



Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, August 28, 2019
410 E. 5th Street, Loveland
1:30 p.m.

Members Present:

Chairman Jeff Swanty, Director of the Loveland Rural Fire Protection District ("Rural District")
Vice Chairman John Fogle, City of Loveland Council Member
Director Dave Legits, Rural District President
Director Steve Adams, Loveland City Manager
Director Richard Ball, City of Loveland Council Member

Staff Present:

Mark Miller, Fire Chief
Emily Powell, Legal Counsel to the Authority
Greg Ward, Division Chief
Ned Sparks, Division Chief
Michael Cerovski, Division Chief
Kristen Cummings, Business Services Coordinator
Greg White, Legal Counsel to Loveland Rural Fire Protection District
Andrea Wright, Human Resources Manager
Jason Tanner, Fire Engineer
Paul Brown, Firefighter
Zach Cain, Fire Engineer
Carie Dann, Battalion Chief
Melissa Gillen, Firefighter
Rory O'Farrell, Fire Engineer

Visitors:

Jacki Marsh, Mayor, City of Loveland
Gary Gerrard
Mike Severance
Cole Severance

Call to Order:

Chairman Swanty called the Loveland Fire Rescue Authority ("LFRA") Board meeting to order on the above date at 1:32 p.m.

Approval or Amendment of Agenda:

No changes to agenda.

Awards and Presentation:

Mike and Cole Severance presented the Loveland Fire Rescue Authority with a \$1,850 donation from fundraising after they experienced a house fire, and expressed their gratitude to the firefighters.

Swearing In:

None

Public Comment:

No public comment.

Consent Agenda:

- 1. Consider a Motion to Approve the Minutes from the July 31, 2019 Loveland Fire Rescue Authority Regular Board Meeting**

Motion made by Director Legits to approve the consent agenda. Seconded by Vice Chairman Fogle; motion carried unanimously.

Regular Agenda:

- 2. Discussion Regarding the Fair Campaign Practices Act (“FCPA”) in Regards to the City's Potential November Ballot Measure for Fire Station 3 Rebuild and Fire Station 5 Renovation/Addition**

Attorney Powell distributed a handout for staff about permitted and prohibited election activities, and an advocacy-neutral Factual Summary about the ballot issue available for distribution to the public identifying arguments for and against the measure.

Motion made by Vice Chairman Fogle to approve the Factual Summary as presented. Seconded by Director Ball; motion carried unanimously.

- 3. Conduct a Public Hearing and Consider a Motion to Approve Resolution R-105, Adopting the LFRA 2020 Budget**

Chief Miller gave a presentation about the 2020 budget, which showed a 2.5% increase in core budget from the previous year. The decision packages for the budget were Station 7 staffing, wage adjustments and two additional rover positions. The total budget for 2020 is \$17,375,700. There is also \$704,090 in unfunded needs and \$1,154,362 in budget cuts that the City requested.

Motion made by Vice Chairman Fogle to open the public hearing on the 2020 budget. Seconded by Director Ball; motion carried unanimously. Attorney Powell certified for the record that notice of the public hearing had been published in the newspaper as required by law. No public comment was received prior to the public hearing, and no members of the public present at the hearing desired to provide comment. The public hearing was closed.

Motion made by Vice Chairman Fogle to adopt Resolution R-105 to approve the 2020 budget. Seconded by Director Ball; motion carried unanimously.

4. Chief's Report

Chief Miller stated that the Fill the Boot fundraiser for MDA would be held over Labor Day Weekend. Last year the event collected \$9,000 in donations, and the goal for this year is \$10,000.

Final ballot language for the bond measures that would provide funding for the Station 3 and 5 updates are going through the approval process with City Council.

There have been several meetings with Larimer County and LETA about a partnership with Station 10, but at this time it appears that joint ownership or operation of the Station is unlikely.

Chief Miller asked Gary Gerrard to speak about the Station 10 land donation. Gary stated that there has been some interest shown by prospective buyers and there is pressure to sell, so he needs to know if LFRA is interested in moving forward with the land donation. Chief Miller stated that there has been vacillation about the property for a couple years, and he would like to provide Gary with a Letter of Intent to construct a Station 10 on that land. Gary Gerrard requested to speak at the next meeting regarding terms of the donation.

Motion made by Director Ball to write a Letter of Intent to Gary Gerrard stating the Authority's intent to construct Station 10 on the land donated by him, subject to the parties reaching mutual agreement on terms and the Authority obtaining financing acceptable to it for the Station construction. Seconded by Director Legits; motion carried unanimously.

With Chairman Swanty out of town for the September meeting, it was the consensus of the Board to reschedule the September meeting for October 3. Director Legits requested that Chief Miller compile funding projections for the meeting.

Chief Miller attended the Road Knights event, and selected a car to be awarded the Fire Chief's Favorite Car.

The new Authority Financial Policies are complete, but the Authority needs to establish the appropriate financial infrastructure and personnel prior to implementation, so their adoption is on hold. The next step is a revenue allocation recalculation.

5. Executive Session, if needed

None

6. Possible Action on Any Matter Discussion in Executive Session

None

7. Other Business for Board Consideration

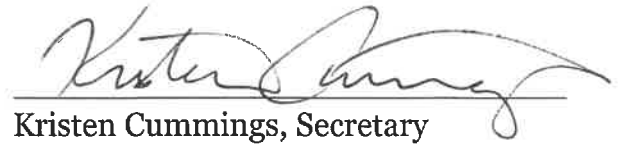
None

With no further business to come before the Board, Chairman Swanty adjourned the meeting at 2:48 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.



Jeffrey M. Swanty, Chairman



Kristen Cummings, Secretary