



**LOVELAND FIRE RESCUE ADVISORY COMMISSION**  
**Wednesday, November 9, 2022 – 5:30 p.m.**  
**Development Center – Bartholf Room**  
**410 E. 5<sup>th</sup> St., Loveland, CO 80537**

**FRAC Meeting Attendees:**

Present: Jon Smela, Scott Kretschmer, Paul Pfeiffer, Carol Stark, Dan Lowe, Zach Sullivan, Bill Lundquist, Chief Ward, Chief Smith, Councilman Dana Foley, Craig Willard, Zach Cain

Not Present: Councilman John Fogle, Chief Sendelbach, Paul Bukowski

**1. Approval of Meeting Minutes**

- a. Minutes from June 27, 2022 were approved with no revisions.

**2. Chief's Update**

- a. 82/18 funding model – Third Party Assessment Confirmed, the contract has been awarded to Raftelis.
- b. Approval of Mill Levy and Fire Safety Tax – Approval given to continue exploring the options as funding sources moving forward and how they would work with the strategic plan.
- c. City service survey
  - i. LFRA has a 94% approval rating in the City based on survey data.
  - ii. Chief Ward also gave brief overview of the survey information in the Strategic Plan
- d. LRFPA Community Survey – Briefly reviewed Rural survey info in the Strategic Plan
- e. LFRA Regional Training Center – Phase I Development
  - i. There will be a walk-thru meeting on November 15<sup>th</sup>
  - ii. Chief Ward provided an overview of the land swap that would take place for flood mitigation efforts
- f. QRV Concept
  - i. LFRA is still waiting on the vehicle but LFRA is working on training plan for the on-line personnel
  - ii. The QRV is currently planned to go into service on Dec. 30, 2022
- g. Fire Station 3 – relocation & Fire Station 5 – remodel
  - i. Station 3
    1. Station 3 Architects are working on annexing the property in to the City
    2. City is working on the Station 3 design
    3. The City is looking at old Station 3 options
  - ii. Station 2
    1. The City is monitoring the settling issues
    2. Bidding on maintenance to be done at the station will begin soon
- h. Community Wildfire Protection Plan (CWPP) Progress/Plans
  - i. The project is Gaining speed and LFRA is working on neighborhood home Assessments,
  - ii. The Ember Alliance and LFRA have mapped all the plan units

- iii. LFRA will be sending out a Community Survey for wildfire understanding, should go out in Mid-January
- iv. The information gathered from the plan unit survey will be used for risk assessment, mitigation efforts, and grant application opportunities

### 3. Review Draft Strategic Plan

- a. Recommendation was given that LFRA would include a list in the Strategic Plan of who has been given copies to verify amended replacements are given to those people, or that a revision date be added.
- b. Strategic plan structure review
  - i. The 4 Rs with the addition of the 5<sup>th</sup> R – Resiliency
  - ii. Strategic Priorities
  - iii. Plan on a page
- c. Discussed closest unit dispatch
  - i. Weld County had update to the same system that Larimer County is on
  - ii. Question: Where would regional dispatch fit into the Strategic Plan
- d. Question: what does LFRA mean by “Leveraging FRFC”?
  - i. Cherie is managing the billing
  - ii. Lease-back for our personnel and apparatus.
  - iii. FRFC also has more opportunities to apply for grants, as well as cooperative purchasing agreements for members
- e. Health and Wellness
  - i. Recommendation: promotional preparation and the stress related to that should be revisited and addressed in the strategic plan based on SWOT analysis
  - ii. How is Canyon battalion inclusion addressed in the Strategic Plan?
- f. Question: Does LFRA need the 3 additional Battalion Chiefs?
  - i. Additional Battalion Chief positions have been deferred for 3 years in the current strategic plan
  - ii. Span of control is becoming overly expanded
  - iii. Different model for Battalion Chiefs
    - 1. Additions of 2-day time LFRA BCs for Operations, and the night time will be covered by Berthoud BC
    - 2. 3<sup>rd</sup> BC will be under Risk Reduction & Readiness and take over logistics, facilities and IT
- g. QRV Questions:
  - i. Is there a QRV trial period?
  - ii. How will data be collected?
  - iii. Will the QRV assignments be rotational assignments?
  - iv. Answer: Chief Smith and Chief Ward are meeting with training staff, working on training plan, data collection and specific mission for the QRV. QRV is also complimentary to the resources in the area, not duplicating staffing levels.
- h. Are there and more stations in the works?
  - i. Not in this plan, aside from replacing Station 3
- i. Plan on a Page Review
  - i. Discussion of working on staff burnout through additional staffing
  - ii. Is an insurance surcharge to bill for services appropriate?
  - iii. How is LFRA working to lessen the workload on the On Duty Staff?
    - 1. Where are the specifics in the strategic plan on how LFRA will improve in staffing stress
- j. How does Metro district sunseting affect LFRA funding?
- k. Recommended SWOT Analysis revision to be more easily read, potentially to look more like Windsor’s Strategic Plan
- l. Revisions:
  - i. Dan Lowe is a City resident
  - ii. Carol is a Rural resident; also, last name is misspelled (should be Stark)

4. **Request for meeting with the Construction Advisory Board (CAB) presented by Councilor Foley**
  - a. Councilor Foley stated that CAB would like to schedule a meeting with FRAC sometime in the future, potentially regarding the CWPP Study or Building Code adoption process
5. **Discuss FRAC Terms and Recruitment**
  - a. Jon Smela and Scott Kretchmer’s FRAC terms will be expiring at the end of 2022
  - b. FRAC will need to open a recruitment process and have an interview process for the 2 openings that will be 3-year terms. Jon will not be reapplying for another term.
6. **Public Comment (if applicable)**
  - a. No Public Comment
7. **Schedule Next Meeting:** December 14, 2022 at 5:30p with zoom available

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