Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, October 27, 2021
4872 Endeavor Dr., Ste. 200, Johnstown
and Via Video and Audio Conference
1:30 p.m.

Members Present:
Chairman Jeff Swanty, Director of the Loveland Rural Fire Protection District ("Rural District")
Director Steve Adams, Loveland City Manager (joined the meeting for a brief time at 1:40 due to technical difficulties)
Vice Chairman John Fogle, City of Loveland Council Member (joined the meeting at 1:50 due to technical difficulties)
Director Richard Ball, City of Loveland Council Member
Director Dave Legits, Rural District President

Members Absent:
None

Staff Present:
Tim Sendelbach, Fire Chief
Ned Sparks, Division Chief
Greg Ward, Division Chief
Andrea Wright, Human Resources Manager
Cheryl Cabaruvias, Administrative Analyst
Emily Powell, Legal Counsel to the Authority
Dan Engelhardt, Fire Lieutenant

Visitors:
Kammy Tinney, District Manager, Rural District

Call to Order:
Chairman Swanty called the Loveland Fire Rescue Authority ("LFRA") Board meeting to order on the above date at 1:34 p.m.

Approval or Amendment of Agenda:
It was the consensus of the Board that there were no amendments needed to the agenda.

Awards and Presentation:
Chief Sendelbach presented the Certificate of Appreciation from the Rist Canyon Volunteer Fire Dept for LFRA’s efforts in the Cameron Peak Fire. Chief Sendelbach also announced that
Battalion Chief Dann had been awarded the Fire Marshal Association Fire Prevention Officer of the Year. The Board offered their congratulations to Chief Dann.

**Swearing In:**
None

**Public Comment:**
None

**Consent Agenda:**

1. Consider a Motion to Approve the Minutes from the Loveland Fire Rescue Authority August 25, 2021 Regular Board Meeting

Motion made by Director Legits to approve the consent agenda. Seconded by Director Ball; motion carried unanimously.

**Regular Agenda:**

2. Conduct a Public Hearing and Consider a Motion to Adopt Resolution R-137, Adopting a Supplemental Budget Regarding the Transfer of Monies from the LFRA Employee Benefits Fund to the LFRA General Fund for the Loveland Fire Rescue Authority, State of Colorado, for the Calendar Year Beginning on the First Day of January 2021 and Ending on the Last Day of December 2021

Motion made by Director Ball to open the public hearing on the proposed Resolution R-137. Seconded by Director Legits; motion carried unanimously. Attorney Powell noted for the record that notice of the public hearing was duly published as required by law, and no comments were received by the Authority prior to the public hearing. No members of the public present at the hearing desired to provide comment.

Motion made by Director Ball to close the public hearing. Seconded by Director Legits; motion carried unanimously.

Division Chief Sparks explained that the Authority received a one-time dividend return from its medical insurance provider. The Supplemental Budget request is to transfer $77,000 of this dividend return from the Employee Benefits Fund to the General Fund to provide all employees with a one-time $500 bonus.

Motion made by Vice Chairman Fogle to adopt Resolution R-136. Seconded by Director Adams; motion carried unanimously.

3. Chief’s Report

Chief Sendelbach discussed the need for a reorganization of the administrative, fire prevention and executive staff positions due to vacancies and operational needs. More information will be available in the coming months.

Chief Sendelbach will be working with Andrea Wright to make firefighter fitness a high priority, including both physical and mental fitness.
Chief Sendelbach will also make Inspections and Community Safety a major focus and it will receive high priority during this reorganization period.

Division Chief Sparks talked about the Fire Rescue Advisory Commission (FRAC); there are several seats available that need to be filled. FRAC is integral in the planning of LFRA's future.

Division Chief Sparks stated that Station 3 is moving forward. The City's Parks Department is taking the lead on the land acquisition and development because the Parks Department will occupy the majority of the property. Acquisition and development of the property will be cost-free to LFRA.

Division Chief Ward updated the Board about the air show, saying that it went very well, with only a few minor emergencies and a blown tire on one of the Blue Angels' planes. There was a total of 840 hours that went into planning the event, which relates to about $42,000 in overtime expense.

Division Chief Ward talked about the major manufacturer backlog of apparatus orders and stated that the apparatus team will need to place an order now to receive a type 1 engine by mid 2023. This will alter the replacement schedule somewhat.

4. Other Business for Board Consideration
None.

5. Executive Session, If Needed
None.

6. Possible Action on Any Additional Matters Discussed in Executive Session
None.

With no further business to come before the Board, Chairman Swanty adjourned the meeting at 2:33 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.

Jeffrey M. Swanty, Chairman  
Cheryl Cabaruvias, Secretary