RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LOVELAND RURAL FIRE PROTECTION DISTRICT
HELD
SEPTEMBER 27, 2022

A special meeting of the Board of Directors of the Loveland Rural Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, the 27th day of September 2022, at 4:00 P.M., at the Loveland Fire Rescue Authority Fire Station No. 1, 410 East 5th Street, Loveland, Colorado.

ATTENDANCE

Directors in Attendance Were:
Dave Legits, President
Jeffrey Swanty, Vice President
Tom Chesney, Secretary/Treasurer
Paul Bukowski, Director
William Lundquist, Director

Also in Attendance Were:
Fire Chief Sendelbach; Loveland Fire Rescue Authority
Tiffany Skoglund and Kieyesia Conaway; Pinnacle Consulting Group, Inc.
Linda Glesne; CEGR Law

Chairman Legits called the meeting to order at 4:01 P.M.

Chairman Legits declared that a quorum of the Board was present, with five of five members in attendance.

ADMINISTRATIVE MATTERS

Agenda: The Board reviewed the proposed agenda for the regular meeting. Following review and discussion, the agenda was approved as amended to add discussion of the relationship with Legal counsel and Pinnacle Consulting Group as well as governance discussion regarding Chain of Command under item III.A.

Public Comments: There were no public comments.

Executive Session

Pursuant to § 24-6-402(4)(b), C.R.S., Director Chesney moved that the Board enter Executive Session for the sole
The purpose of receiving legal advice related to donations of funds and expenditure policies. Director Bukowski seconded the motion. The vote carried unanimously. Legal counsel was present for the vote and entered executive session with the Board. Fire Chief Sendelbach was also invited to attend the Executive Session.

The Board went into Executive Session at 4:03 P.M. The Board did not engage in substantial discussion of any matter not enumerated in § 24-6-402(4)(b), C.R.S. The Board did not adopt any proposed policy, position, resolution, rule, regulation, or take formal action. The Executive Session was adjourned at 4:39 p.m.

The Board reconvened in regular session at 4:40 P.M.

OTHER BUSINESS

Discussion regarding Governance – Chain of Command: Chief Sendelbach addressed the Board and made reference to the Board member policy regarding operational controls necessary for efficient and effective management of the District and the leadership of operation of the LFRA. Chief Sendelbach presented his view that the Board members should follow the policy the Board adopted and should agree to follow the principles of chain of command outlined therein, regarding volunteers/residents speaking with Board members about financial and operational questions. Chief Sendelbach requested he be involved in any necessary response to these questions and further reminded the Board members that they must respect the chain of command structure in recognizing the Chief’s authority over decision making with operational matters. The members of the Board individually expressed understanding of the Board policy and their consent to continuing the policy as it was previously adopted.

Questions about Services with CEGR Law: The Board expressed concern that recently they were not able to contact Ms. Glesne personally with an emergency meeting issue. Ms. Glesne addressed this concern and assured the Board that CEGR Law is available to the Board at any time. Ms. Glesne assured the Board she would speak with her staff to make sure another attorney in the office can respond to questions when she is out of the office for any reason.

Questions about Services with Pinnacle Consulting Group, Inc.: A question was posed about the transition of services
within Pinnacle to new personnel following Ms. Tinney’s resignation and the end of her transition services. Director Chesney motioned to table this discussion until the regular meeting scheduled on October 5, 2022, seconded by Director Bukowski and unanimously carried.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 5:43 P.M.

Respectfully submitted,

By: Kieyesia Conaway
Kieyesia Conaway
Secretary for the Meeting