Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, July 27, 2022
410 E. 5th Street, Loveland, CO 80537
EOC Conference Room
and Via Video and Audio Conference
12:30 p.m.

Members Present:
Chairman Jeff Swanty, Loveland Rural Fire Protection District ("Rural District") Board Director
Director Steve Adams, City of Loveland City Manager
Director Richard Ball, City of Loveland Council Member
Director Dave Legits, Rural District Board President

Members Absent:
Vice Chairman John Fogle, City of Loveland Council Member

Staff Present:
Tim Sendelbach, LFRA Fire Chief
Tim Smith, LFRA Division Chief
Andrea Wright, LFRA Human Resources Manager
Cheryl Cabaruvias, LFRA Administrative Analyst
Kristi Coleman, LFRA Board Secretary
Emily Powell, Legal Counsel to the Authority
Jeremy Adent, LFRA Captain
Jason Starck, LFRA Battalion Chief

Visitors:
Kammy Tinney, District Manager, Rural District
Tiffany Skoglund, Assistant District Manager, Rural District
Brian Waldes, CFO, City of Loveland
Jackie Marsh, Mayor, City of Loveland

Call to Order:
Chairman Swanty called the Loveland Fire Rescue Authority ("LFRA") Board meeting to order on the above date at 1:31 p.m.

Approval or Amendment of Agenda:
It was the consensus of the Board to approve the agenda as presented.
Chief Sendelbach stated that Attorney Powell has provided a Disclosure of Conflict-of-Interest letter in connection with her representation of the Front Range Fire Consortium (FRFC) as general counsel, as well as LFRA. The Board had not yet received a copy of the letter, and requested that the matter be put on August agenda so the Board may review the letter prior to consideration.

**Awards and Presentation:**
Chief Sendelbach recognized Fire Inspector Terry Soderstrom and Fire Inspector Chris Reed for completing their Fire Inspector 1 certifications.

**Swearing In:**
None

**Public Comment:**
None

**Consent Agenda:**

1. Consider a Motion to Approve the Minutes from the Loveland Fire Rescue Authority June 29, 2022 Regular Board Meeting

Motion made by Director Legits to approve the consent agenda, as presented. Seconded by Director Ball; motion carried unanimously.

**Regular Agenda:**

2. Conduct a Public Hearing and Consider a Motion to Adopt Resolution R-143, Adopting a Supplemental Budget Regarding the Appropriation of Monies to and the Expenditure of Monies from the General Fund for the Loveland Fire Rescue Authority, State of Colorado, for the Calendar Year Beginning on the First Day of January 2022 and Ending on the Last Day of December 2022

Motion made by Director Adams to open a Public Hearing to consider adoption of Resolution R-143. Second by Director Ball; motion carried unanimously.

Chief Sendelbach presented Resolution R-143 to the Board.

Attorney Powell certified for the record that notice of public hearing had been published in a newspaper of general circulation as required by law. No public comment was received prior to the public hearing, and no members of the public present at the hearing desired to provide comment.

Motion made by Director Adams to close the public hearing. Second by Director Legits; motion carried unanimously.

Following discussion, motion made by Director Adams to adopt Resolution R-143. Seconded by Director Ball; motion carried unanimously.
3. Review Briefing Papers and Correspondence

Chief Sendelbach noted that a Station 3 crew was recognized in the paper for helping a citizen with their smoke detectors and commended them for their dedication and courtesy. He also discussed a letter from the Lyons FPD that thanked LFRA for our support following the loss of a Lyons FPD firefighter; they specifically recognized Chief Ward and Firefighter Linda Crane's efforts.

a. Chief's Report

Chief Sendelbach reported the following matters to the Board:

- **Community Wildfire Protection Plan (CWPP)**

  Chief Sendelbach discussed the Waltonia outreach meeting LFRA hosted in conjunction with the Big Thompson Watershed Coalition (BTWC) and Ember Alliance. This was an initial assessment of the Waltonia area for mitigation.

  CWPP Kick off meeting is on August 4th; this is a meeting with LFRA’s core team and the Ember Alliance to start the process of writing the CWPP.

- **Grant Applications**

  Chief Sendelbach discussed the Build America, Buy America Act which has delayed the announcement of Assistance to Firefighters Grant (AFG) awards. LFRA is hoping to hear back about this grant in August.

- **Congressman Neguse - Appropriations**

  Chief Sendelbach stated that LFRA is still on the Congressman’s list and is waiting to hear about this appropriation.

- **Strategic Planning**

  Chief Sendelbach discussed the process of the Strategic Plan Facilitators meeting with sub-groups, and that they are based on LFRA's 4 R’s (Response, Readiness, Resources and Relationships). A 5th R, Resiliency, which is the topic for the final subgroup meeting, was added during the Strategic Planning process. Once the draft Strategic Plan has been completed it will be brought to the LFRA Board for review, around the end of August.

- **Business Support Services Position Update**

  Chief Sendelbach discussed the 2 open Business Support Services positions, which consist of one to support the Front Range Fire Consortium (FRFC) and one to replace the Fire Chief’s Administrative Technician position.

- **LFRA Training Area**
Chief Sendelbach stated that the due diligence requested by Director Fogle had begun, as well as the risk assessment being led by Tracy Turner-Naranjo in the City’s Risk Management department. Brian Waldes is setting up a working group for the risk assessment.

- **FRFC**

Chief Sendelbach stated that the Front Range Fire Consortium (FRFC) Fall Academy will be hosted by LFRA at the Forge Campus and the LFRA Training area. There are 27 students in the Academy, 10 of which are LFRA recruits.

- **City Counselor Outreach**

Chief Sendelbach discussed the ongoing City Counselor facilities tours, noting that nearly all the counselors have been on the tour. Councilor Ball, Councilor Pat McFall and Town of Johnstown City Manager Matt LeCerf were invited.

Division Chief Ward reported the following matters to the Board:

- **Training Update**

The training emphasis this month has been firefighter survival. LFRA, Berthoud Fire Protection District and Front Range Fire Rescue FPD have been conducting training together for this emphasis.

- **Apparatus Update**

LFRA had a preconstruction conference for the new 2023 Engine that was ordered from SVI trucks and LFRA has also started the process to order a new type 6 wildland truck.

- **Station Update**

At Fire Station 10, the signs are up, landscaping has been added and they are getting ready to pour concrete in the bays. The tentative date for the Open House is Sept. 10th.

Station 2 is having work done on the cracks and movement of the structure and there will be an RFP for the work on the existing cracks and preventative work.

Belford Watkins and Galloway are beginning the land annexing process for Station 3, and City of Loveland Facilities Department is working with Belford Watkins on the new Station 3 design.

- **Logistics Update**

Front Range Fire Rescue FPD and LFRA visited South Metro FPD’s logistics warehouse to learn more about their processes and procedures.
LFRA has been visiting shipping container burn buildings at South Metro FPD, Estes Valley FPD and Poudre Fire Authority, and LFRA has been in contact with some manufacturers of these burn buildings to start looking at designs for LFRA. One of the advantages of this type of building is that no footings or foundations need to be constructed.

LFRA is also looking at a Draft Commander trailer to replace the drafting pits located in the part of the training area that may be lost to flood mitigation efforts.

- **Community Safety Update**

  The Community Safety Division is working on the sprinkler plan review for the Amazon building. The Community Safety staff attended a networking breakfast with Greeley Fire Department’s Prevention Staff. Several of the Community Safety Division staff attended a Radio Communications seminar. The Fire Investigations program will be shifting back to operations for typical investigations and the Community Safety Division will be working on getting the 2 new inspectors certified on fire investigations for the more challenging investigations.

Division Chief Smith reported the following matters to the Board:

- **Operational Responses**

  There was a large animal rescue, multiple in-flight emergencies, multiple building fires, and a technical rescue this month. There was a single tree lightning strike on top of Palisade Mountain that volunteers at Station 8 and nearby residents extinguished. Chief Sendelbach, Division Chief Ward and Battalion Chief Starck discussed the use of draft curtains in LFRA’s structure fire response tactics and noted that UL Solutions has contacted LFRA in regard to studying the effectiveness and the outcomes of draft curtain usage.

- **Questions and Comments**

  None

4. **Other Business for Board Consideration**

Board Chairman Swanty asked if there was any further business.

Director Adams expressed gratitude to Battalion Chief Carmosino and the Emergency Management Division for the collaborative discussion on the power outage. Director Adams also expressed gratitude to LFRA for our role in working with and participating in the homeless situation, and the work done by the development review group in keeping all of the large projects that are coming in for review moving smoothly. Lastly, he expressed thanks for the LFRA 4th of July breakfast and fireworks show safety actions.

Chief Sendelbach stated that LFRA will be recognizing a civilian for putting the lightning strike fire out; this recognition will happen at the August 13th dedication of Station 9’s new sign.
With no further business to come before the Board, Chairman Swanty adjourned the meeting at 2:24 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.

Jeffrey M. Swanty, Chairman

Kristin Coleman, Secretary