REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, March 7th, 2012 at 5:30 P.M.

The following members were present:
Dave Legits, Barry Gustafson, Leroy Anderson and Jeff Swanty

Also present were:
Greg White, Secretary, Loveland Rural Fire Protection District
Randy Mirowski, Loveland Fire and Rescue Department
Merlin Green, Loveland Fire and Rescue Department
Renee Wheeler, Loveland Fire and Rescue Department
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department

President Legits called the meeting to order.

President Legits requested approval of the minutes of the February 1st, 2011 regular meeting. Director Swanty requested confirmation that the cost savings for relocation of Station No. 2 to a new northwest location would result in the figures set forth in the minutes. Chief Mirowski responded that the figures were correct. The savings in both capital cost and operational expense in constructing and operating a new station and the closing of Station No. 2. The other option is to refurbish Station No. 2 and build an additional station needed to handle the heavy rescue truck company and personnel needed in this area. Director Swanty thanked Chief Mirowski for his explanation. Upon motion by Gustafson, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the February 2012 bills. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the following bills were approved.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>City Contract (January) (1)</td>
<td>$ 49,254.00</td>
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<tr>
<td>City Contract (February) (1)</td>
<td>$127,346.00</td>
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<td>City of Loveland</td>
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<tr>
<td>Electricity (2)</td>
<td>67.70</td>
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<td>Electricity (2)</td>
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<td>Poudre Valley REA</td>
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<td>Electricity (2)</td>
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<td>Schrader Propane</td>
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<td>Propane (2)</td>
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<td>Qwest</td>
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<tr>
<td>Miscellaneous (5)</td>
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<tr>
<td>Qwest</td>
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<td>Miscellaneous (5)</td>
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<td>Prairie Mountain Publishing</td>
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<tr>
<td>Miscellaneous (5)</td>
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<tr>
<td>Office Supplies and Expenses (9)</td>
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<tr>
<td>Full Circle Creative</td>
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<tr>
<td>Contingent (12)</td>
<td>6,962.50</td>
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Larimer County Clerk and Recorder
Election Expense (13) 50.00
Gregory A. White
Legal Fees (11a) 4,005.00
Gregory A. White
Administrative Fee (11b) 1,000.00
Board Secretary Fee (7a) 316.67
Donna Holst
Bookkeeper Fee (7c) 468.33
Dave Legits
Board Meeting (7b) 50.00
Barry Gustafson
Board Meeting (7b) 50.00
Mike McKenna
Board Meeting (7b) 50.00
Leroy Anderson
Board Meeting (7b) 50.00
Jeff Swanty
Board Meeting (7b) 50.00

TOTAL $191,566.21

Following the approval of bills, Director Gustafson requested that the Board be provided a list of bills in the packet or at the meeting for review. White stated that he would provide a list of bills in the future.

White presented the Financial Report. He noted that the February tax receipts for the Rural District were $385,000. This income will be shown on the March financial statement. All other expenses and income were within budgeted parameters.

Chief Mirowski gave the Chief’s Report. He passed out copies of the March 15th Fire Authority Board packet and agenda. He reviewed the packet with the Board. In the future, the Department intends to provide the Board with the upcoming Fire Authority meeting packet, if possible. Mirowski briefed the Board on the current Blue Card Training and the continuing response from other departments who wish to participate in the training. The Department is working to host a national conference with regard to Blue Card Training in 2013.

Public Safety Administrative Director Wheeler reported to the Board regarding Re-appropriation Ordinance which will be heard by the Loveland City Council. The purpose of this Re-appropriation Ordinance is to appropriate funds for budgeted projects which were incomplete at the end of the 2011 year. The Fire Department is eligible for this re-appropriation due to the fact that the Department collected approximately $240,000 more in revenue that was budgeted and spent $233,000 less than budgeted for a favorable balance of approximately $475,000. The Department is requesting re-appropriation of $236,966 for capital purchases that were deferred in 2011. Renee provided the Board with a listing of these capital purchases. The main purchases are five mobile and sixteen portable radios, dive rescue boat, and air compressor. It is anticipated that the re-appropriation, if approved, will occur during April of this year.

In the absence of Chief Sparks, Chief Mirowski gave the Operational Division Report. The Department has recently experienced numerous incidents including grass and structure fires along with an ice rescue in the Canyon. Mirowski complimented the Big Thompson Canyon Department and the Department’s
Special Operations Team for its response during this incident along with other agencies.

Mirowski reported that the City Council had approved matching funds for the SCBA Grant. Matching funds in the amount of $112,000 are 20% of the overall grant.

Chief Green gave the Community Safety Division Report. As reported, Ben Anderson will be the new Fire Inspector Technician beginning January 2013. Dan Englehardt is rotating out of the Division back into Operations.

Chief Bill Lundquist gave the Canyon Chief’ s report. The Firefighter I Academy will be completed at the end of the week. There are four Canyon members who will graduate from the Academy. Lundquist thanked Chief Weber for his work in managing this Academy. Lundquist also reported on the ice fall rescue in the Big Thompson Canyon. He stated that the coordination between responding agencies was excellent and thanked the Loveland Special Operations Team for its excellent work during this response.

The Department is currently interviewing one new firefighter for possible inclusion in the Department.

White reported on the May 8, 2012 regular election. As was previously discussed with the Board, it is necessary for the Board to refer a ballot question to the voters of the District on May 8, 2012 in order to provide sufficient funds to meet the Rural District’ s obligations in the future. After discussion, upon motion by Swanty, seconded by Anderson, and unanimously carried, the Board adopted the following Resolution:

RESOLUTION

WHEREAS, the Loveland Rural Fire Protection District (the “District”) in the County of Larimer and State of Colorado, is a quasi-municipal corporation and political subdivision duly organized and existing under the Constitution and the laws of the State of Colorado, being duly organized as a [fire protection district], pursuant to the Special District Act, Section 32-1-101 et seq., Colorado Revised Statutes (the “Act”); and

WHEREAS, the members of the Board of Directors of the District (the “Board”) have been duly elected, chosen and qualified; and

WHEREAS, the District will hold a regular election on May 8, 2012; and

WHEREAS, the Board shall submit a ballot question regarding the increase of the District’s mill levy to the electors of the District; and

WHEREAS, it is necessary to submit to the electors of the District, at the District’s regular election to be held on May 8, 2012, the ballot question to increase the mill levy in order to maintain current future District operations; and

WHEREAS, previously, Gregory A. White, Secretary/Assistant Treasurer of the District has been designated as the Designated Election Official for the contact of the regular election of the District to be held May 8, 2012.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND FIRE PROTECTION DISTRICT, IN THE COUNTY OF LARIMER AND STATE OF COLORADO:

Section 1. At the regular election, the candidates for a four year term of office of Director is as follows:
Section 2. At the election, there shall be submitted to the electors of the District the ballot question to increase the mill levy of the District in the form set forth on Exhibit B to this Resolution.

Section 3. The District has previously appointed Gregory A. White, Secretary/Assistant Treasurer, as Designated Election Official. The Designated Election Official is hereby authorized to perform the duties and complete the tasks required for the conduct of the election including, but not limited to, the appointment of election judges, preparation of and mailing of the required TABOR notice, conducting appropriate classes for the election judges, preparation of and printing of the official ballot, obtaining registered electors and property owners lists, and conducting the election as required by applicable law. For the purposes of, the Designated Election Official shall be authorized to make arrangements for all necessary election supplies for the election. The Designated Election Official and any other officers of the District be and they are hereby are, authorized and directed to take all action necessary to appropriate and effectuate the provisions of this Resolution.

White reported that there were five possible locations for polling places for the regular election. The Thompson Valley Emergency Services has offered use of their two stations, one located on Crossroads Blvd, and the other located on Wilson Avenue in Loveland. The LDS Church on Mountain Lion Drive has offered its location for a polling place, and Canyon Station No. 8 in the Canyon is available for a polling place. It is also possible that the Group building on West 34 could be a location for a polling place. White and Mirowski both stated that they felt the LDS Church was an ideal location for a polling place in the eastern portion of the District and that the headquarters for the Thompson Valley Emergency Services was located in an inconvenient location for most voters. Also, either the Group building or the Wilson Avenue location would be acceptable along with Station No. 8 in the Canyon. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the Board authorized three polling places for the regular election of the Rural District being the LDS Church, Station No. 8 in the Big Thompson Canyon, and either the Group building or the Thompson Valley Emergency Services location on Wilson Avenue. Designated Election Official White was authorized to select either the Wilson Avenue or Highway 34 location for the polling place.

White reported on activities of the Citizens for Rural Fire Safety Committee. White noted that the Committee is moving forward with the campaign and is responsible for all campaign costs. White noted that he, Mirowski and Wheeler have been donating their time with regard to the activities of this Committee.

White presented a proposal from Hiratsuka & Schmitt, LLP for continuing to do the District’s audit for the years 2011, 2012 and 2013. The proposal states that the work will be done for $7,000 per year which is the cost of the 2010 audit. White stated that he felt that this was a very reasonable proposal and that this firm had done a good job with the previous audits. After discussion, upon motion by Swanty, seconded by Anderson, and unanimously carried, that the proposal by Hiratsuka & Schmitt, LLP for the audit for the years 2011, 2012, and 2013 be accepted.
There being no further business the meeting adjourned.

____________________________________
Gregory A. White, Secretary/Assistant Treasurer

ATTEST:

____________________________________
President