

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, April 6, 2016 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Renee Wheeler, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the March 2nd, 2016 regular meeting were presented. Upon motion by Gustafson, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the March 2016 bills. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority		\$ 221,356.00
City of Loveland		
Canyon Facilities (2)		118.77
Poudre Valley REA		
Canyon Facilities (2)	29.00	
Canyon Facilities (2)	60.07	89.07
Schrader Propane		
Canyon Facilities (2)		227.20
CenturyLink		
Canyon Facilities (2)		125.00
CenturyLink		
Canyon Facilities (2)		400.00
CenturyLink		
Canyon Facilities (2)		214.59
Prairie Mountain Publishing		
Miscellaneous (5)		33.75
Prairie Mountain Publishing		
Miscellaneous (5)		18.88
Big Thompson Canyon Volunteer Fire Department		
Canyon Department (7)		6,490.44
Gregory A. White		
Legal (12a)		2,900.00

Haynie & Company	
Bookkeeping (8c)	350.00
Gregory A. White	
Administrative (12b)	1,000.00
Board Secretary Fee (8a)	375.00
Dave Legits	
Board Meetings (8b)	100.00
Mike McKenna	
Board Meetings (8b)	100.00
Barry Gustafson	
Board Meetings (8b)	100.00
Leroy Anderson	
Board Meetings (8b)	100.00
Jeff Swanty	
Board Meetings (8b)	100.00
	TOTAL \$ 234,198.70

White presented the financial statement. He noted that revenues continued to be above budgeted figures with expenditures within budgeted figures. White presented the Board with a review of property tax and specific ownership tax for the period of January through March of 2015 and 2016. There was an increase in property taxes of approximately \$165,000 between 2015 and 2016; and \$2,000 for specific ownership taxes.

Chief Miller presented the Chief's Report. He noted that House Bill 1088 which provides that fire districts may impose and collect capital expansion fees has passed the Colorado Legislature and is awaiting the Governor's signature.

The steel for the relocation of the radio tower at Station No. 1 is scheduled to arrive on April 18, 2016. Upon arrival, the relocation of the structure will begin with an estimated mid-May completion.

Miller noted that the Training Center Master Plan is moving forward. There is a concern with regard to potential environmental matters involving the current Training Area. The City has drilled wells to provide data on potential environmental issues and has determined to excavate and fill the retaining pond. Also, there is a need for a new Drainage Plan for stormwater. There was a discussion of the need to address this issue in the event of leasing of the Training Center from the City to the Fire Authority.

Miller reported on the next steps in the LFRA maturation process. The next steps are: 1) to lease the stations and other real property from the City and the Rural District to LFRA effective January 1, 2017; and 2) to transfer all equipment and apparatus from the City and Rural District to the Fire Authority effective January 1, 2017. It is anticipated that the Fire Authority attorney will present standard lease agreements to the Fire Authority for distribution to the City and the Rural District for review at the April LFRA Board Meeting.

There was discussion amongst all present as to the effect of the leasing of the Canyon stations and equipment from the Rural District to the Fire Authority on the operations of the Big Thompson Canyon Volunteer Fire Department. Bill Lundquist and Dave Legits commented that the Canyon Department was aware this may occur and supported the continued maturation of the Fire Authority through the leasing of the stations, and transfer of equipment and apparatus to the Fire Authority. All present indicated that it was very important for the Canyon Department to continue to maintain its identity as a volunteer fire department within the Fire Authority.

Wheeler gave the Public Safety Administrative Director Report. She provided a report to the Board concerning change in the incident reporting and response compilation for Department response. This new format will provide greater accuracy with regard to response to emergency incidents. Wheeler also provided current run reports. Director

Swanty noted that the year to date totals show that January and February were approximately 86% for City calls and 14% for Rural calls. There was discussion concerning whether or not this represented a continuing trend or just a statistical anomaly which would move toward more Rural calls over the remainder of 2016.

Wheeler reported that the Authority received two grants. A grant for eighteen sets of bunker gear for the Canyon Department with \$28,000 coming from the grant and \$23,600 of matching funds through the funds that were already appropriated in the 2015 Budget. The other grant was for helmets, hoods and gloves for a second set to allow decontamination of those items. The grant of \$23,110 will provide approximately 45 sets with the remaining 86 sets necessary to cover all Authority personnel to be acquired through the normal budget process.

Chief Sparks presented the Community Safety Division Report. The 2534 projects are going through the review process. The part-time plan reviewer is now full-time. The Department remains very busy.

Chief Ward presented the Operation Division Report. He stated that it was a busy March with 95 calls during the 24 hour blizzard which included responses for power lines, EMS, and traffic accidents. The Department assisted in an apartment fire in Estes Park including provision of an aerial ladder and truck. There was a structure fire in Drake which was complex due to location of the structure next to a church, need for water supply from the river, propane tanks located right next to the structure, and potential for a wildland incident. The Canyon Department, LFRA, the Glen Haven Volunteer Fire Department, and the Estes Valley Fire Department responded to this incident. Other notable incidents during the month included a dumpster fire in 2534, an apartment fire on Mulberry Drive, and a fire in the Berthoud trailer park which resulted in a fatality.

Ward reported on the 90 day trial on a new dispatch procedure for automatic dispatch with Berthoud Fire. This will result in the closest fire apparatus responding to incidents whether it be LFRA apparatus or Berthoud Fire apparatus.

Chief Miller asked Chief Ward to provide the Board with the LFRA Apparatus Replacement Plan. Chief Ward presented the Plan which showed there are currently 61 vehicles that are used by the Authority and the Canyon Department. Historically, apparatus replacement through the Rural District was on an as needed basis. Approximately four years ago, the City of Loveland started funding apparatus replacement. Ward reviewed the Replacement Plan as follows:

- Structural Engines - 6 City and 2 Rural with the current replacement need of Engine No. 8 (Rural) in 2017.
- Type 3 Interface Apparatus - 1 Rural Engine. The need to acquire one more apparatus in 2027.
- Type 6 Wildland – 4 Rural and 1 LFRA. The need for two replacements in 2018 and 2019 from the Rural apparatus.
- Ladder Tower Apparatus 2 – City apparatus. No replacement needs.
- Rescue Apparatus – 1 City and 1 Rural. No current replacement needs.
- Three Water Tenders – All Rural. All need to be replaced in 2017-2018.
- Specialized Apparatus – 2 Rural and 1 City. No current replacement needs.
- Battalion Chief Vehicles – 2 City. Replacement of Command 2 in 2018.

There was considerable discussion among all present concerning the need of the Rural District to move forward with replacement of three apparatus in 2017 to meet the current needs of the Department. Discussion concerning the City's Apparatus Replacement Plan, the necessity to determine proper methods and funding for the

Plan, and how City/Rural owned apparatus would be replaced once that apparatus is transferred to the Fire Authority. Wheeler presented the Rural Board with financial information concerning the ability of the Rural District to provide funding for this Apparatus Replacement Plan out of current and anticipated revenues, the possible need to acquire additional revenue for apparatus replacement, and the possibility of lease purchase agreements for new apparatus. After discussion, it was the consensus of the Board that further discussion is needed concerning this issue. The Board requested Chief Miller schedule a meeting for all Board members who are interested to continue discussion on this matter prior to the next Rural Board meeting on May 4, 2016.

White asked if the renovation of Station No. 1 would be done in time for the May 4th, 2016 Rural Board meeting. Chief Miller stated that he was unsure if Station No. 1 would be available by that date. Discussion ensued among all present as to the possibility of moving all meetings to Station No. 2. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the Board approved the moving of the regular meeting of the Rural Board to Station 2 at 3:00 p.m. on the first Wednesday of each month for the remainder of 2016.

White noted that he would be unavailable for the regularly scheduled June meeting. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the Board moved the regular June meeting of the Rural Board to May 25 at 3:00 p.m. at Station No. 2.

President Legits gave a brief report on the current status of Station No. 9.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President