LOVELAND FIRE RESCUE ADVISORY COMMISSION
Thursday, January 5, 2023 – 5:30 p.m.
Fire Station 10 Training Room
4301 Ronald Reagan Blvd., Johnstown CO 80534

FRAC Meeting Attendees:
Present: Zach Sullivan, Scott Kretschmer, Carol Stark, Dan Lowe, Paul Bukowski, Chief Sendelbach
Not Present: Councilman John Fogle, Councilman Dana Foley, Paul Pfeiffer

1. Approval of Meeting Minutes
   a. Minutes from December 14, 2022, were approved as submitted.

2. Appointment of new FRAC Chairman
   a. FRAC members appointed Zach Sullivan as the new FRAC Chairman.
   b. Vice Chairman appointment vote was postponed until new members are selected and seated at the next meeting.
   c. Paul Bukowski and Councilor Foley will serve as liaisons from the LRFPD Board and City Council respectively.

3. Fire Chief Presentation of revised FRAC Structure
   a. Chief Sendelbach gave and overview of the proposed new structure of FRAC and new Ward map.
      i. Following discussion, Commissioner Kretschmer made a motion to adopt the proposed Ward structure as presented. Seconded by Commissioner Lowe; motion passed unanimously.
   b. FRAC reviewed the current membership Ward locations and what Wards will need to be filled with the next application process.

4. 2023 FRAC Plans
   a. Begin recruitment campaign for new members.
      i. Tentatively post in the newspaper January 9, 2023
      ii. Build list of interview questions
      iii. Tentatively schedule interviews February 8, 2023 @ Station 1
   b. Interview process
      i. Interview panel will be Chairman Sullivan, Commissioner Stark & Commissioner Lowe and 1 member of executive staff.
   c. New member orientation
      i. March 8, 2023 Meeting – Reception, brief orientation and introduction to the FRAC work projects and ID photos
   d. Educational briefing on the LFRA and our plans moving forward.
   e. Following discussion on the need to update FRAC Handbook, Commissioner Kretschmer made a motion to revise the handbook to match the approved Ward District concept and update the document to match current Commission protocols. Seconded by Commissioner Lowe; motion passed unanimously.
i. Chief Sendelbach and Attorney Powell will work on revising the Handbook to more accurately reflect these updates.

f. Design and develop a citizen-based campaign for the Fire Safety Tax / Mill Levy
   i. April FRAC meeting will focus on how FRAC members can support getting the information for the Mill Levy / Fire Safety Tax out to the public.
   ii. Discussed extending or adding additional meetings or work groups to accomplish this initiative.
   iii. Discussed what other information FRAC will need to be able to help support the initiative, including the Raftelis Financial Analysis Report.

5. 2023 Rural Board Election Discussion
   a. Discussed the upcoming Loveland Rural Fire Protection District (LRFPD) Board Election and opportunities for FRAC to staff the polling stations at Fire Station 7, Fire Station 1 and Fire Station 10 on election day.

6. Public Comment (if applicable)
   a. No Public Comment

7. Schedule Next Meeting: March 8, 2023, at 5:30p – Bartholf Conference Room, FAB (410 E. 5th St.)

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