Loveland Fire Rescue Advisory Commission Meeting Minutes
Wednesday, July 12, 2017, 5:30 p.m.
Development Center
Emergency Operations Center (EOC), 2nd Floor
410 E. 5th St., Loveland, CO. 80537

Meeting called to order at 5:31 p.m.

**FRAC Present:** Chair Jonathan (Jon) Smela, Fire Chief Mark Miller, Division Chief Ned Sparks, Paul Pfeiffer, Leroy (Andy) Anderson, Special Projects Manager Randy Mirowski, Janet Bailey, Leo Wotan, Shane Castro and Bonnie Wright.

**FRAC Absent:** City Council Representative John Fogle and Member Elton Bingham

1. **Minutes approval:** presented by Chair Smela
   Member Pfeiffer motioned to approve the June 14, 2017 minutes; Member Anderson seconded the motion. Motion carried.

2. **Updated Strategic Plan Schedule:** Special Projects Manager Randy Mirowski
   - Mirowski handed out an updated timeline and new schedule for the 2018 Strategic Plan.
   - Mirowski praised Chair Smela for doing such a great job keeping the group on track at the June FRAC Meeting.
   - Mirowski added that he is confident that both Sections IX and X will completed by August.
   - In addition, he intends to give Mary Sovick Sections VII and VIII by the end of this month.
   - A Tetrahedron is going into Section IX.

3. **Strategic Plan, Section VIII:** Special Projects Manager Randy Mirowski
   - There were a lot more authors in this section than in previous sections of the strategic plan.
   - Captain Pat Miały wrote the Emergency Management section and Captain Carie Dann wrote the Plans Review section.
   - Page 7, Paragraph 1 – add Fire Investigation.
   - The bullets on page 7 do not match with the bullets on page 8.
   - There are too many *ands* in paragraph 1 on page 7.
   - The layout on page 8 looks good.
   - Page 7, paragraph 3 – what is the mission for the Community Safety Division?
   - Reword the last sentence at the bottom of the page.
3. **Public Comment (If applicable) citizens:** There was no public comment.
4. **Motion to Adjourn:** Meeting adjourned at 7:12 P.M.

The next FRAC meeting will be Wednesday, August 23rd, 2017 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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