



Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, October 25, 2017
3070 W. 29th Street, Loveland
1:30 p.m.

Members Present:

Board Chairman Jeff Swanty, Director of the Loveland Rural Fire Protection District ("Rural District")
Vice Chairman Cecil Gutierrez, City of Loveland Mayor
Director Steve Adams, Loveland City Manager
Director John Fogle, City of Loveland Council Member
Director Dave Legits, Rural District President

Staff Present:

Mark Miller, Fire Chief
Ned Sparks, Division Chief
Greg Ward, Division Chief
Emily Powell, Legal Counsel to the Authority
Andrea Wright, Human Resources Manager
Greg White, Secretary of Rural District
Randy Mirowski, Special Projects Manager
Michael Cerovski, Battalion Chief
Eric Klaas, Battalion Chief

Visitors:

None.

Call to Order:

Chairman Swanty called the Loveland Fire Rescue Authority ("LFRA") Board meeting to order on the above date at 1:32 p.m.

Awards and Presentations:

None

Public Comment:

None

Consent Agenda:

- 1. Consider a Motion to Approve the Minutes from the LFRA September 27, 2017 Regular Board Meeting**
- 2. Review the 2017 Third Quarter Budget Report**

Director Fogle moved to approve the consent agenda. Director Legits seconded; motion carried unanimously.

Regular Agenda:

3. Update on the Fire Station 7 Land Acquisition

Chief Miller gave a presentation about the status of the land acquisition. Soft costs are anticipated to be accounted for however are higher than originally projected. Projection was \$575,000. Actual costs will be around \$600,000. Cost projects are projected to be around \$4.9 million, as opposed to the \$3.9 million originally anticipated. Original projections were based on a 9,000 square-foot structure; that has changed to an approximately 10,000 square-foot structure.

Director Adams asked about the septic costs and water well expenses for the site. Randy Mirowski explained that like the Thompson School Board will allow Station 7 to share the leach field that serves Big Thompson Elementary School. And, Randy stated that the site has a water well, but no water tap. There was discussion about the benefits of a tap versus well.

Chairman Gutierrez asked where the \$574,000 is coming from for the land development and site soft costs. Chief Miller explained the process for allocating funding at various stages of the project. This included original expenditures, CEF fees, and loans. Emily Powell explained handout on loan information for the project.

The Board authorized this transaction in a previous meeting.

4. Review of the 2018 Strategic Plan

Randy Mirowski presented a draft of the 2018 Strategic Plan Compendium to the Board. The Compendium is the Business Plan, divided into five sections. The Fire Rescue Advisory Commission is working on final edit. They will be seeking a vote at the November 2017 board meeting for approval.

Director Adams would like to meet with Chief Miller, Randy Mirowski, and Chairman Swanty to review the document, and discuss details prior to November 8, 2017.

Vice Chairman Gutierrez asked about the Burn Building project being listed in the Essential Services Expansion Plan (ESEP), when funds are no longer present to address this project. There was discussion that it should be moved in the ESEP since it is not in the 2018 budget.

There was discussion about funding and contributions from City regarding projects such as burn building, staff positions, and other projects. Future funding strategies for Strategic Plan objectives was also discussed. Financial outlooks in future years is also a factor in making decisions about funding objectives for the strategic plan in future years.

5. Chief's Report

Chief Miller reported that he, Division Chief Ward, Battalion Chief Cerovski and Battalion Chief Klaas attending the Leadership Conference in October, and that LFRA was well-represented at the conference.

Chief Miller has been participating in the the Kidspak Food Pantry Assistance at Loveland High School. There are approximately 570 homeless kids in the Loveland community, and these school lunches are packed for those kids who are in need of school lunch.

6. Other Business for Board Consideration

None

7. Executive session pursuant to CRS 24-6-402(4)(b), (e), and (f) to receive advice of legal counsel regarding the negotiation of intergovernmental agreements for the assessment of impact fees, and regarding a personnel matter

Chairman Swanty made a motion to go into executive session under Section 24-6-402(4)(b), (e) and (f) of Colorado Revised Statutes for the purpose of discussing a personnel matter and regarding the negotiation of intergovernmental agreements for the assessment of impact fees. Vice Chairman Gutierrez seconded; motion carried unanimously. The Board went into executive session at 2:30 p.m.

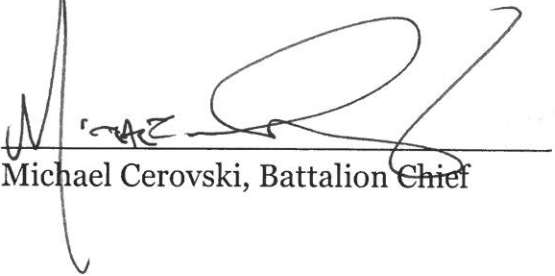
Upon motion duly made and seconded, the Board came out of executive session at 3:55 p.m.

With no further business to come before the Board, Chairman Swanty adjourned the regular meeting at 3:55 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.



Jeff Swanty, Chairman



Michael Cerovski, Battalion Chief