

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, October 5, 2016 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Shawn Neal, Big Thompson Canyon Volunteer Fire Department
Steve Adams, Loveland City Manager

President Legits called the meeting to order.

The minutes of the September 7, 2016 regular meeting were presented. Upon motion by Swanty, seconded by McKenna, and unanimously carried, the minutes were approved.

White presented the September 2016 bills. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority	\$ 171,599.00
City of Loveland	
Canyon Facilities (2)	83.30
Poudre Valley REA	
Canyon Facilities (2)	43.94
CenturyLink	
Canyon Facilities (2)	615.15
Yanari Watson McGaughey, P.C. (11)	
Accounting and Audit	4,350.00
Big Thompson Canyon Volunteer Fire Department	
Canyon Department (7)	14,000.00
Gregory A. White	
Legal (12a)	1,550.00
Haynie & Company	
Bookkeeping (8c)	350.00
Gregory A. White	
Administrative (12b)	1,000.00
Board Secretary Fee (8a)	375.00
Dave Legits	
Board Meetings (8b)	100.00
Mike McKenna	
Board Meetings (8b)	100.00
Barry Gustafson	
Board Meetings (8b)	100.00
Leroy Anderson	
Board Meetings (8b)	100.00
Jeff Swanty	
Board Meetings (8b)	100.00
TOTAL	\$ 194,466.39

White presented the financial statement. He noted that based upon the September revenues reported by the Larimer County Treasurer the budgeted amount for property taxes for the year is most likely to occur with specific ownership taxes being greater than budgeted amounts. Director Swanty asked for clarification on the negative figures for the change in net position in the financial report. White stated he would report back to the Board clarifying this negative position.

President Legits welcomed City Manager Adams and thanked him for attending. Adams thanked the Board for the invitation to attend the meeting not only as City Manager but also as a Director of the Loveland Fire Rescue Authority Board.

Chief Miller presented the Chief's Report. Chief Miller opened the presentation on possible purchase of property for Station 7. He reviewed the location of the 2 ½ acre parcel located near the corner of County Road 24 and County Road 27 just north of the Big Thompson School on Highway 34.

Chief Sparks provided the Board mapping information on response for the location including five and nine minute response areas and ISO response areas. Sparks briefed the Board on the advantages of this location with regard to coverage in the response area for Station 7 and the rest of the Fire Authority Service Area.

Chief Ward gave a presentation showing apparatus response using the location. Ward emphasized the benefits of Station 7 not only in for the western part of the Fire Authority Service Area but providing additional coverage into all other portions of the Fire Authority Service Area.

At its September 26, 2016 Board meeting, the LFRA Board authorized the Department to negotiate a purchase contract for the location at a purchase price of \$40,000, earnest money of \$5,000, and contingent upon subdivision of the property which would be done by the Authority.

Miller stated that he had spoken with Secretary White on Monday, and from that discussion he is recommending that a committee be formed to review possible scenarios for financing both the property acquisition and construction and equipping of Station 7, including determination of the City, Rural and Authority's responsibilities for this funding. Following discussion, it was the consensus of the Board that a committee be formed and that Secretary White represent the Rural District on the committee.

Chief Miller noted that Roylene Sterkel had retired from the Department effective September 28, 2016. He reported that the monthly report for September would be transmitted this week.

Miller noted that Sparks has been awarded the 2016 Larry Kettlehut Instructor of the Year by the Colorado Fire Training Officers Association. The award will be presented at the Colorado State Fire Chiefs Conference in Keystone, Colorado on October 19, 2016.

Miller reported on the Department's activities during the Trump Rally at The Ranch on October 3, 2016. He stated that the CSD's responsibility for occupancy control was outstanding during this event.

Chief Miller noted that the Department completed the AARF drill at the airport and that this went well.

City Manager Adams thanked the Department for its activities at the Trump Rally and the AARF drill.

Chief Sparks presented the Community Safety Division Report. He noted that the Department is working through issues with the Collinswood operation on South 287 dealing with fire alarm system and access to the Thompson Crossing 2 residential

project located near 2534 and County Road 3. He noted that the neighbors are concerned with access through their neighborhood for this new residential development. The Department is working with Kiewit with regard to permit issues for its work camp constructed at County Road 29 and Highway 34 for its work in the Big Thompson Canyon. Chief Sparks noted that Ty Drage had been promoted from engineer to Lieutenant. The Department is engaging in the public education process for first grade classes with its first event at Centennial school which went well.

Chief Ward presented the Operation Division Report. He noted the following incidents:

- September 28 – structure fire on South Taft including response by Berthoud Fire
- September 29 – structure fire on West 8th Avenue
- October 2 – structure fire on Cedar Drive
- October 3 – wildland fire at Highway 287 and SW 42nd Street that eventually grew to 18 acres

Ward noted that during September the Department conducted numerous drills with neighboring departments including the Canyon Department and complimented the Canyon Department for their excellent participation in these training drills.

Ward noted that new Engine 3 was on pace to be delivered in late November. The Department continues to participate in public meetings concerning emergency response during the closure of Highway 34 in the Big Thompson Canyon.

Chief Neal gave the Canyon Department Report. He reported to the Board on problems that the Canyon Department is experiencing with CenturyLink which started with the construction of the Kiewit work camp. He noted that all users in the Canyon have been experiencing issues with CenturyLink since the Kiewit camp was constructed. After discussion, City Manager Adams volunteered to contact CenturyLink to address this issue as the City is also dealing with CenturyLink on mutual service issues.

Chief Neal stated there were eleven calls during the previous month with all being motor vehicle and medical responses.

Chief Neal stated that the Jeep Raffle had raised a total of \$7,600 which will be used to purchase cold weather gear for the Department.

Secretary White presented the 2015 Audit. He noted that the Audit had no issues concerning the financial status of the District and asked that if any Board member or interested party had any questions or comments, please contact White.

White noted that President Legits would not be able to attend some of the Board meetings beginning with the November meeting due to the closure of Highway 34, and suggested that President Legits could participate through teleconferencing. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the Board approved the participation in Board meetings by President Legits through teleconferencing due to the closure of Highway 34.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President