Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, July 29, 2020
410 E. 5th Street, Loveland and Via Video and Audio Conference
1:30 p.m.

Members Present:
Vice Chairman John Fogle, City of Loveland Council Member
Director Dave Legits, President of the Loveland Rural Fire Protection District ("Rural District")
Director Richard Ball, City of Loveland Council Member
Director Steve Adams, Loveland City Manager

Members Absent:
Chairman Jeff Swanty, Director of the Rural District

Staff Present:
Mark Miller, Fire Chief
Emily Powell, Legal Counsel to the Authority
Greg Ward, Division Chief
Cheryl Cabaruvias, Administrative Analyst
Andrea Wright, Human Resources Manager
Craig Willard, Fire Lieutenant

Visitors:
Kammy Tinney, Pinnacle Consulting Group
Jacki March, Mayor

Call to Order:
Vice Chairman Fogle called the Loveland Fire Rescue Authority ("LFRA") Board meeting to
order on the above date at 1:32 p.m.

Approval or Amendment of Agenda:
No changes made to the agenda.

Awards and Presentation:
None

Swearing In:
Public Comment:
None

Consent Agenda:

1. Consider a Motion to Approve the Minutes from the Loveland Fire Rescue Authority June 24, 2020 Regular Board Meeting

2. Consider a Motion to Adopt Resolution R-117, Revising the Electronic Board Meeting Policy during the COVID-19 Pandemic

Motion made by Director Ball to approve the consent agenda. Seconded by Director Adams; motion carried unanimously.

Regular Agenda:

3. Consider a Motion to Approve an Intergovernmental Agreement with the City of Fort Collins, City of Loveland and Northern Colorado Regional Airport Regarding Use of Airport Apparatus for Aircraft Rescue and Firefighting Services

Chief Miller stated that this IGA formalizes a verbal agreement that has been in place with the airport for several years, including a list of the airport equipment that can be used by LFRA for firefighting purposes. Director Adams stated that the Airport Manager is appreciative of the effort to put this together and is in full support.

Motion by Director Legits to approve the IGA. Seconded by Director Ball; motion carried unanimously.

4. Consider a Motion to Approve an LFRA Factual Summary

Chief Miller stated that he and Attorney Powell created a Factual Summary that lists the pros and cons of the sales tax increase that is on the November ballot, and does not advocate for a particular vote. It can be distributed in any way seen fit by LFRA. It is different than Resolution R-118, which proclaims the Board’s advocacy of a "yes" vote, but cannot be distributed by LFRA accept pursuant to a CORA request.

Motion made by Director Ball to approve the LFRA Factual Summary. Seconded by Director Legits; motion carried unanimously.

Craig Willard stated that Local 3566 voted last night to support the ballot issues as written.

5. Consider a Motion to Adopt Resolution R-118, Resolution of Advocacy

Motion made by Director Ball to approve the proposed Resolution R-118. Seconded by Director Adams; motion carried unanimously.
6. Chief's Report

Chief Miller shared a conceptual drawing of Station 10 with the Board. Design phase is 50% complete at this time. We will close on the property when a little further along. Per the donation agreement with the landowner, construction will have to begin by June 2021. LFRA entered into an IGA for Fiber Internet Access with LETA and the City of Loveland. LFRA is only require to pay LETA for the fiber internet access when we close on the property. Chief Ward stated that the station includes a process for decontamination that will help keep firefighters safe. Chief Miller is talking to banks about lease-purchase financing options for the station. There is a bank in California that he’s interested in that has approximately 4.5% interest rate. He will provide financing options to the Board within the next 60 days.

The City of Loveland received $4.2 million through the CARES Act for COVID-related reimbursements. LFRA proposed $184,000 in reimbursements, and Emergency Management proposed $300,000 to contribute toward a County EOC, which would give Loveland a rent-free office in the County EOC for ten years. Director Adams stated that requests for the CARES funding is up to $6 million, and a committee is working through the requests to make final recommendations.

Chief Miller stated that LFRA recently received an updated salary analysis. In February, the analysis showed Loveland as one of the lowest paid amongst comparable agencies. In July, updated numbers were received, and the numbers have changed substantially since the last report, showing Loveland even further behind. Now LFRA is 14% behind market average. The data has been presented to City Finance and will be presented next week to the Rural District. Andrea Wright stated that to get all employees up to average would cost approximately $968,000 to $1.3 million. Chief Miller stated that more complete details will be provided at the next Board meeting.

Chief Miller distributed the Strategic Plan’s 10 Year Financial Plan to show the Board that if the sales tax increase passes, which includes a 20% portion going to public safety, it would allow LFRA the financial resources to complete the objectives in the Strategic Plan over the next 10 years. This assumes that the capital projects, like Stations 3 and 5, would not come from the public safety tax, but from the capital infrastructure portion of the tax increase.

The Fire Rescue Advisory Commission provided a letter of support to City Council regarding the sales tax increase, and are currently looking at the revenue allocation model and overall governance model as their next projects.

7. Other Business for Board Consideration

Director Adams noted that the spreadsheet included in the Board packet shows LFRA as having had 18 auto claims in 2020, when it has been an average of three for the past two years. Cheryl stated it was possibly an error in her spreadsheet, and stated she would provide an updated spreadsheet to the Board. Chief Miller did provide the Board an explanation of two MVA’s involving a fire engine and citizen vehicle so far in 2020, advising there were no injuries in either accident.

8. Executive Session, if Needed

None

9. Possible Action on Any Matter Discussion in Executive Session
None

With no further business to come before the Board, Vice Chairman Fogle adjourned the meeting at 2:34 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.

John Fogle, Vice Chairman
David Leggett, Director

Kristen Cummings, Secretary