

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, October 1<sup>st</sup>, 2014 at 5:30 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Ned Sparks, Loveland Fire and Rescue Department  
Greg Ward, Loveland Fire and Rescue Department  
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department  
Tim Brady, Big Thompson Canyon Volunteer Fire Department  
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the September 3<sup>rd</sup>, 2014 regular meeting were presented. Upon motion by Gustafson, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the September 2014 bills. Upon motion by Gustafson, seconded by Anderson, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$	<b>189,858.00</b>
City of Loveland		
Canyon Facilities (2)		<b>71.39</b>
Poudre Valley REA		
Canyon Facilities (2)	32.45	
Canyon Facilities (2)	30.31	<b>62.76</b>
Qwest		
Canyon Facilities (2)		<b>105.00</b>
Qwest		
Canyon Facilities (2)		<b>400.00</b>
Schrader Propane		
Canyon Facilities (2)		<b>422.50</b>
Big Thompson Canyon Volunteer Fire Depart		
Canyon Department (7)		<b>10,214.26</b>
USPS		
Office Supplies and Expense (10)		<b>49.00</b>
Haynie & Company		
Bookkeeping (8c)		<b>250.00</b>
Gregory A. White		
Legal Fees (12a)		<b>2,835.00</b>
Gregory A. White		
Administrative Fee (12b)		<b>1,000.00</b>
Board Secretary Fee (8a)		<b>320.00</b>
Dave Legits		
Board Meetings (8b)		<b>100.00</b>

Mike McKenna	
Board Meetings (8b)	<b>50.00</b>
Barry Gustafson	
Board Meetings (8b)	<b>100.00</b>
Leroy Anderson	
Board Meetings (8b)	<b>100.00</b>
Jeff Swanty	
Board Meetings (8b)	<b>100.00</b>

TOTAL   \$   206,037.91

White presented the financial report. He noted that revenue continues to be above budgeted figures with expenses within budgeted figures. White noted that he would provide the Board with a comparison of revenues from the properties located within the Town of Johnstown and the Rural District at the November regular Board meeting during the review of the 2015 Budget.

White presented an Intergovernmental Agreement for Disaster – Emergency Mutual Aid and Disaster – Emergency Funding Assistance. This Agreement has been previously approved by the Loveland Fire Rescue Authority Board. Pursuant to the Fire Authority IGA, both the City Council and the Rural Board need to approve the Fire Authority Board’s action. Upon motion by Gustafson, seconded by Anderson, and unanimously carried, the Rural Board approved the action taken by the Fire Authority in Resolution #R-037 approving the Intergovernmental Mutual Aid Agreement - Emergency Mutual Aid and Disaster – Emergency Funding Assistance.

In the absence of Chief Mirowski, Chief Ward presented the Chief’s Report. Mirowski and Chief Miller are currently working together to develop the process for transition of personnel, facilities and equipment from the entities to the Fire Authority. That plan will first be presented to the Fire Authority Board for its review.

Chief Ward briefed the Board on the old and new Station No. 2. Purchase of old Station No. 2 by TVEMS is moving forward to conclusion. New Station No. 2 will be operational as of the morning of October 15, 2014. The Department will be moving into the Station on October 13<sup>th</sup> and 14<sup>th</sup>. The Grand Opening of Station No. 2 is scheduled for 10:00 a.m. on October 25<sup>th</sup>, 2014.

Ward briefed the Board on personnel involved in preparing for the ISO visit in January, 2015.

Chief Sparks gave the Community Safety Division Report. He briefed the Board on staffing reassignments within the Community Safety Division.

Sparks briefed the Board on the current status of the discussion with the owners of the Lincoln Hotel with regard to compliance with fire code issues including installation of fire sprinklers. The Department is seeking voluntary compliance by the owners of the Lincoln Hotel with regard to fire safety issues.

The Community Safety Division recently completed Staff training on fire codes for fire inspections and plan reviews.

At an upcoming Study Session with the City Council, the Department will discuss the inclusion in the Residential Building Codes of residential sprinklers. Detached single family residences will be excluded from this requirement.

White and Chief Sparks briefed the Board on the necessity to review the enforcement of fees within the Rural District specifically with regard to Larimer County and the Town of Johnstown. A further report will be made to the Board on this matter.

Chief Ward gave the Operation Division Report. There was one recent structure fire on Edgewood. There was another horse rescue in September. The new ladder truck is currently under manufacture. Chief Ward presented pictures of the manufacturing process.

Chief Ward gave a brief discussion on the decision by the Fire Authority based on the recommendation of the Department to terminate the current Reserve Program. All Department Reserves, including those currently in training, will continue to serve as Reserves under the current Program. However, no new Reserves will be accepted into the Program. It is the opinion of the Department that, based upon its history with the Reserve Program, the current Reserves will be phased out of the Department over the next 18 to 24 months. The Department will instead focus its efforts in assisting the Canyon with regard to recruitment and training of volunteers for the Canyon Department. The Department is working with Johnstown Fire of possibly putting conducting a Firefighter Academy for this purpose.

Canyon Chief Lundquist gave the Canyon Department Report. During the month of September there were several motor vehicle accidents involving vehicles in the river. The Department continues to recruit volunteers. The Department needs to recruit approximately five volunteers per year to retain adequate volunteer staffing of the Department.

In September, the Department conducted a rope training session with LFR Special Operations, TVEMS, and Larimer County Search & Rescue which was very successful.

President Legits gave an update on Station No. 9 construction. Currently, the walls are being poured. It is hoped that the walls can be finished and the roof structure started within a couple of weeks. President Legits presented bills for materials for the Station. Upon motion by McKenna, seconded by Gustafson, and unanimously carried, the Board ratified the payment of the following invoices for Station No. 9:

- Home Depot in the amount of \$527.88
- Rod Griess in the amount of \$450.00
- Home Depot in the amount of \$196.79
- Calco in the amount of \$450.00
- Fort Collins Truss in the amount of \$2,674.00
- Loveland Ready Mix in the amount of \$1,567.11

President Legits reported that the 450 gallon tank installed at Station No. 9 is available for use by the Department at any time.

White presented the 2013 Audit of the Rural District completed by Yanari Watson McGaughey P.C. The Audit has been filed with the State. If a member of the Board has any questions or wishes any further clarification of the Audit, White requested that he be contacted.

Director McKenna commented that individual Board of Directors are not recognized by members of the public and current members of the Department with regard to their being Rural Board members. He suggested that appropriate shirts be available to members of the Rural Board along with badges for recognition purposes. Director McKenna suggested white shirts and gold badges. Other members of the Board agreed with Director McKenna as to the need to provide for recognition of individual Board members when the Board members are dealing with the public and personnel in the Fire Department. Also, discussed was the possibility of placing pictures in the Fire Stations to identify Rural Board members. Based upon the consensus of the Board, White stated that he would move forward with regard to these issues.

Director Swanty noted that Jack and Pat Sullivan are retiring from their activities with the Loveland Fire Exhibit. Members of the Board requested that appropriate

recognition be made of their commitment over the past number of years with regard to the Loveland Fire Exhibit.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/  
Assistant Treasurer

ATTEST:

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President