

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, July 3rd, 2013 at 5:30 P.M.

The following members were present:

Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
 Randy Mirowski, Loveland Fire and Rescue Department
 Ned Sparks, Loveland Fire and Rescue Department
 Greg Ward, Loveland Fire and Rescue Department
 Renee Wheeler, Loveland Fire and Rescue Department
 Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
 Tim Brady, Big Thompson Canyon Volunteer Fire Department
 Chris Klaas, Citizen

President Legits called the meeting to order.

The minutes of the June 5th, 2013 regular meeting were presented. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the minutes were approved.

White presented the April 2013 bills. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)		\$ 133,395.00
City of Loveland		
Canyon Facilities (2)	64.84	
Canyon Facilities (2)	14.20	79.04
Poudre Valley REA		
Canyon Facilities (2)		45.00
Qwest		
Canyon Facilities (2)		200.00
Qwest		
Canyon Facilities (2)		400.00
Schrader Propane		
Canyon Facilities (2)		124.20
Big Thompson Canyon Volunteer Fire Department		
Canyon Department (7)		8,182.00
Gregory A. White		
Legal Fees (12a)		1,980.00
Gregory A. White		
Administrative Fee (12b)		1,000.00
Board Secretary Fee (8a)		320.00
Donna Holst		
Bookkeeper Fee (8c)		468.33
Dave Legits		
Board Meeting (8b)		50.00
Mike McKenna		
Board Meeting (8b)		50.00

Barry Gustafson	
Board Meeting (8b)	50.00
Leroy Anderson	
Board Meeting (8b)	50.00
Jeff Swanty	
Board Meeting (8b)	50.00

TOTAL **\$ 146,443.57**

White presented the Financial Report. Director Swanty expressed concern about the Statement of Cash and Investment Balances. Director Swanty said that he was unable to reconcile the May and June statements referring to revenues and expenditures of those months. White stated that he would review this matter and report back to the Board on any discrepancy in the reconciliation of the two statements.

White reported that property tax and specific ownership taxes received through the first six months of the year were above budgeted figures. It is his opinion that the District will receive more tax revenues than budgeted for 2013.

Chief Mirowski gave the Chief's Report. He welcomed Operational Division Chief Ward to the meeting.

The Loveland City Council has adopted the 2012 Fire Code. The Department will be bringing this Code to the Rural Board following reconciliation of the current status of applicable Fire Codes in Larimer County.

Mirowski reported that at the Fire Authority Board meeting on July 11, 2013, the 2014 Budget will be reviewed along with two IGAs, one with Johnstown Fire Protection District and one with the Estes Park Fire Protection District.

Mirowski reported on the changes in personnel and staffing in the Department. Promotions included one Division Chief, one Battalion Chief, one Captain, two Lieutenants, three Engineers, three full time paid firefighters, and three new part-time firefighters. Also, Lieutenant Steve Pitcher has put in a letter of early retirement which opens another new opening for a firefighter and promotional opportunities for Engineer and Lieutenant.

The Department continues to move forward to maintain an effective number of reserved firefighters. Recently, twenty-six applications were filed with the Department for reserve positions, with twenty-one of those applicants qualified for consideration.

Mirowski briefed the Board on the new Station No. 2. Conceptual review through City Staff is continuing, including design and development. The Department held another neighborhood meeting with the Hunters Run neighborhood. There continues to be some individual complaints concerning noise, traffic and safety concerns. It is Mirowski's opinion the complainants are a significant minority of residents in the area. Currently the completion date for Station No. 2 is targeted for September of 2014.

Mirowski briefed the Board on recent Department activities concerning Senate Bill 13-025. The Department has had two meetings concerning this collective bargaining for firefighters bill. One was internal with the City, including the City Attorney and HR Department; and the second with representatives of the Firefighters Union. In the meeting with Union representatives, those representatives indicated that there was no interest, at the present time, in circulating a petition to begin collective bargaining as provided in the legislation.

Chief completed his report with questions or comments concerning the Fire Chief's Monthly Report for June.

Director Renee Wheeler gave the Public Safety Administrator's Report. She provided the Board with the 2014 proposed Budget process. The Budget process will begin with a presentation to the Fire Authority Board on July 11, 2013, and conclude with the adoption of the Fire Authority Budget on November 14, 2013. Prior to approval by the Fire Authority of the 2014 Budget, the City Council and the Rural Board will need to approve the Budget. The Rural Board's individual Budget is scheduled for approval on November 6, 2013.

Prior to Community Safety Division Chief Sparks presenting the Community Safety Division Report, Chief Mirowski commended Sparks for his work with the Division. Chief Sparks has been assessing personnel and analyzing workload in order to provide efficiencies within the Division for anticipated future demand. Also, Division Chief Sparks and Division Chief Ward are working to unify the two divisions.

Sparks commented that the Retreat for the Division went well. The focus on the Retreat was for future actions of the Division. Sparks commented on the success of the smoke and carbon monoxide alarms through the Laruen Project.

Sparks commented on the upcoming 4th of July celebration in the City and stated that there is no Burn Ban in the City. In unincorporated Larimer County west of Wilson and County Road 19 are subject to the Burn Ban by Larimer County.

Sparks commented that a discussion of residential sprinklers will be held by the Department with the Loveland City Council at its Study Session on October 8. Sparks invited of the Rural Board to attend this meeting.

Operations Division Chief Ward gave the Operations Division Report. The Division is currently focusing on the four R's of response: Response, Readiness, Resources and Relationship. He stated that the vision of the Department remains the same.

The Department dispatched a Type 6 engine and crew for a fourteen day period to the Black Forest and East Peak Fires.

Ward stated that there were four significant incidents in the past month with the Division including a rope rescue in the Canyon which included response with the Big Thompson Canyon Volunteer Fire Department, two structure fires, one an apartment fire involving fireworks in shrubs around the complex, a single family residence, and a wildland fire in Milliken.

Ward reported that the Battalion Chief's Command Vehicle is working well and is appreciated by the Department. One of the Type 6 Engines developed a problem and is out until early August. The Heavy Rescue Truck is moving through the manufacturing process with an in-service date at the end of 2013. The Department is beginning the process to acquire a new aerial tower which will be a stock or demo vehicle.

Canyon Chief Lundquist gave the Canyon Chief's report. There is one new firefighter application. There are five seasonal wildland firefighters with the Department which has lead to increased response to wildland incidents.

The Board inquired as to the operability status of fire hydrants within the Fire Authority Service Area. This question was in response to a recent incident in the Windsor-Severance Fire District concerning failure of a fire hydrant. The Department and White responded that the responsibility of most of the fire hydrants in the Rural District is that of the water district supplying domestic water. There was a discussion with regard to the responsibility of those Districts for maintenance, inspection, and reliability. Mirowski stated the Department would review this matter and report back to the Rural Board.

President Legits reported on Station No. 9. The construction drawings are done and the Community Safety Division is reviewing the construction drawings for compliance with any applicable rules and regulations.

White reported that the District's auditors had conducted the review and inspection of the financial information of the Rural District for the 2012 Audit.

Director Swanty stated that he felt that the Rural District and/or the Fire Authority should provide funds in memory of the Granite Mountain Hotshot crew. He noted that this crew participated in the High Park fire last year. Upon motion by Swanty, seconded by McKenna, and unanimously approved, the Board authorized the expenditure of \$1,000 in memory of the Hotshot crew. White and Mirowski will work to determine the appropriate forwarding of the money and any other appropriate response by the Rural District, Fire Authority and the Department to this tragedy.

Director McKenna requested discussion of the current status of the funding for the Consolidated Firemen's Pension Fund. Director McKenna presented a list of questions concerning funding including authority for determination of pension funding, appropriate levels of pension funding, whether decisions had been made with regard to reducing monthly benefits for retired volunteers, and the actuarial study. Chief Mirowski responded to the questions stating that members of the Department had never suggested or implied that retired pension benefits would be cut; and that determination as to adequate funding would move forward involving all parties. White stated that, to his knowledge, any policy with regard to funding the Consolidated Pension Fund had never been determined by either the Rural Board, the Loveland City Council, nor the Fire Authority. Pursuant to the Fire Authority IGA, it is the responsibility of the Fire Authority to make that policy determination. White stated that, in his opinion, all parties, including the Consolidated Pension Board, the Rural Board, the City and the Fire Authority Board should work together to develop a policy with regard to funding of the Consolidated Pension Fund.

There being no further business the meeting adjourned.

Gregory A. White, Secretary/Assistant Treasurer

ATTEST:

President