Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, December 14, 2016
3070 W. 29th Street, Loveland
1:30 p.m.

Members Present:
Board Chairman Jeff Swanty, Loveland Rural Fire Protection District ("Rural District")
Vice Chairman Cecil Gutierrez, City of Loveland Mayor
Director Steve Adams, Loveland City Manager
Director Dave Legits, President of the Rural District
Director John Fogle, City of Loveland Council Member

Staff Present:
Mark Miller, Fire Chief
Renee Wheeler, Public Safety Administrative Director
Ned Sparks, Division Chief
Greg Ward, Division Chief
Tim Smith, Battalion Chief
Kristen Cummings, Business Services Coordinator
Emily Powell, Legal Counsel to the Authority

Visitors:
Don Watkins, Belford Watkins Group Architects
Paul Pfeiffer, Loveland Fire Rescue Advisory Committee

Call to Order:
Chairman Swanty called the Loveland Fire Rescue Authority ("LFRA") Board meeting to order on the above date at 1:36 p.m.

Swearing In:
None
Awards and Presentations:

Chief Miller drew the Board’s attention to the Monthly Report, in which it was reported that Lt. Tyler Drage received a letter of recognition from Police Officer Justin Lorenzen for administering medical care to Officer Lorenzen’s grandmother on a flight out of Denver.

Public Comment:

None

Consent Agenda:

1. Consider a Motion to Approve the Minutes from the LFRA November 16, 2016 Regular Board Meeting.

2. Consider a Motion to Approve the 2017 LFRA Board Meeting Calendar.

3. Consider Adoption of a Resolution Establishing the 2017 LFRA Meeting Location, Time and Dates, and Designating the Location for Posting Meeting Notices.

4. Consider a Motion to Adopt the 2017 Pay Plan.

5. Consider a Motion to Approve the 4th Amendment to the Intergovernmental Agreement Establishing the LFRA, the Property Leases with the City and the Rural District, and the Omnibus Bills of Sale with the City and the Rural District.

Vice Chairman Gutierrez moved to approve the consent agenda. Director Fogle seconded; motion carried unanimously.

Regular Agenda:

6. Presentation of the Training Center Master Plan Design.

Don Watkins presented the proposed master plan for the Loveland Fire Training Center, and the proposed plans for the new multi-family burn building. The new burn building is estimated to cost 2.7 million dollars. These Training Center projects are separate from the project that will move the retention pond, fill in the old pond, and create two new public entrances to the facility. The retention pond project will be bid out next month, and is estimated to be completed by June 2017. Chief Miller suggested that the dirt generated from digging the new pond could be used to backfill the old pond. Director Fogle suggested it also may be possible to use some of the 27,000 tons of dirt being moved from downtown Loveland.

7. Conceptual Station Location Analysis for the Proposed Fire Station 10, Location Response Maps, ISO Coverage Area, and Possible Funding Options for Fire Stations 7 and 10

Chief Miller informed the Board that recent legislation was passed that allows fire protection districts and fire authorities to work with local municipalities and counties to collect

2539222.1
development impact fees. Chief Miller would like to look into LFRA entering into an agreement with the City to charge developers Authority impact fees in lieu of the City charging fire CEF’s. The impact fee revenue could be used as part of a funding strategy to fund the new fire stations and allow for capital building improvements. The intent is that future fire stations would be constructed and owned by LFRA. A separate IGA would need to be established with the County to implement impact fees in the unincorporated portions of the Rural District's jurisdiction. Director Fogle expressed concern about the timeline, and possibly not having enough time to use impact fees as part of the funding strategy for Station 7. Chief Miller estimated that it would take six months to implement, because impact fees don’t require an election – only the agreements with the City and County. Chief Miller asked for the Board’s support in looking into this option further, as it is all conceptual at this time. It was the consensus of the Board that Chief Miller should continue researching this option. Attorney Powell will work on drafting a proposed IGA.

Division Chief Ward gave a presentation showing the effect on LFRA deployment resources by adding Fire Station 10 to the system, after Station 7 is in service. With the addition of Station 10, there will also be an addition of a second Battalion Chief. Having Station 10 would make it possible for LFRA to handle two large incidents simultaneously without relying on mutual aid.

Division Chief Sparks presented maps showing four different locations being considered for Station 10, and what the response areas would look like for each location. The areas under consideration are: Centerra Parkway and Draft Horse Drive, west of the intersection of I-25 and Highway 402, east of the intersection of I-25 and Highway 34, or along Kendall Parkway. Chief Miller explained the pro’s and con’s of each location, and explained that the most beneficial location for Station 10 would be in the Centerra or I-25/Highway 34 area.

8. Chief’s Report

Chief Miller reported that the position of HR Manager will be filled by mid-January, and that over 60 applications were received.

The contract for the land purchase for Station 7 is still with the seller’s attorney for review.

Friday will be the Chief’s interviews for the five full-time firefighters’ positions.

The LFRA Appreciation Dinner with be on February 4, time and location to be announced.

Battalion Chief Smith reported that LFRA has signed an agreement with West Metro Fire Protection District to participate in Colorado Task Force 1 (CO-TF1). CO-TF1 is a Type 1 Urban Search and Rescue Team that would be deployed to large-scale catastrophes nationwide. This opportunity will open up resources for LFRA, as well as provide additional training opportunities.

9. Conduct an Election for the 2017 LFRA Board Officers

Vice Chairman Gutierrez nominated Chairman Swanty to continue as Chairman of the Board for 2017. Seconded by Director Adams; motion carried unanimously.

Director Fogle nominated Vice Chairman Gutierrez to continue as Vice Chairman for the Board for 2017. Seconded by Director Legits; motion carried unanimously.

It was the consensus of the Board that Kristen Cummings would continue in the role of Secretary of the Board.

2539222.1
10. Other Business for Board Consideration

None.

Chairman Swanty adjourned the regular meeting at 3:43 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.

Jeff Swanty, Chairman

Kristen Cummings, Secretary