

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, August 7th, 2013 at 5:30 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
 Chief Randy Mirowski, Loveland Fire and Rescue Department
 Ned Sparks, Loveland Fire and Rescue Department
 Greg Ward, Loveland Fire and Rescue Department
 Renee Wheeler, Loveland Fire and Rescue Department
 Craig Willard, Loveland Fire and Rescue Department
 Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
 Bob Boggio, Rural Citizen

President Legits called the meeting to order.

Chief Mirowski introduced Bob Boggio who is a Rural citizen and has been appointed to FRAC. The Board welcomed Mr. Boggio to the meeting.

The minutes of the July 3rd, 2013 regular meeting were presented. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the minutes were approved as submitted.

White presented the July 2013 bills. Upon motion by Gustafson, seconded by Anderson, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$	157,854.00
City of Loveland		
Canyon Facilities (2)	62.58	
Canyon Facilities (2)	14.20	76.78
Poudre Valley REA		
Canyon Facilities (2)		25.16
Qwest		
Canyon Facilities (2)		100.00
Qwest		
Canyon Facilities (2)		400.00
Gregory A. White		
Legal Fees (12a)		4,380.01
Gregory A. White		
Administrative Fee (12b)		1,000.00
Board Secretary Fee (8a)		320.00
Donna Holst		
Bookkeeper Fee (8c)		468.33
Dave Legits		
Board Meeting (8b)		50.00

Mike McKenna	
Board Meeting (8b)	50.00
Barry Gustafson	
Board Meeting (8b)	50.00
Leroy Anderson	
Board Meeting (8b)	50.00
Jeff Swanty	
Board Meeting (8b)	50.00

TOTAL \$ 164,874.28

White presented the financial report. He reviewed the revised June statement which corrected the omission of funds from the Advantage Bank CD. The CD had been terminated in late May by Advantage Bank and a check was sent to the Rural District. The check was deposited after June 1, 2013. Inadvertently, the amount of the check was not reflected in the original June Cash and Investment Statement. After discussion, upon motion by Swanty, seconded by McKenna, and unanimously carried, the Board directed White to begin the process of hiring a new accounting firm to provide the Rural District with accounting services.

Upon request from Chief Mirowski, the Board recessed to view the new Type 6 Engine acquired by the Fire Authority.

Upon return from viewing the Type 6 Engine, Mirowski commented that the new Type 6 Engine cost is \$92,000 with a budget of \$110,000. There will be more equipment added to the apparatus in the future. Mirowski noted that this apparatus was purchased by the Fire Authority with the City being responsible for 82% of the cost and the Rural 18%. This apparatus will be used substantially for responses within the Rural District portion of the Fire Authority's Service Area.

Chief Mirowski gave the Chief's Report. At the recent Loveland City Council session, the Council approved two Automatic Aid Agreements with the Johnstown Fire Protection District and Estes Valley Fire Protection District.

Mirowski reported on the upcoming Fire Authority Board agenda. The meeting has been moved to August 22, 2013. The primary issue for discussion will concern the Consolidated Pension Fund, and the need to formulate a funding policy for the Consolidated Pension Fund.

Mirowski briefed the Board on the current status of Station No. 2. The Department is in the process of finalizing the design, reviewing the budget, and preparing for Special Review through the City. Also, the firefighters have reviewed the station design and provided comments. Currently the new station will have three bays with a bid alternative for a fourth bay. Mirowski noted that the Heavy Rescue Truck is scheduled to be delivered in October.

Mirowski reported on donations in memory of the Granite Mountain Hot Shot Crew. The Rural District donated \$1,000, the Fire Authority \$1,000, and the local Firefighters Union \$500. These funds have been mailed to United Phoenix Firefighters Local 493 along with a letter from Chief Mirowski.

Public Safety Director Renee Wheeler presented the Public Safety Administrative report. She presented Issue 5 of the Budget Biz. She reviewed the document with the Board.

Chief Mirowski and Renee presented the 2014 proposed Budget for the Loveland Fire Rescue Authority. They reviewed supplemental requests included in the 2014 Budget, the changes from the 2013 Budget, and the budget process. They noted that the overall change between the 2013 Adopted Budget and the proposed 2014 Budget was

the sum of \$1,006,040.00 which represents a 10.2% increase. This includes all supplemental requests which may or may not be part of the final budget proposal. There were no comments or questions from the Board concerning the proposed 2014 Fire Authority Budget.

Chief Sparks gave the Community Safety Division report. The Department is realigning duties of members of the Department in order to provide cross training for personnel. This will provide backup for all positions in the event of changes in personnel including coverage during vacations. The Department has a powerpoint of Department functions for review by all members of the Fire Rescue Department.

The Department is meeting with Poudre Fire Authority with regard to the introduction of potential requirements for residential sprinklers in new residential construction. As previously stated, the purpose of the discussion is to provide information to the community and boards concerning the value and process for requiring residential sprinklers.

The Department has been busy with planning for the upcoming Art in the Park, Pro Cycle Challenge, and Thunder in the Rockies events.

Chief Ward presented the Operations Division report. Chief Ward noted that he has been working with Chief Sparks to unify the two divisions of the Department.

Ward noted that sixteen reserves are in the process of receiving the necessary training. Ward commented on the recent fire at the Ward building. As a result of Blue Card Training, all Departments responding to this incident functioned extremely well.

Chief Ward reported that the Heavy Rescue Truck will be delivered early and will be integrated into the system prior to the availability of the new station No. 2.

Ward reported on the steps the Department has taken the Rural Board's request to review maintenance and testing of fire hydrants in the Rural District which are not part of the City of Loveland's system. The City of Loveland tests hydrants on the City's water system annually. Ward reported that Little Thompson Water District tests hydrants once every five years. However, this water district is looking into a new plan for testing and maintenance for its fire hydrants. There is a meeting with Loveland/Fort Collins Water District on August 29, 2013 which will include Poudre Fire Authority. There was a discussion among all present with regard to this matter. Individual Board members commented that it was their opinion that maintenance and testing of fire hydrants, which are required by the County Land Use Regulations are an essential part of the overall public safety response and is an important safety concern for citizens of the Rural District who depend on the availability of water in hydrants for firefighting purposes.

Canyon Chief Lundquist gave the Canyon Department report. Three perspective personnel firefighters are currently in the Windsor-Severance Firefighter Academy. He noted that on Sunday, August 4th, 2013, there was a major traffic accident in the Canyon involving three cars and the transportation of six patients to the hospital.

Lieutenant Tanner has resigned from the Department due to the fact that he is now a paid firefighter with the Loveland Fire and Rescue Department. This position is currently open.

President Legits gave a report on the Canyon Station. Approximately \$13,500 has been spent to date. The septic system is in and inspected. He has worked with the Community Safety Division to modify certain code standards due to the rural location of the new station. After discussion, the Rural Board authorized Legits to have basic phone service installed in new Station No. 9. Approximately \$7,000 in donations have been received from the Station for the Canyon Department Fundraiser and the Storm Mountain Community Fundraiser.

White presented the 2012 Audit from Hiratsuka & Associates. He stated that the Auditors presented a clean opinion and there were no concerns with regard to the District's financial matters. He requested that if any individual Board member has questions concerning the Audit, that they direct those questions to White.

White stated that he will schedule a meeting of the Big Thompson Canyon Volunteer Firefighter Pension Board for 5:00 p.m. on September 4, 2013.

Chief Mirowski requested that written answers to Director McKenna's responses distributed at the July Rural Fire Protection Board Meeting be included with the Board minutes.

White commented that a citizens group concerned with providing information concerning oil and gas explorations, particularly with regard to fracking, have requested to be placed upon the Rural Board's agenda. White responded that the Fire District has no land use powers with regard to oil and gas development including issues related to fracking. He stated that those groups interested in this matter should address their concerns to the Councils of the municipalities and the Larimer County Commissioners.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

_____ President