

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, March 1, 2017 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Renee Wheeler, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Shawn Neal, Big Thompson Canyon Volunteer Fire Department
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the February 1, 2017 regular meeting were presented. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the February 2017 bills. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the following bills were approved:

Loveland Fire Authority (1)	\$ 212,990.00
Big Thompson Canyon Volunteer Fire Department	
Miscellaneous (5)	1,129.98
Special District Association of Colorado	
Miscellaneous (5)	1,237.50
Svoboda & Sons Construction, LLC	
Contingent (13)	4,493.96
Gregory A. White	
Legal (12a)	1,556.00
Haynie & Company	
Accounting & Audit (11)	760.00
Gregory A. White	
Administrative (12b)	1,000.00
Board Secretary Fee (8a)	375.00
Dave Legits	
Board Meetings (8b)	100.00
Mike McKenna	
Board Meetings (8b)	100.00
Barry Gustafson	
Board Meetings (8b)	100.00
Leroy Anderson	
Board Meetings (8b)	100.00
Jeff Swanty	
Board Meetings (8b)	100.00
TOTAL	\$ 224,042.44

White presented the financial report. He noted that the February tax revenues have not been posted on the Larimer County website nor have they been received by the District. February real property tax collections are the largest of any month of the year.

Chief Miller asked Secretary White to lead a discussion with the Board concerning the possibility of holding a mill levy election in the near future to meet the Rural District's future obligations for operations and capital expenditures of the Fire Authority. White stated that in the next two years there are three possible election dates for the Rural Board to consider being November, 2017; May, 2018; and November, 2018. White discussed each individual election as follows:

- November, 2017. This is an off-year election and is available for a mill levy election for the Rural District. Most likely the election would be coordinated through Larimer County Elections Office. At this early date, there are no announcements of any special districts or governments participating in this election.
- May, 2018. This is a regular election day for the Rural District. The Rural District will conduct a director election if the election is not cancelled for lack of contested Board openings. This election would be a mail ballot only election conducted solely by the Rural District.
- November, 2018. This is the general election which would be a coordinated election through the Larimer County Elections Office. There will be numerous mill levy and tax increase matters on the ballot. Director Swanty and Chief Miller stated that it is probably the intention of the school district to seek a mill levy increase and the City to seek a sales tax increase at this election.

Director McKenna stated that it was his opinion that the Board and the City should consider the payment of sales tax by rural residents to the City. The City's General Fund includes sales tax to fund its obligation to the Fire Authority. He also noted that Rural calls decreased since the inception of the Fire Authority in 2012 and are currently at 16% of total calls.

Services Director Wheeler presented a handout that shows the effect of the Gallagher Amendment on residential and commercial properties based upon a possible 1.5 mill levy increase in the Rural District.

There was a general discussion concerning the 18/82 split of Fire Authority expenses between the Rural District and City.

Following further discussion, it was the consensus of the Board that the Staff including White prepare materials to review by the Board at its April meeting for discussion as to what the Board desires to do regarding the mill levy election, and whether to pursue other forms of revenue including reduction of the current 18/82 split.

Director Swanty requested that the representatives of the Firefighters Union be asked to attend the meeting as they were instrumental of the passage of the last Rural District mill levy increase.

Chief Miller presented the Chief's Report. He briefed the Board on the discussions at the last LFRA Board meeting concerning future matters including:

- A chart showing response time on Rural calls and City calls – for informational purposes only.
- A report on the Station 7 land purchase in which Miller reported that the contract is currently being considered by the landowner. He noted that a decision needs to be made whether the landowner will enter into a contract for sale of the property in the near future.
- Discussion on impact fees including conversations with the County which indicated the County would likely approve any impact fees adopted by the Fire Authority in Larimer County. Also, Miller reported that the BBC contract has been executed which will provide the necessary study with which to base impact fees.

- The improvements to the Training Center have begun for pond mitigation and drainage improvements.
- The paid firefighter retirement plan is being reviewed to determine whether or not to seek an increase in the amount of retirement pay to allow older firefighters to retire. If there is a necessity to increase revenues to the paid firefighter pension fund, this will be in the 2018 Budget.
- The Department has entered into a contract with former Chief Mirowski to provide certain services including: updating the Strategic Plan, completion of the accreditation, Station 7 approval process, and leadership facilitation. The contract calls for Mirowski to provide these services from March 6, 2017 to December 31, 2017.

Chief Miller updated the current status of the donation of property for Station 10. The Gerrard Family has offered to donate property in 2534 to the Fire Authority for a station site. The Fire Authority Board requested that the Staff explore other options including meeting with McWhinney to determine whether there was interest on the part of McWhinney Enterprises to provide property north of 34 and east of I-25. Directory Swanty and Chief Miller have met with McWhinney to discuss its interest and will be meeting with McWhinney on Friday to continue this discussion.

Administrative Service Director Wheeler stated that the Resolution adopted by the Fire Authority Board at its last meeting for a Supplemental Budget Regarding Appropriation of Monies and Expenditure of Monies for the Fire Authority needed Rural Board approval. These expenditures are from monies budgeted but unused in 2016 and do not require any new appropriation by the Rural District. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the Board approved the Supplemental Appropriation by the Fire Authority as presented to the Board.

Chief Sparks presented the Community Safety Division Report. He noted that Dan Englehart has replaced Ty Drage. The Division is finalizing its last school visits with the School District.

Chief Ward presented the Operation Division Report. The five new firefighters have completed the academy and new academies have started with other firefighters promoted to new positions. In February, the Department concentrated on defensive tactics training to provide basic tactics to firefighters in the event of problems with dealing with disruptive persons mainly on medical and domestic calls. In March, the annual Wildland Refresher Certification will begin, and this will include both Berthoud and Front Range as part of this training.

Chief Ward noted the following significant incidents in February:

- February 5, 2017 a structure fire on West 2nd Street which fully involved the attic at the structure.
- February 5, 2017, there was a crash at the airport with no injuries.
- February 9, 2017 a horse rescue was conducted within the Windsor-Severance Fire District. The Department assisted in getting the horse out of a precarious situation.
- February 10, 2017 there was a wildland fire at the corner of Carpenter and Timberline roads which occurred mainly within the Poudre Fire Authority. LFRA was the first on scene and the Battalion Chief was the Incident Commander for this response. Windsor also participated in the response.
- February 16, 2017 the Department assisted PFA on a wildland fire near Horsetooth.
- February 17, 2017 there was a structure fire in Front Range which the Department provided standby and investigation.

- February 27, 2017 there was an airplane crash southwest of Berthoud including body and plane recovery.

Canyon Chief Neal gave the Canyon Report. He thanked all who attended the banquet. There were three calls in February, two were medical and one wildland. Training continues to be ongoing. The Department will hold its Field Day in association with other agencies including Front Range, Larimer County, and Estes Park.

President Legits reported that the Canyon Department had raised \$6,200 to fund the installation of the generator in Station 9.

White stated that he had been contacted by CDOT with regard to CDOT obtaining easements for the reconstruction of Highway 34 at the old Station 7 site. White reported that he contacted CDOT and suggested CDOT explore the possibility of acquiring the entire parcel. The individual from CDOT will report back to White on this matter.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President