

## RECORD OF PROCEEDINGS

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### REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, June 7, 2017 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Mark Miller, Loveland Fire Rescue Authority  
Ned Sparks, Loveland Fire Rescue Authority  
Tim Smith, Loveland Fire Rescue Authority  
Ben Anderson, Loveland Fire Rescue Authority

President Legits called the meeting to order.

The minutes of the May 3, 2017 regular meeting were presented. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the May 2017 bills. He noted that the \$152,250 bill from the Fire Authority was for the annual payment for the Replacement Plan that was approved by the Rural District in 2016. White stated that he had failed to include this payment in the 2017 Budget. However, all of the information presented during the Budget Hearing to the Board including the Ten Year Financial Plan reflected this obligation in the amount of funds available to the Rural District. The Ten Year Financial Plan reflects the payment to the Fire Authority. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the following bills were approved:

Loveland Fire Authority (1)	\$ 212,990.00
Loveland Fire Rescue Authority Capital Expenditures (3)	152,250.00
Raymond Berg Jr. Miscellaneous (5)	195.00
Raymond Berg Jr. Miscellaneous (5)	10.00
Ray Berg Miscellaneous (5)	50.00
Larimer County Clerk and Recorder Miscellaneous (5)	13.00
Gregory A. White Legal (12a)	1,750.00
Haynie & Company Accounting & Audit (11)	400.00
Gregory A. White Administrative (12b) Board Secretary Fee (8a)	1,000.00 375.00
Dave Legits Board Meetings (8b)	100.00
Mike McKenna Board Meetings (8b)	100.00
Barry Gustafson	

Board Meetings (8b)	100.00
Leroy Anderson	
Board Meetings (8b)	100.00
Jeff Swanty	
Board Meetings (8b)	100.00

TOTAL \$ 369,533.00

White presented the monthly year-to-date compilation of property and specific ownership tax revenues through May from the Larimer County Treasurer's Office. The revenues for both property and specific ownership taxes show a substantial increase in revenue in comparison to 2015 and 2016.

White presented the financial report. He noted that all revenues and expenditures were within budgeted parameters.

White requested the Board to approve the engagement of Watson & Coon to audit the Rural District for 2016. He noted that the charge for the audit would not exceed \$4,450 including expenses. White noted that Watson & Coon had performed the Rural District's audit for the past years, and there had been no issues with regard to the performance of its responsibilities. Upon motion by Swanty, seconded by McKenna, and unanimously carried, the Board accepted the proposal from Watson & Coon for auditing of the Rural District for 2016, and authorized White to execute the Engagement Letter.

Ben Anderson, representing the Firefighters Union, stated to the Board that the Firefighters Union was again holding the 4<sup>th</sup> of July breakfast at Station 2 between 8:00 a.m. and 11:00 a.m. Last year the Rural District contributed \$500.00 to the Firefighters Union funding of this event. Anderson requested the Board consider \$500 towards this event. He noted that the Firefighters Union and the Fire Authority would contribute the remaining necessary funds. Upon motion by Swanty, seconded by McKenna, and unanimously carried, the Board approved the expenditure of \$500 to be paid to the Firefighters Union to reimburse them for expenses for the 4<sup>th</sup> of July breakfast in 2017.

Chief Miller presented the Chief's Report. He briefed the Board on the status of the proposed impact fee being considered by the Fire Authority to replace the capital expenditure fees currently charged by the City. The Fire Authority Board requested that City Manager Adams pursue discussion of impact fees with the Town Manager of Johnstown. There was general discussion by the Board concerning the proposed amount of the fees, whether that amount was the maximum that could be charged, and whether or not a decision by Johnstown was required prior to imposing the fees. The Board requested on this agenda item be placed on the July agenda for further discussion of impact fees.

Miller reported that he had participated in the weekly Department inspection of Scheels in 2534. Miller reported that the Department was very impressed with the professionalism, cooperation, and construction of this large project.

Miller reported that the Strategic Plan is moving forward, and that a draft of the entire plan should be available in October for review by the Fire Authority Board, the Rural Board, the City, and any other interested parties.

Miller reported that the Department is continuing to evaluate its options in assessing how to fulfill the duties of former Administrative Services Director Wheeler. Currently, all members of the administrative staff are participating in handling those duties. The Department will continue to evaluate its future options with regard to this administrative position.

Miller stated that former Chief Mirowski, Director Swanty, himself, Ty Drage and Dan Engelhardt will be in Charlotte, North Carolina in June for the formal recognition of the accreditation of the Department.

Chief Sparks presented the Community Safety Division Report. He noted that the 4<sup>th</sup> of July season is in full swing, and the Department continues to receive lots of complaints. He and Miller both noted there is no effective way to prevent the illegal use of fireworks, as the fireworks are readily available to a person wishing to purchase and use illegal fireworks.

The Department has received a request from a homeowner in the Milner Mountain area to display a large firework show on the owner's property on the 4<sup>th</sup> of July. Since this property is located close to the Poudre Fire Authority and Loveland Fire Rescue Authority boundary in Larimer County, those two agencies and Larimer County are reviewing the requested permit.

Sparks noted that the Department continues to be very busy with a number of development projects within the Fire Authority area.

In the absence of Chief Ward, Captain Tim Smith presented the Operation Division Report. He reported on significant incidents in May as follows:

- Structure fire on East 2<sup>nd</sup> Street which the Department used the new fog nail tactic.
- Also, within the past few days, the Department successfully rescued a cow, a deer, an elk, and participated in the rescue of a hiker on Devil's Backbone trail who suffered a medical emergency approximately a mile and one-half from the trailhead.

Chief Neal presented the Big Thompson Canyon Report. He noted that there was a small wildland fire on May 31 to which the Canyon Department responded. Also, the Canyon Community Pancake Breakfast, which the Canyon Department participates in, was a success.

Director Anderson inquired as to the status of the land purchase of Station 7. Chief Miller stated that the Department continues to evaluate the property located just north of Big Thompson School. The Department recently met with the School District which was highly supportive of the project, has received and reviewed a Phase 1 Environmental Study that showed no significant issues, that soils testing was ongoing, and the Department is exploring the options to obtain adequate water flow at the site for sprinklers in the building and Department operations. Miller stated that the Department is targeting two to three weeks to make a formal offer to the owner of the property.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/  
Assistant Treasurer

ATTEST:

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President