

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, March 6<sup>th</sup>, 2013 at 5:30 P.M.

The following members were present:

Dave Legits, Barry Gustafson, Mike McKenna, Leroy Anderson and Jeff Swanty

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
 Randy Mirowski, Loveland Fire and Rescue Department  
 Ned Sparks, Loveland Fire and Rescue Department  
 Renee Wheeler, Loveland Fire and Rescue Department  
 Bill Lundquist, Big Thompson Canyon Volunteer Fire Department  
 Tim Brady, Big Thompson Canyon Volunteer Fire Department  
 Jon Smela, FRAC - Chair  
 Janet Bailey, FRAC – Vice-Chair  
 Paul Pfeiffer, FRAC  
 Jerry Ward, FRAC  
 William Tillman, FRAC  
 Lisa Burkland, Loveland Fire and Rescue Department

President Legits called the meeting to order.

He thanked the members of the Fire Rescue and Advisory Commission for attending this joint meeting of the Rural Board and FRAC.

The minutes of the February 6<sup>th</sup>, 2013 regular meeting were presented. Upon motion by McKenna, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the February 2013 bills. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority		<b>\$ 121,093.00</b>
City of Loveland		
Canyon Facilities (2)	228.78	
Canyon Facilities (2)	16.07	<b>244.85</b>
Poudre Valley REA		
Canyon Facilities (2)		<b>30.00</b>
Schrader Propane		
Canyon Facilities (2)		<b>570.90</b>
Qwest		
Canyon Facilities (2)		<b>100.00</b>
Qwest		
Canyon Facilities (2)		<b>400.00</b>
Gregory A. White		
Legal Fees (12a)		<b>1,980.00</b>
Gregory A. White		
Administrative Fee (12b)		<b>1,000.00</b>
Board Secretary Fee (8a)		<b>320.00</b>
Donna Holst		
Bookkeeper Fee (8c)		<b>468.33</b>

Dave Legits	
Board Meeting (8b)	50.00
Mike McKenna	
Board Meeting (8b)	50.00
Barry Gustafson	
Board Meeting (8b)	50.00
Jeff Swanty	
Board Meeting (8b)	50.00
Leroy Anderson	
Board Meeting (8b)	50.00
<b>TOTAL</b>	<b>\$ 126,457.08</b>

White presented the Financial Report consisting of the Profit and Loss Year-end comparison for 2012 and the February 28, 2013 Financial Report. White noted that the 2012 comparison was in a new format showing 2012 and 2011 and the comparison between the line items. White noted that general property tax revenues were down 7.77% due to reduction in the District's assessed valuation. Expenses were up 25% from 2011. White noted that this was also anticipated due to increase in the Rural's responsibility for payment to the Fire Authority and the two elections conducted in 2012. White reviewed the financial report. The financial report is in new format showing the current year plus the previous year. The report combines certain line item categories from previous financial reports. Wheeler commented that the next financial report will also contain a cash balance report which will show previous beginning balance, revenues and expenses for the month, and the then current balance. Wheeler noted that the various Rural investment funds were book balances as of February 28, 2013. Director McKenna noted that the 2012 property tax revenues were 7.77% below 2011 property tax revenues with expenditures being 25.6% higher in 2012 than 2011.

White stated that he had reviewed the February 2013 Rural Statement from the Larimer County Treasurer. The statement indicated \$528,997 of general property tax revenue and \$13,779 of specific ownership tax revenue. White noted, factoring in the 2.9 mill levy increase, the general property tax revenue was \$16,947 higher than February of 2012 and the specific ownership tax was \$5,442 higher than February of 2012.

Chief Mirowski presented an update to the Boards of oil and gas drilling regulations for the City adopted on a 5 to 4 by City Council last night. The regulations were approved on first reading and will be subject to approval at the second reading which may include some amendments. The regulations are in two parts. The first part is consistent with the current state regulations. The second part is enhanced regulations that are particular to the City of Loveland. Individual oil and gas companies may select the state regulation part or the enhanced regulation part. The enhanced regulation part contains more restrictive regulations but expedites the permit process.

Mirowski stated there were three distinct areas of concern with regard to oil and gas development in the Fire Authority area being the development and permit process, the inspection process and emergency response. The Department has been engaged with Anadarko Company, which is the current proposed operator of a drilling site on the east side of the Rural District, with regard to all three areas. Mirowski noted that the emergency response consists of EMS response in case of worker accidents, hazardous material spill response, and a potential for fire/explosion at the well site.

Mirowski commented that he had distributed the Chief's Monthly Report and asked if there were any questions or comments. He noted that the last two weeks has been busy for the Department with the Blue Card Symposium followed by the State Emergency Manager Conference. Both of these events went well and he commended members of the Department responsible for these activities.

Public Safety Director Renee Wheeler presented the draft of the 2012 Annual Report for the Loveland Fire Rescue Authority. She reviewed the Draft Report with both Boards focusing on the Executive Summary and statistical information contained in the report. The Draft will go to the Fire Authority Board at its next meeting. She requested that all present review the report and provide her with any comments.

Director McKenna requested clarification of the role of FRAC as to which entity/person FRAC reports comments and areas of interest. McKenna stated that for FRAC to be effective, clear lines of communication need to be established. McKenna commended the members of FRAC for their interest in the Fire Department.

Canyon Chief Lundquist gave the Canyon Chief's report. Last month consisted of normal calls. March 2, 2013 was the Awards Banquet. Dave Legits received the Chief's Merit Award for his work at the new Station No. 9. Firefighter of the Year was Jason Tanner. A Special Life Saving Award was given to David Phillips for his actions in saving the life of a potential suicide victim.

Lundquist reported that there were 116 calls for the Department in 2012 which were the most responses in a year. Lundquist thanked LFR for the Blue Card Symposium which he attended. The Department is in the process of going through refreshment courses in wildland safety in anticipation of the upcoming fire season.

Chief Mirowski presented the Department's Vision Tour to the Boards.

There being no further business the meeting adjourned.

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Gregory A. White, Secretary/Assistant Treasurer

ATTEST:

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President