Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, January 9, 2024
410 E. 5th Street, Loveland, CO 80537
EOC Conference Room
and Via Video and Audio Conference
3:00 p.m.

Members Present:
Chairman Jeff Swanty, Director of the Loveland Rural Fire Protection District ("Rural District")
Director Steve Adams, Loveland City Manager
Director Paul Bukowski, Rural District Director
Director Jon Mallo, City of Loveland Council Member
Director Jacki Marsh, City of Loveland Mayor

Members Absent:
None

Staff Present:
Tim Sendelbach, Fire Chief
Tim Smith, Assistant Chief
Greg Ward, Assistant Chief
Frazier Spearman, Business and Finance Manager
Andrea Wright, Human Resources Manager
Emily Powell, LFRA Legal Counsel
Cheryl Cabaruvias, Administrative Analyst
Kristi Coleman, Board Secretary

Visitors:
Brian Waldes, City of Loveland Chief Financial Officer

Call to Order:
Chairman Swanty called the Loveland Fire Rescue Authority ("LFRA") Board meeting to order on the above date at 3:00 p.m.

Approval or Amendment of Agenda:
It was the consensus of the Board to approve the agenda with the removal of items 2, 4 & 5.
Awards and Presentation:
None

Swearing In:
None

Public Comment:
None

Regular Agenda:

1. Discuss Amendment to the Establishing IGA Regarding Party Contributions to LFRA.

Attorney Powell presented the discussion had with the Loveland Rural Fire Protection District (LRFPD) Attorney regarding the LRFPD Board's request to memorialize the funding for staffing needs over a 3-year term and answered questions from the Board. Chairman Swanty noted that the request was made to memorialize the LRFPD's funding of staffing needs and separately, the matching offer of $1.425m with the City of Loveland for apparatus purchases. Attorney Powell noted that a good way to document these changes for personnel could be via a letter that would be signed by the District and LFRA and an IGA amendment would be appropriate for any apparatus funds match and would include the deadlines for apparatus ordering and any penalties that might be accrued. Attorney Powell stated that since the IGA is between the LRFPD Board and the City of Loveland that would take the LFRA Board and LFRA counsel out of the discussion, but that she would relay the requests to both parties and note the urgency that the LFRA Board discussed. City of Loveland CFO Waldes noted that the city is interested in partnering on the apparatus purchase but may need to look at a loan from the LRFPD as a way to make this partnership more economically feasible for the City.

This will be taken to City Council on January 16 and Attorney Powell will have discussions with both LRFPD and City Attorneys and transition the project and the urgency to the other parties.

2. Conduct a Public Hearing and Consider a Motion to Adopt Resolution R-164, Adopting a Supplemental Budget Regarding the Appropriation of Monies to and the Expenditure of Monies from the LFRA General Fund for the Loveland Fire Rescue Authority, State of Colorado, for the Calendar Year Beginning on the First Day of January 2024 and Ending on the Last Day of December 2024.

Motion made by Director Bukowski to open a Public Hearing regarding the Resolution R-164, to adopt a Supplemental Budget Regarding the Appropriation of Monies to and the Expenditure of Monies from the LFRA General Fund for the Loveland Fire Rescue Authority, State of Colorado, for the Calendar Year Beginning on the First Day of January 2024 and Ending on the Last Day of December 2024. Seconded by Director Marsh; motion carried unanimously.

Attorney Powell certified for the record that notice of the public hearing had been published in a newspaper of general circulation as required by law. No public comment was received prior to
the public hearing, and no members of the public present at the hearing desired to provide comment.

Motion made by Director Marsh to close the public hearing. Seconded by Director Bukowski; motion carried unanimously.

Chief Sendelbach and Mr. Spearman presented an overview of the staffing request that was funded by the LRFPD Board including: Rovers, Logistics Staff, GIS/Accreditation staff, and others, totaling 13 positions, and answered questions from the Board.

Director Adams asked if this funding was approved by the LRFPD Board and LRFPD Board members affirmed that it was. Director Adams then asked what would happen if the district was not formed by the specified end date of 3 years. Chairman Swanty noted that if the district was not formed but the end of 3 years the funding would end. Director Bukowski noted that this is an effort to ensure that LFRA, the City of Loveland and the LRFPD Board are motivated to head to a fire district within the specified time.

Following discussion, a motion was made by Director Adams to adopt Resolution R-164, to adopt a Supplemental Budget Regarding the Appropriation of Monies to and the Expenditure of Monies from the LFRA General Fund for the Loveland Fire Rescue Authority, State of Colorado, for the Calendar Year Beginning on the First Day of January 2024 and Ending on the Last Day of December 2024. Seconded by Director Mallo; motion carried unanimously.

1. Other Business for Board Consideration

Chief Sendelbach expressed his thanks to Director Marsh and Chairman Swanty for their generous visit to the LFRA crews on Christmas Eve.

Director Bukowski asked Attorney Powell if she was confident about placing deadlines for moving to a district. She stated that she could present some projected timelines at the upcoming workshop. Director Adams asked if the board needed to give Attorney Powell direction, she stated that she was preparing a presentation for the workshop in February and will need more detailed direction at that time to be able to start working on the new fire district IGA.

Board Chairman Swanty asked if there was any further business. There was none.

With no further business to come before the Board, Chairman Swanty adjourned the meeting at 3:58 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.

[Signatures]

Jeffrey M. Swanty, Chairman

Kristi Coleman, Secretary