

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LOVELAND RURAL FIRE PROTECTION DISTRICT
HELD

July 1, 2020

A regular meeting of the Board of Directors of the Loveland Rural Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 1st day of July 2020, at 3:00 P.M., at the Loveland Fire Rescue Authority Fire Station No. 1, 410 East 5th Street, Loveland, Colorado.

ATTENDANCE

Directors in Attendance Were:

David Legits, President
Jeff Swanty, Vice President
Tom Chesney, Treasurer
Leroy Anderson, Director
Paul Bukowski, Director

Also in Attendance Were:

Chief Mark Miller and Division Chief Michael Cerovski;
Loveland Fire Rescue Authority ("LFRA")
Craig Willard and Jason Starck, Firefighters; LFRA (via
video conference)
Kammy Tinney; Pinnacle Consulting Group, Inc.
Molly Janzen; Pinnacle Consulting Group, Inc. (via video
conference at 3:25 P.M.)
Linda Glesne; Collins Cockrel & Cole (via video
conference at 3:25 P.M.)

Chairman Legits called the meeting to order at 3:03 P.M.

Chairman Legits declared that a quorum of the Board was present, with five of five members in attendance.

ADMINISTRATIVE MATTERS Agenda: The Board reviewed the proposed agenda for the regular meeting. Following review and discussion, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the June 3, 2020 regular meeting and the June 17, 2020 special meeting. Following review and discussion, upon motion duly made by Director Bukowski, seconded by Director Anderson and, upon vote, unanimously carried, the Board approved the minutes of the June 3, 2020 regular meeting,

as amended and the June 17, 2020 special meeting, as presented.

Approval of 2020-2021 Colorado Special District Property and Liability Pool Repayment Agreement regarding the Voluntary Cancer Award Program: Ms. Tinney reviewed with the Board the 2020-2021 Colorado Special District Property and Liability Pool Repayment Agreement regarding the Voluntary Cancer Award Program. Following review and discussion, upon motion duly made by Director Bukowski, seconded by Director Swanty and, upon vote, unanimously carried, the Board approved the 2020-2021 Colorado Special District Property and Liability Pool Repayment Agreement regarding the Voluntary Cancer Award Program.

Public Comments: There were no public comments.

Director Swanty inquired about the process for including comments from members of the fire department on the District's meeting agendas. Chief Miller responded that members of the department can send their requests to Chief Miller, and he will forward the request to Director Legits and Ms. Tinney to be included on the agenda.

FINANCIAL
MATTERS

Ratify Approval of Claims: Ms. Tinney reviewed with the Board the expenditures for the period June 1, 2020 through June 30, 2020, totaling \$270,460.45. Following review and discussion, upon motion duly made by Director Swanty, seconded by Director Bukowski and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period June 1, 2020 through June 30, 2020, totaling \$270,460.45.

Budget to Actual Report: Ms. Tinney reviewed with the Board the Budget to Actual report for the period ending May 31, 2020. Director Swanty noted that he was unable to reconcile the ending fund balances from the April report to those shown with the May report and requested review and reconciliation of the accounting. Ms. Janzen joined the meeting at this time. Ms. Janzen will review the reports and provide a detailed reconciliation to the Board. Ms. Tinney recommended that the Board not accept the report until the reports have been reviewed and corrected.

Following discussion, upon motion duly made by Director Chesney, seconded by Director Swanty and, upon vote,

unanimously carried, the Board directed that the Board Treasurer review the general ledger detail against the payables reports with the District's Accounting Manager on a monthly basis.

Status of 2019 Audit: Ms. Janzen reported that John Cutler and Associates was unable to meet the June 30th deadline to provide a draft audit for review by the Board but has assured her that the July 31st filing deadline will be met.

DEPARTMENT/
PERSONNEL
MATTERS

Chief's Report: **July 4th Fireworks Relocation.** Chief Miller reported that the annual City of Loveland fireworks display has been relocated from Lake Loveland to The Ranch due to the need to maintain social distancing of crowds gathered to watch the fireworks. Chief Miller reported that the annual 4th of July breakfast will be held at a later date.

Station No. 10 Update. Chief Miller reported that a full color conceptual drawing of Station No. 10 will be ready for Board review at the regular August Board meeting. Chief Miller reported that discussions regarding financing options for the Station are on-going.

Financial Analysis. Chief Cerovski reported that the financial analysis was previously distributed to the Board via mail and e-mail and distributed a revised summary for review. Director Swanty questioned why the summary analysis included further discussion regarding a de-Gallagherization question, and further stated that he felt the Board had previously decided their position on this topic. Ms. Glesne clarified that at the June 17th special meeting the Board y discussed the topic and requested sample ballot language that had been successful in other jurisdictions. Ms. Glesne discussed with the Board the statewide ballot initiative to repeal the Gallagher Amendment, and the potential ramifications to the District of the initiative passing or failing.

Director Bukowski inquired about the combined efforts for messaging and a coordinated effort for public education. Chief Miller stated that the Colorado State Fire Chiefs is discussing, but there is no funding available at this time.

Director Swanty expressed concern regarding the State, City and District running questions related to tax increases and repeal of the Gallagher Amendment at the same time. Director Swanty stated that he is concerned that voters may become confused in November 2020, which could jeopardize the passage of the necessary removal of the sunset of a portion of the District's mill levy.

Director Bukowski asked if contacting the Loveland Reporter Herald to provide information regarding the current issues at hand is allowed under the Fair Campaign Practices Act.

Ms. Glesne reported that the Board can adopt a Resolution in support of the statewide measure and the District's ballot issue. Following review and discussion, upon motion duly made by Director Chesney, seconded by Director Anderson and, upon vote, unanimously carried, the Board directed Ms. Glesne to draft a Resolution in support of the statewide measure and the District's ballot issue for consideration at the August 5th regular meeting.

Chief Miller will discuss further with the Fire Rescue Advisory Committee which meets later this week.

LEGAL
MATTERS

Discussion Regarding Possible November 2020 Tax Extension/Mill Levy Increase and Addition of de-Gallagherization Language to November 2020 Election Question: Ms. Glesne reviewed options A and B with the Board regarding revised ballot language for the possible November 2020 tax extension TABOR issue. Following review and discussion, upon motion duly made by Director Legits, seconded by Director Chesney and, upon vote, unanimously carried, the Board directed Ms. Glesne to revise option B to be included with the Resolution Calling the November Election for consideration of adoption at the Regular August Board meeting.

The Board reviewed the sample de-Gallagher language. There was no further direction from the Board to proceed in adding language regarding de-Gallagherization to the November 2020 ballot. Director Chesney recommended that the language is used in discussions of Board support of the statewide initiative or as a talking point during mill levy discussions.

Following review and discussion, upon motion duly made by Director Chesney, seconded by Director Bukowski and, upon vote, unanimously carried, the Board directed Ms. Tinney to notify Larimer County of the District's intent to participate in the November 2020 coordinated election.

Issues Committee Update: Director Bukowski reported that no volunteers have come forward since the June 17th Board meeting. The Board requested assistance from Chief Miller in finding volunteers to serve on the Issues Committee.

Inclusion of Pinewood Lakes Fire Protection District: Ms. Glesne reviewed with the Board a proposed revised timeline regarding a February 2021 election versus a November 2020 election. Ms. Glesne reported that there could be potential confusion of the voters if the election to include Pinewood Lakes Fire Protection District into the LRFPD was held separately, with different voters, in November 2020, which would be at the same time as the LRFPD tax extension ballot question. Ms. Tinney noted that the timeline for the February 2021 election works well with the calendar year for dissolution and addition of the properties to the LRFPD 2021 tax rolls for collection in 2022.

It was the consensus of the Board to move forward with the February 2021 election timeline. The Board directed Ms. Tinney to communicate this information to the Pinewood Lakes Fire Protection District.

COMMUNITY
MATTERS

There were no Community Matters brought before the Board.

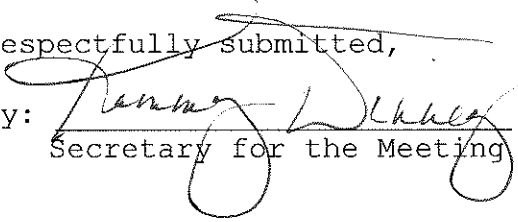
OTHER
BUSINESS

August 5th Board Meeting Location: It was the consensus of the Board to hold the August 5th regularly scheduled Board meeting at Station No. 7.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 4:55 P.M.

Respectfully submitted,

By: 
Secretary for the Meeting