

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, March 4th, 2015 at 5:30 P.M.

The following members were present:

Dave Legits, Mike McKenna, and Leroy Anderson.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire and Rescue Department
Ned Sparks, Loveland Fire and Rescue Department
Greg Ward, Loveland Fire and Rescue Department
Renee Wheeler, Loveland Fire and Rescue Department
Robert Carmosino, Loveland Fire and Rescue Department
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the February 4th, 2015 regular meeting were presented. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the February 2015 bills. Upon motion by Anderson, seconded by McKenna, the following bills were approved:

City of Loveland (1)		\$ 158,887.00
Poudre Valley REA		
Canyon Facilities (2)	29.19	
Canyon Facilities (2)	38.24	67.43
City of Loveland		
Canyon Facilities (2)		87.01
CenturyLink		
Canyon Facilities (2)		100.00
CenturyLink		
Canyon Facilities (2)		400.00
Schrader Propane		
Canyon Facilities (2)		608.50
Robert L. Bentley Memorial Fund		
Miscellaneous (5)		75.00
Gregory A. White		
Legal Fees (12a)		1,000.00
Gregory A. White		
Administrative Fee (12b)		1,000.00
Board Secretary Fee (8a)		320.00
Haynie & Associates		
Bookkeeper Fee (8c)		350.00
Dave Legits		
Board Meeting (8b)		100.00
Mike McKenna		
Board Meeting (8b)		100.00
Barry Gustafson		
Board Meeting (8b)		100.00

Leroy Anderson	
Board Meeting (8b)	100.00
Jeff Swanty	
Board Meeting (8b)	100.00
 TOTAL	 \$ 163,394.94

White presented two Financial Reports being the December 31, 2014 Revised and the January 31, 2015 Report. White reviewed the December 31, 2014 Revised Report with regard to revenues and expenses for all of 2014. He noted that revenues were higher than budgeted and expenditures were less than budgeted. White noted that there may be a small revision after final closure to the City of Loveland's 2014 accounts. White reviewed the January 2015 financial statement and noted that the property tax and specific ownership tax revenues for February 2015 were less than February 2014. It has been anticipated that specific ownership tax revenues may decrease somewhat due to the high level in 2014. However, White had no explanation for a drop in February collections for property tax revenues from 2014 to 2015.

Chief Miller presented the Chief Report. He noted that the memorial service for former volunteer Bob Bentley was held today with a procession with Mr. Bentley's casket being carried by the newly refurbished 1969 Mack Truck. Mr. Bentley contributed many hours with other volunteers refurbishing the Mack. The service was well attended.

Miller asked if there were any questions concerning the Monthly Report. There were none.

Miller briefed the Board on a meeting with Chief Charles of the Berthoud Fire District concerning the Heron Pointe annexation into the Town of Berthoud. Chief Charles suggested a meeting between the Berthoud Fire Board, the Rural Board, and possibly the Fire Authority Board to discuss annexations into the Town of Berthoud and inclusions/exclusions to the two fire districts. Chief Charles requested this meeting even though it is possible that the Heron Pointe annexation will not become effective due to a Referendum Petition being filed with the Town of Berthoud. If the Petition is found to be sufficient, a special election will be held on the annexation of the property.

White briefed the Board on the two procedures in the State statutes regarding inclusions/exclusions from fire districts involving either property in or outside of municipal boundaries. Both White and Miller recommended that discussion continue with representatives of the Berthoud Fire District prior to any meeting of the Boards.

Miller stated that the agenda item on the three E's will be part of the annual report made at next month's meeting.

Chief Miller complimented the annual Canyon Awards Banquet held on February 28, 2015. This was a great affair and emphasized the continued coordination between the Department, the Canyon Department, and the Fire Authority.

Miller started discussion about future increases in the Rural's mill levy in order to meet financial obligations of the Rural District pursuant to the Fire Authority IGA. Miller stated that it was his opinion that the Rural District needed to begin this process as soon as possible, including scheduling additional meetings of the Rural Board to discuss this issue. Director McKenna stated that it was his opinion that the sales tax paid by Rural residents should be taken into consideration in determining the proper portion of the Fire Authority expenses to be paid by the Rural District. It is his opinion that the sales tax paid by Rural residents to the City's General Fund needs to be recognized and credited in future obligations of the Rural District pursuant to the Fire Authority IGA.

President Legits stated that it was his opinion that the use of City services and assets by Rural residents were probably equal to the amount of city sales tax paid by Rural

residents. Bob Boggio stated that he had provided Chief Miller with written suggestions on strategy to be used by the Rural District in any upcoming election.

White stated that prior to beginning contact with the Rural District voters it was necessary for the Rural Board to determine the annual amount of Rural obligation pursuant to the Fire Authority IGA, whether or not the current 18% to 82% share was appropriate, and what election should be targeted for any mill levy increase. President Legits stated that those items need to be determined by the Rural Board. Following more discussion, it was determined that White, Wheeler and Chief Miller will bring back more information to the Board for its April meeting. At that time, the Rural Board needs to determine a schedule of actions necessary to address this issue. The Board requested that White contact Rural Board members for available dates in future months for special meetings on this topic.

Wheeler gave the Public Safety Administrator report. Wheeler presented the request to appropriate 2014 budget savings in 2015 for incomplete projects and high priority needs. Wheeler stated that there was an approximate \$500,000 in savings from budgeted figures in 2014 which was 4% of the Fire Authority Budget. These savings included increased revenues and decreased expenses. Wheeler noted that FEMA and CIRSA reimbursements were removed from excess revenues and not considered as excess revenue for review of this budget request. The request for appropriation to the 2015 budget including \$277,593 in existing project commitments and \$234,393 of new projects. The main new project is \$164,100 for system alerting which is for identifying resources for calls and dispatching only those resources necessary. Wheeler reviewed the other projects with the Board.

Director McKenna stated that he was pleased that in the savings in the 2015 budget would, pursuant to this request, be used by the Fire Authority and not be returned to the City's General Fund. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the Board approved the request to appropriate the 2014 budget savings to 2015 as presented.

Chief Ward gave the Operations Division report. He briefed the Board on new promotions including promotion of John Miller to a part-time firefighter position and Jason Anderson from a part-time firefighter to full-time. Chief Ward also commented on the Canyon Awards Banquet being an exceptional event, and briefed the Board on the pinning ceremony including presentation of LFR badges to Canyon officers. Ward noted that the Ladder truck refurbishment project is ongoing. Ward briefed the Board on structure fires and incidents in the past month. There were ten structure fires reported within 24 hours with four working fires including two at the same time. He complimented the Department on its ability to respond to multiple incidents.

Canyon Chief Lundquist gave the Canyon Chief's report. The Department has interviewed four wildland team members and intends to bring those four members on in this seasonal position. One new volunteer has been brought on to the Department for Shift duty. Lundquist also commented on the Awards Banquet. The Department is starting its wildland refresher course next week.

President Legits gave a brief update on construction at Station No. 9.

There being no further business the meeting adjourned.

Gregory A. White, Secretary/Assistant Treasurer