



Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, November 20, 2019
410 E. 5th Street, Loveland
1:30 PM

Members Present:

Chairman Jeff Swanty, Director of the Loveland Rural Fire Protection District ("Rural District")
Director Dave Legits, Rural District President
Director Richard Ball, City of Loveland Council Member
Director Steve Adams, Loveland City Manager

Members Absent:

Vice Chairman John Fogle, City of Loveland Council Member

Staff Present:

Mark Miller, Fire Chief
Emily Powell, Legal Counsel to the Authority
Greg Ward, Division Chief
Ned Sparks, Division Chief
Michael Cerovski, Division Chief
Cheryl Cabaruvias, Administrative Analyst
Andrea Wright, Human Resources Manager
Eric Klaas, Battalion Chief
Craig Willard, Fire Lieutenant
Chris Sandoli, Fire Lieutenant
Colton Wright, Fire Engineer
Ryan Armstrong, Firefighter
Greg White, Legal Counsel to the Rural District

Visitors:

Jacki Marsh, Mayor, City of Loveland
Kammy Tinney, Pinnacle Consulting Group

Call to Order:

Chairman Swanty called the Loveland Fire Rescue Authority ("LFRA") Board meeting to order on the above date at 1:35 p.m.

Awards and Presentation:

None.

Public Comment:

None.

Consent Agenda:



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- 1. Consider a Motion to Approve the Minutes from the Loveland Fire Rescue Authority October 30, 2019 Regular Board Meeting**
- 2. Consider a Motion to Approve a Memorandum of Understanding Between the City of Loveland and the Loveland Fire Rescue Authority for the Provision of Legal Services**

Motion made by Director Ball to approve the consent agenda. Seconded by Director Legits; motion carried unanimously.

Regular Agenda:

- 3. Consider a Motion to Approve Revision of the Military Leave Administrative Regulation (“AR”) to include Paid Military Leave**

Andrea Wright proposed the revision of the Military Leave Administrative Regulation to more closely align with neighboring districts. Chairman Swanty said that he appreciates the service of our military employees and supports this change. Director Adams indicated that the City of Loveland recently moved to amend their Administrative Regulation in a similar manner.

Motion made by Director Legits to approve the revision of the Military Leave Administration Regulation to include paid military leave. Seconded by Director Ball; motion carried unanimously.

- 4. Presentation about Proposed 2018 Strategic Plan Revisions**

Division Chief Ward introduced a revision strategy for the Board to consider, which would realign the staffing plan by keeping the same number of additional staffing but changing the order in which the staff are added. This would allow LFRA to begin construction on Station 10 sooner than originally planned and provide assigned staffing of 4 per engine with minimum staffing of 3 per engine. This reduces the use of overtime. It was the consensus of the Board that Chief Staff should move forward with planning and the Board will discuss the proposed revision to the 2018 Strategic Plan at the January meeting.

- 5. Chief's Report:**

Chief Miller reported on the following matters:

- 48/96 shifts have begun
- Update on next steps related to the City's failed Ballot Issue 2A
- Five new employees received job offers; LFRA is waiting for background checks to be completed. Recruits will begin the next Academy in the Spring.

- 6. Other Business for Board Consideration**



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7. Executive Session Pursuant to C.R.S. 24-6-402(4)(a), (b), and (e) to Receive Advice of Legal Counsel Regarding Matters Subject to Negotiation and to Instruct Negotiators Related to the Acquisition of Real Property for Construction of the Future Fire Station #10

Motion made by Director Ball to go into executive session pursuant to C.R.S. § 24-6-402(4)(a), (b), and (e) to receive advice of legal counsel regarding matters subject to negotiation and to instruct negotiators related to the acquisition of real property for construction of the future Fire Station #10. Seconded by Director Legits; motion carried unanimously. Attorney Ross certified for the record that the executive session constitutes privileged attorney-client communications and would not be recorded. The executive session began at 2:44 p.m.

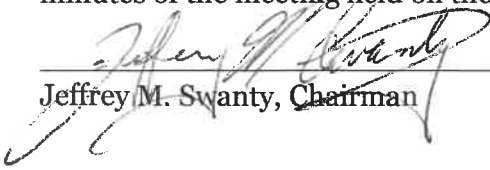
Motion to come out of executive session made by Chairman Swanty. Seconded by Director Legits; motion carried unanimously. The executive session ended at 3:24 p.m.

8. Possible Action on Any Matter Discussed in Executive Session

None.

With no further business to come before the Board, Chairman Swanty adjourned the meeting at 3:24 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.



Jeffrey M. Swanty, Chairman



Steve Adams, Director

I hereby attest that the information communicated during the executive session, which was not recorded, constituted privileged attorney-client communications.



Dino Ross, Esq.

Emily Powell on behalf of Dino Ross
I hereby attest that the executive session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to CRS 24-6-402(4)(a), (b), and (e).



Jeffrey M. Swanty, Chairman