

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, October 4, 2017 at 3:00 p.m.

The following members were present: Dave Legits, Barry Gustafson, Andy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Michael Cervowski, Loveland Fire Rescue Authority
Shawn Neal, Big Thompson Canyon Volunteer Fire Department
Bob Boggio, Rural Citizen

President Legits opened the meeting.

The minutes of the September 6, 2017 regular meeting were presented. Upon motion by Gustafson, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the September 2017 bills. Upon motion by Anderson, seconded by Gustafson, and unanimously carried, the following bills were approved:

Loveland Fire Authority (1)	\$	212,990.00
Gregory A. White		
Legal (12a)		2,050.00
Haynie & Company		
Accounting & Audit (11)		400.00
Gregory A. White		
Administrative (12b)		1,000.00
Board Secretary Fee (8a)		375.00
Dave Legits		
Board Meetings (8b)		100.00
Mike McKenna		
Board Meetings (8b)		100.00
Andy Anderson		
Board Meetings (8b)		100.00
Jeff Swanty		
Board Meetings (8b)		100.00
TOTAL		\$ 217,215.00

White presented the financial report. He noted that revenue and expenditures were within budgetary parameters. He also presented the Revenue Report through September which indicated that property taxes and specific ownership taxes were in line with budgeted projections.

Chief Miller gave the Chief's Report. He stated that on October 3, 2017 the Loveland City Council passed the proposed LFRA Budget on First Reading. Miller anticipates that the LFRA Budget will be approved on Second Reading as presented.

Miller reported on the status of Station 7. The Department contracted for asbestos testing of the property. Unfortunately, the sampling is positive in numerous areas of the property. Currently, the Department has a mitigation company looking at the property to provide the Department with an estimate of mitigation costs for the asbestos and any other hazardous material on the property. Miller noted that due to the purchase price of \$325,000 for the property, funds are still available in the Station 7 budget to accommodate these costs.

Miller reported that IGAs are being prepared for the Town of Johnstown, City of Loveland, and Larimer County for collection of Fire Authority impact fees. There is a meeting on October 18, 2017 of the Larimer County Commissioners to discuss this issue. There is not an exact date for the Town of Johnstown review nor the City of Loveland review of their individual IGAs.

In the absence of Chief Mirowski, Miller presented the 2018 Strategic Plan to the Board. He presented a slide presentation that highlighted the provisions of the Plan. The Plan has three phases. Phase 1 is 2018 -2020 which calls for the construction and staffing of Station 7 and improvements to the Training Center. The Phase 2 is 2021 – 2023 for the construction and staffing of Station 10, and the addition of three firefighter positions for Heavy Rescue 2. The Phase 3 is 2024 – 2026 is to remodel Station 5, remodel or replace Station 3, and addition of a quick response vehicle. All of the costs for Phase 1 and Phase 2 are contained within the current Ten Year Financial Plan except for the addition of three firefighter positions for Heavy Rescue 2. Most of the priority items for Phase 3 do not have a source of funding at this time. Director Swanty stated the need for both the City and the Rural to approve the 2018 Strategic Plan is required as the Strategic Plan is the blueprint for future operations of LFRA. There was general discussion among all those present on the approval process.

White stated that at the next regular Board meeting on November 1, 2017 the approval of the 2018 Strategic Plan will be on the Agenda for action by the Rural Board. He urged that all members review the content of the Strategic Plan for discussion at the November 1, 2018 meeting.

Chief Sparks presented the Community Services Division Report. He noted that the Division had received several communications from residents on Green Mountain Drive within the Pinewood Lake Fire Protection District concerning open burning. He stated that Larimer County is responsible for enforcing open burning restrictions, and he had informed the residents of this responsibility. The Department is currently working on inspections and review of the Foundry Project in Downtown Loveland. Volume of activity continues to remain high.

Chief Ward presented the Operation Division Report. In September, an engine crew with three firefighters was dispatched for wildland operations, first to Colorado and then to Montana. The crew was gone approximately two weeks and has returned to the Department. On September 21, 2017 there was a fire in a trailer at the Lago Vista Trailer Park which was caused by the occupant shooting fireworks at officers responding to this activity. Following removal and restraining of the occupant, the Department successfully put out the fire in the trailer.

Ward noted that a training horse has been donated to the Department for large animal rescue training. This provides for a more realistic training approach to horse rescue operations.

Canyon Chief Neal presented the Canyon Report. There were thirteen incidents in September with most being medical, and one response to burning of slash. Two members are currently in the Fire Academy and hope to be through the Academy by the end of the year.

White reported that 2016 Audit was filed on September 29, 2017 with the State Auditors. White asked for and received confirmation from the Board to request proposals for future audits of the Rural District for 2017 and beyond.

Chief Miller noted that Cy Polema was part of the Colorado Task Force that was deployed to the Florida Keys as a result of the damage caused by Hurricane Irma.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President