

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LOVELAND RURAL FIRE PROTECTION DISTRICT
HELD
February 3, 2021

A regular meeting of the Board of Directors of the Loveland Rural Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 3rd day of February 2021, at 3:00 P.M., via videoconference.

ATTENDANCE

Directors in Attendance Were:

David Legits, President (arrived at 3:25 p.m.)
Tom Chesney, Treasurer
Leroy Anderson, Director
Paul Bukowski, Director

Directors Absent, But Excused Were:

Jeff Swanty, Vice President

Also in Attendance Were:

Chief Mark Miller, Division Chief Michael Cerovski,
Division Chief Ned Sparks, and Division Chief Greg Ward;
Loveland Fire Rescue Authority ("LFRA")
Kammy Tinney and Molly Janzen; Pinnacle Consulting Group,
Inc.
Linda Glesne; Collins Cockrel & Cole

Acting Chairman Chesney called the meeting to order at 3:11 P.M.

Acting Chairman Chesney declared that a quorum of the Board was present, with three of five members in attendance. There were four of five members in attendance when Director Legits arrived at 3:25 p.m. Following discussion, upon motion duly made by Director Bukowski, seconded by Director Chesney and, upon vote, unanimously carried, the Board excused the absence of Director Swanty.

ADMINISTRATIVE Agenda: The Board reviewed the proposed agenda for the
MATTERS regular meeting. Following review and discussion, the
agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the January 6, 2021 regular meeting. Following review and discussion, upon motion duly made by Director Anderson, seconded by Director Bukowski and, upon vote, unanimously carried, the Board approved the minutes of the January 6, 2021 regular meeting, as presented.

District Management Report: Ms. Tinney reviewed with the Board the written District Management report detailing January activity.

Public Comments: There were no public comments.

FINANCIAL
MATTERS

Ratify Approval of Claims: The Board reviewed the expenditures for the period January 1, 2021 through January 31, 2021, totaling \$609,744.10. Following review and discussion, upon motion duly made by Director Bukowski, seconded by Director Chesney and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period January 1, 2021 through January 31, 2021, totaling \$609,744.10.

Unaudited Financial Statements, Budget versus Actual Report, and Cash Position Statement: The Board reviewed the unaudited Financial Statements for the period ending December 31, 2020, the Budget to Actual report for the period ending December 31, 2020, and the Cash Position Statement for the period ending January 26, 2021. Following review and discussion, upon motion duly made by Director Chesney, seconded by Director Anderson and, upon vote, unanimously carried, the Board accepted the unaudited Financial Statements for the period ending December 31, 2020, the Budget to Actual report for the period ending December 31, 2020, and the Cash Position Statement for the period ending January 26, 2021.

DEPARTMENT/
PERSONNEL
MATTERS

Chief's Report: Station No. 10 Update. Chief Miller reported that the LFRA Board approved the engagement of Piper Sandler as Financial Advisor to assist with the process of obtaining funding for the construction of Station No. 10. Chief Miller reported that a Request for Proposals was sent to financial institutions with a due date of February 12th. It is anticipated that a selection will be made on February 15th. Chief Miller reported that LFRA intends to borrow no more than \$10,000,000 and will request additional contributions from LRFPD as necessary.

Chief Miller noted that an estimated contribution amount will be made available late in 2021.

LFRA Impact Fees. Chief Miller reviewed the proposed Impact Fees, noting that the LFRA Board approved the proposed fees at its January 27th meeting. Following review and discussion, upon motion duly made by Director Legits, seconded by Director Bukowski and, upon vote, unanimously carried, the Board approved the proposed Impact Fees. Chief Miller will move forward in the approval process with the City of Loveland, Larimer County, and the Town of Johnstown.

Front Range Fire Rescue ("FRFR") Communications. Chief Miller reported that Chief West with Front Range Fire Rescue further discussed the jurisdiction of properties north and south of Highway 402 with his Board of Directors and they are amenable to an arrangement whereby all properties located north of Highway 402 would remain in LRFPD's jurisdiction, and all properties south of Highway 402 would include into FRFR's jurisdiction via an inclusion election. Chief Miller noted that this would impact a total of 84 properties, resulting in approximately \$32,349 loss of revenue to LRFPD based on current assessed valuation of those properties. Ms. Tinney noted that the agreement between FRFR and the Town of Johnstown would need to be addressed. Attorney Glesne agreed that an agreement between the agencies superseding any previous agreements regarding boundaries and exclusive service rights with the Town of Johnstown will be required. Following discussion, upon motion duly made by Director Legits, seconded by Director Chesney and, upon vote, unanimously carried, the Board directed Ms. Glesne to draft an agreement to that effect.

PulsePoint Program. Division Chief Cerovski reviewed with the Board the PulsePoint Program scheduled to launch in Loveland the week of February 14th

Other Matters: Chief Miller reported that the President of the former City of Loveland Fire Department Consolidated Volunteer Pension Fund recently resigned. Chief Miller reported that the bylaws require LRFPD to appoint the next President and Division Chief Sparks has volunteered to fill the vacancy. Following discussion, upon motion duly made by Director Legits, seconded by Director Chesney and, upon vote, unanimously carried, the Board appointed Division Chief Sparks to the office of

President of the City of Loveland Fire Department Consolidated Volunteer Pension Fund.

Director Bukowski inquired about the ability to send condolences in the form of flowers or a contribution from LRFPD on behalf of the Board to Director Swanty. Attorney Glesne will review the rules regarding donations and coordinate with Ms. Tinney on an appropriate observance for the Swanty family.

LEGAL
MATTERS

There were no Legal Matters to come before the Board.

OTHER
BUSINESS

The Board discussed the potential to return to in-person meetings dependent on Larimer County Health Department guidelines.

Director Chesney thanked Chief Miller for providing the Board with links to staff biographies and YouTube videos introducing the 2021 recruits.

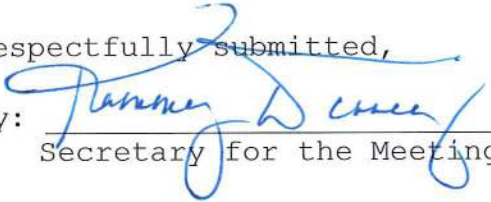
Director Chesney asked if any additional feedback had been received from staff regarding the 2021 salary increases. Chief Miller reported positive feedback has been received.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 4:46 P.M.

Respectfully submitted,

By:


Secretary for the Meeting