

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LOVELAND RURAL FIRE PROTECTION DISTRICT
HELD
JANUARY 6, 2021

A regular meeting of the Board of Directors of the Loveland Rural Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 6th day of January 2021, at 3:00 P.M., via videoconference.

ATTENDANCE

Directors in Attendance Were:

David Legits, President
Jeff Swanty, Vice President
Tom Chesney, Treasurer
Leroy Anderson, Director
Paul Bukowski, Director

Also in Attendance Were:

Chief Mark Miller, Division Chief Michael Cerovski,
Division Chief Ned Sparks, and Division Chief Greg Ward;
Loveland Fire Rescue Authority ("LFRA")
Firefighters Caeden Quist and Zach Cain; LFRA
Kammy Tinney, Molly Janzen and Traci Miller; Pinnacle
Consulting Group, Inc.
Linda Glesne; Collins Cockrel & Cole

Chairman Legits called the meeting to order at 3:04 P.M.

Chairman Legits declared that a quorum of the Board was present, with five of five members in attendance.

ADMINISTRATIVE MATTERS

Agenda: The Board reviewed the proposed agenda for the regular meeting. Following review and discussion, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the December 2, 2020 regular meeting. Following review and discussion, upon motion duly made by Director Bukowski, seconded by Director Anderson and, upon vote, unanimously carried, the Board approved the minutes of the December 2, 2020 regular meeting, as presented.

Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Locations for Posting of 24-Hour Notices: Ms. Tinney reviewed with the Board the Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Locations for Posting of 24-Hour Notices. Following review and discussion, upon motion duly made by Director Bukowski, seconded by Director Chesney and, upon vote, unanimously carried, the Board approved the Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Locations for Posting of 24-Hour Notices.

The Board will hold regular meetings on the first Wednesday of every month at 3:00 p.m. at Loveland Fire Rescue Authority Station NO. 1, 410 E. 5th Street, Loveland, Colorado unless social distancing measures are then in effect in Larimer County due to the public health risk created by the presence of COVID-19. In such event, the meeting will be held electronically. Notice of regular and special meetings will be posted on the Loveland Fire Rescue Authority website and at Loveland Fire Rescue Authority Station No. 1.

District Management Report: Ms. Tinney reviewed with the Board the written District Management report for the month of December.

Public Comments: There were no public comments.

FINANCIAL
MATTERS

Ratify Approval of Claims: The Board reviewed the expenditures for the period December 1, 2020 through December 31, 2020, totaling \$55,897.39. Following review and discussion, upon motion duly made by Director Bukowski, seconded by Director Swanty and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period December 1, 2020 through December 31, 2020, totaling \$55,897.39.

Budget to Actual Report and Cash Position Statement: The Board reviewed the Budget to Actual report for the period ending November 30, 2020 and the Cash Position Statement for the period ending December 30, 2020. Following review and discussion, upon motion duly made by Director Bukowski, seconded by Director Anderson and, upon vote, unanimously carried, the Board accepted the Budget to Actual report for the period ending November 30, 2020 and

the Cash Position Statement for the period ending December 30, 2020.

DEPARTMENT/
PERSONNEL
MATTERS

Chief's Report: Impact Fees. Chief Miller reviewed with the Board the current and proposed Impact Fee Schedule, noting that the LFRA Board will be presented with the final recommendation for adoption of the 2021 Impact Fee Schedule at their regular February Board meeting. Chief Miller reported that the Impact Fee Schedule must be approved by the LFRA Board, Larimer County, City of Loveland, and the Town of Johnstown.

ISO Evaluation. Chief Miller reported that the Authority's ISO Evaluation was completed on December 1, 2020. Chief Miller noted that the Canyon rating improved from a Class 4 to a Class 3, while all other ratings remain unchanged.

Station No. 10 Update. Chief Miller reported that he has requested a proposal from Piper Sandler for the services of Financial Advisor to assist with appropriate government loan arrangements to fund construction of Station No. 10 and the balance of the loan for Station No. 7. Director Chesney suggested that Chief Miller also request a proposal from D.A. Davidson, in addition to Piper Sandler. Chief Miller reported that the 25/34 Design Review Committee approved the design for Station No. 10 with minor revisions.

2021 Strategic Planning Meeting. Chief Miller reported that the following items will be discussed at the January 27, 2021 LFRA Board Meeting:

- Fire Station No. 10 construction
- Fire Station No. 3 plan
- Fire Station No. 4 staffing and station issues
- Impact Fee Approvals
- 2022 Budget Planning
- RAF (FRAC Project)
- Overview of LFRA Pension Plans for career and volunteer firefighters

CARES Act Reimbursement. Chief Miller reported that the City of Loveland received approximately \$300,000 in CARES ACT reimbursements related to overtime wages paid to LFRA staff. Chief Miller reported that the City is planning to build office space for use by emergency operations and

LETA in the 25/34 area. The City has requested to use the \$300,000 towards this project in exchange for providing office space for LFRA's Emergency Manager at no additional cost to the Authority. The Board discussed the reimbursement and identified several other potential uses for the reimbursement. The Board directed Chief Miller to further discuss the reimbursement and allocation of funds with the City.

SCBA Evaluation. Chief Miller reported that LFRA is researching options to replace its SCBA's via a lease-purchase agreement that includes routine maintenance of the equipment.

Annual Compliance Report and Accreditation. Chief Cerovski reported that the LFRA Annual Compliance Report for Accreditation was reviewed by the Center for Public Safety Excellence and received full approval. Chief Cerovski noted that a full evaluation will be completed in 2022, and LFRA will begin preparing for the review in 2021. Director Swanty thanked Chief Staff for their willingness to complete the accreditation and noted the importance of industry experts reviewing department operations.

Station No. 9 Generator. Chief Miller reported that estimates are being sought to determine the cost to repair and activate the current generator at Station No. 9. Chief Staff will evaluate the cost/risk/benefit to determine the best course of action.

Front Range Fire Rescue ("FRFR") Communications and Annexation Issue Update. Chief Miller reported that a discussion was held with Chief West regarding a potential Intergovernmental Agreement regarding the inclusion/exclusion of properties north and south of Highway 402. Chief West agreed to discuss the issue with the FRFR Board. Chief Miller and Chief West will discuss the issue further in late January.

Other Matters: Chief Miller reported that a discussion regarding the inclusion process was held with residents of Buckskin Heights and the upper filings of Storm Mountain.

LEGAL
MATTERS

There were no Legal Matters to come before the Board.

OTHER
BUSINESS

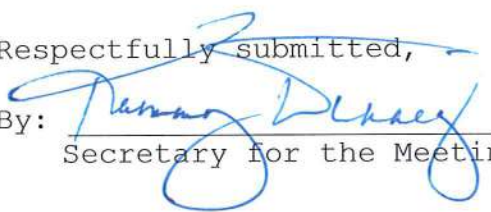
LRFPD Representation on the LFRA Board: It was the consensus of the Board that Director Swanty and Director Legits continue as LRFPD representatives on the LFRA Board for 2021.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 4:04 P.M.

Respectfully submitted,

By:


Secretary for the Meeting