

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, August 6th, 2014 at 5:30 p.m.

The following members were present: Dave Legits, Mike McKenna, and Leroy Anderson.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
 Chief Randy Mirowski, Loveland Fire and Rescue Department
 Ned Sparks, Loveland Fire and Rescue Department
 Greg Ward, Loveland Fire and Rescue Department
 Renee Wheeler, Loveland Fire and Rescue Department
 Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
 Tim Brady, Big Thompson Canyon Volunteer Fire Department
 Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the July 2nd, 2014 regular meeting were presented. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the July 2014 bills. Upon motion by Anderson, seconded by McKenna, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$	138,098.00
City of Loveland		
Canyon Facilities (2)		75.45
Poudre Valley REA		
Canyon Facilities (2)	32.08	
Canyon Facilities (2)	30.22	62.30
Qwest		
Canyon Facilities (2)		100.00
Qwest		
Canyon Facilities (2)		400.00
Schrader Propane		
Canyon Facilities (2)		60.00
CIRSA		
Miscellaneous (5)		164.00
Haynie & Company		
Bookkeeping (8c)		250.00
Gregory A. White		
Legal Fees (12a)		2,700.00
Gregory A. White		
Administrative Fee (12b)		1,000.00
Board Secretary Fee (8a)		320.00
Dave Legits		
Board Meeting (8b)		100.00

Mike McKenna	
Board Meeting (8b)	50.00
Leroy Anderson	
Board Meeting (8b)	50.00
Jeff Swanty	
Board Meeting (8b)	100.00

TOTAL \$ 143,365.75

White presented the financial report. He pointed out that revenues were in excess of budgeted figures for both property tax and specific ownership tax. White anticipates, at the end of the year, property tax and specific ownership tax revenues will exceed the 2014 budget amounts.

Chief Mirowski gave the Chief's Report. There is no Fire Authority Board meeting in August due to the Fire Authority Board's participation in hiring a new fire chief. The fire chief selection process is on schedule. There were 68 applicants who met the minimum application standards. The Fire Authority Board has reviewed all applications and is targeting five to six finalists which will be announced in the near future. There will be three interview panels for interviewing the finalists on August 20th and 21st. The Rural District has been requested to provide a representative on one of the interview panels. Director Swanty and President Legits will be part of the Fire Authority Board panel. Directors McKenna and Anderson indicated that they were not available for serving on the interview panel. White stated he would represent the Rural District on the interview panel in the event that Director Gustafson did not wish to represent the Rural District.

Mirowski reported that new Station No. 2 is within budget and is scheduled to be completed at the end of September. The Department is anticipating that new Station No. 2 will be operational in mid-October. Mirowski reported that the City had received an offer from TVEMS District to purchase the current Station No. 2 property for \$435,000. The appraised value of the property is \$495,000. The City will negotiate with TVEMS concerning purchase of this property.

Mirowski updated the Board on the notice from ISO that ISO has scheduled an evaluation for October of this year. Mirowski is requesting a delay until January or February 2015. Mirowski is anticipating the granting of that delay. The Department is in the process of hiring a consultant to provide services to the Department for the upcoming ISO evaluation. The City's Water Department has agreed to pay one-half of this consultation. The Department's goal for this evaluation is to reduce the current ISO rating from 4 to 3 or possibly 2, and have the Rural District properties stay at the current 5 level. A discussion of the ISO evaluation process including the importance of water supply in the overall evaluation occurred. It was the consensus of the Board that hiring of a consultant in order to prepare for the ISO evaluation was an excellent step.

There were no questions concerning the Chief's Monthly Report.

Renee Wheeler gave the Public Safety Administrator's Report. Wheeler presented the Quarterly Budget Biz. She highlighted certain areas of the Budget Biz.

Wheeler and Mirowski presented the proposed 2015 Fire Authority Budget. Mirowski informed the Board of the new process for development and review of the 2015 Fire Authority Budget. There are three members of the Budget Review Sub-Committee, City Manager Cahill, Director Swanty, and FRAC President John Smela. This Budget Review Committee has reviewed and forwarded this proposed 2015 Budget on to the Rural Board and City Council for review and then to the Fire Authority Board for action.

Mirowski gave an overall review of the 2015 Budget. He reviewed the Supplemental request for a Training Firefighter and a one-half year of an Administrative Analyst.

Wheeler reviewed the Capital Cost Projection, Revenues of the Department, partner contributions, and a budget comparison of 2014 and 2015. Wheeler presented information concerning changes between the 2014 and the proposed 2015 Budgets, and reviewed outstanding issues which do not have funding in the 2015 Budget. Wheeler requested that the Board review all the information presented with the 2015 Budget. The Rural Board will be asked to formally recommend this proposed Budget to the Fire Authority Board at its September meeting.

Wheeler presented the updated 10-Year Financial Plan which includes the revenues and expenses in the proposed 2015 Fire Authority Budget. Renee and White briefed the Board on changes made to revenues for property tax and specific ownership tax. In reviewing the 10-Year Financial Plan, Wheeler emphasized the need for the mill levy increase to be approved by the voters in 2016 in order to provide adequate funding beginning in 2017 for the Rural District's responsibilities pursuant to the adopted Strategic Plan. Also, Wheeler emphasized that the Financial Plan does not include any funding for the necessary replacement of Rural District apparatus and the Rural District's participation in the design and construction of Station No. 10 which is scheduled for 2018.

Chief Sparks gave the Community Safety Division Report. He reviewed upcoming events including the Arise Music Festival and Art in the Park. He updated the Board on the residential sprinkler initiative by stating that it appears the Committee will recommend two models, the one currently being used by Poudre Fire Authority which requires sprinklers in all residential properties except for single family residences, or continue to delete any requirements for residential sprinkler systems in future adopted codes. Sparks noted that the Division has recently completed training for fire investigation and continues to work with downtown businesses on fire code issues.

Chief Ward gave the Operation Division Report. Five new part-time firefighters will begin work on August 8, 2014, and five new reserves will join the Department in the first part of September. The significant incidents last month were mainly traffic and medical responses. The new ladder truck is scheduled to start being manufactured in September with a delivery date in November. The Airport has received a FAA Grant for the new ARF Truck. The Department is starting planning for replacement of the water tenders, type 6 apparatus, and Engine 88.

Canyon Chief Lundquist gave the Canyon Department Report. He reported on apparatus assignments in the Canyon. He also reported that three shift volunteers and a lieutenant are now stationed on Wednesdays during the day at Station No. 8. Hopefully the Canyon Department can continue to expand this program. New hose has been installed on E-88 which provides better compatibility with surrounding Departments. In September, there will be a rope rescue exercise involving the Canyon Department, LFR, and Larimer County Search and Rescue.

President Legits gave an update on Station No. 9 construction. The concrete floor has been poured. Also, Rastra has paid the manufacturer of the blocks. Legits has arranged for delivery of the blocks to Station No. 9. Legits presented invoices for construction of Station No. 9 for ratification. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the following invoices for Station No. 9 were ratified:

- Construction Supply House in the amount of 68.26
- Johnson's Corner in the amount of \$323.71
- Loveland Ready Mix Concrete Inc. in the amount of \$1,288.23
- Home Depot in the amount of \$144.36
- Trucking Up LLC in the amount of \$377.27
- Barton Supply in the amount of \$2,884.36
- Home Depot in the amount of \$344.92
- Arthur Trucking in the amount of \$245.00

RNR Supply in the amount of \$3,574.52
Loveland Ready Mix Concrete Inc. in the amount of \$4,906.01
A Concrete Inc. in the amount of \$3,822.00
Home Depot in the amount of \$145.43

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President