poudre Valley REA
  - Canyon Facilities (2) 43.45
- CenturyLink
  - Canyon Facilities (2) 214.55
- CenturyLink
  - Canyon Facilities (2) 400.00
- CenturyLink
  - Canyon Facilities (2) 113.86
- Larimer County Clerk and Recorder
  - Miscellaneous (5) 11.00
- USPS
  - Office Supplies and Expense 49.00
- Gregory A. White
  - Legal (12a) 3,600.00
- Haynie & Company
  - Bookkeeping (8c) 350.00
- Gregory A. White
  - Administrative (12b) 1,000.00
  - Board Secretary Fee (8a) 375.00
- Dave Legits
  - Board Meetings (8b) 100.00
<table>
<thead>
<tr>
<th>Name</th>
<th>Board Meetings (8b)</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike McKenna</td>
<td>Board Meetings (8b)</td>
<td>100.00</td>
</tr>
<tr>
<td>Barry Gustafson</td>
<td>Board Meetings (8b)</td>
<td>100.00</td>
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<tr>
<td>Leroy Anderson</td>
<td>Board Meetings (8b)</td>
<td>100.00</td>
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<tr>
<td>Jeff Swanty</td>
<td>Board Meetings (8b)</td>
<td>100.00</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$ 234,322.00</strong></td>
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White presented the financial statement. He noted that revenues and expenditures were within budgeted figures. White stated that the July Larimer County Treasurer’s Statement shows that specific ownership tax is declining, but this revenue source remains above budgeted projections.

Chief Miller presented the Chief’s Report. He briefed the Board on the Fourth Amendment to IGA which addresses the transfer of apparatus and equipment from the Rural District and the City and leasing of all the stations by the City and the Rural District to LFRA. The attorney for LFRA is finalizing the documents and upon finalization will forward the documents to the City Attorney’s Office and Rural District for review.

Miller briefed the Board on the presentation and discussion by the LFRA Board on the location and financing of Station 7. He briefed the Board on the Department identifying a potential site for Station 7, discussions with the landowner, and discussions with Larimer County on the subdivision process. Members of the Rural Board discussed with Miller suggestions for the negotiating process.

At the LFRA Board meeting, the LFRA Board directed the Staff to review possible financing options for the City and the Rural for the acquisition of the property and the financing of the construction and equipping of Station 7. The Department was instructed to return to the September meeting of the LFRA Board with these options. The Department is conducting a Response Analysis to determine the types and amount of responses from the Station 7 location. As part of the discussion, White responded to question from the Board as to when a Rural District mill levy election could be held, cost of preliminary work necessary to prepare a proposal to purchase the property, and the process for the Rural District adopting a Capital Expansion Fee to provide some revenue for future capital costs.

Miller briefed the Board on current issues involving the environmental rehabilitation of the Training Center. The City is taking on the responsibility to remediate the drainage pond and design and construct a new drainage system on the property. The cost of this project continues to increase.

Miller briefed the Board on the deployment of a three man crew plus a Type 6 Engine to Dubois, Wyoming. The deployment was for sixteen days. The Department may deploy another crew in the future to this location.

Miller briefed the Board on current plans of the Loveland Water Department to improve fire protection in Namaqua Hills. The Department is also beginning an educational effort for homeowners in Namaqua Hills to mediate fire risk on their individual properties. Director McKenna provided insight to the Department concerning the history of the Namaqua water system.

Renee Wheeler gave the Administrative Services Director Report. She briefly reviewed the Second Quarter Budget Biz. She noted that revenues, particularly plan review revenues from the Rural District, were up in the Second Quarter. Expenditures are within budget parameters.
Chief Sparks presented the Community Safety Division Report. He noted there will be addressing issues on Larimer County Road 3 in the 2534/Johnstown area due to differing numbering policies of Larimer County and the Town of Johnstown. The Division is working on the Fee Schedule including plan review fees and other fees. The Division will present this to the Board in the near future.

The Division continues to work with the School District on its public education programming. Sparks noted that the School District has been very cooperative in this effort.

In the absence of Chief Ward, Chief Smith presented the Operation Division Report. July was a busy month with responses in Berthoud, Greeley, and Pinewood Springs. Most of these responses were for grass fires. The Division continues to hold ongoing training including with the Loveland Police Department and extrication classes.

Chief Neal gave the Canyon Department Report. The Canyon is installing weather stations at Station 8 and Station 9 which will provide real time weather data for firefighters including those responding from Loveland stations. Neal briefed the Board on the upcoming Jeep raffle which is drawing a lot of interest. The Department hosted the July 31, 2016 Flood Memorial for the 1976 Big Thompson Flood. The Department is currently conducting station tours and fire mitigation. In the past month there have been 22 calls including 10 campfire responses and 2 wildland responses. Neal noted that the Department was taking live fire night training this evening with the Loveland Training Center and received maintenance training from the Loveland Fleet Department to maintain apparatus.

White briefed the Board on the new LFRA administrative recognition policy effective July 1, 2016. This includes policy with regard to providing flowers and other memorials for retired firefighters. In the past, the Rural District has also provided this type of recognition to firefighters. After discussion, it was the consensus of the Rural Board that LFRA is the appropriate responsible entity for recognition of firefighters.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

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President