

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, December 5, 2018 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Mike Cerovski, Loveland Fire Rescue Authority
Shawn Neal, Big Thompson Canyon Volunteer Fire Department
Bob Boggio, Rural Citizen

President Legits opened the meeting.

The minutes of the November 7, 2018 regular meeting were reviewed. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the minutes were approved with the correction of the name of the airport.

White presented the November 2018 bills and January 2019 bills. Upon motion by Anderson, seconded by Swanty, and unanimously carried, the following bills were approved:

NOVEMBER 2019

Prairie Mountain Media	\$	68.00
Miscellaneous (5)		
Fire and Police Pension Association		
Canyon Pension Fund (4)		30,000.00
Gregory A. White		
Legal (13a)		1,550.00
Haynie & Company		
Accounting & Audit (12)		450.00
Gregory A. White		
Administrative (13b)		1,000.00
Gregory A. White		
Board Secretary (9a)		400.00
Dave Legits		
Board Meetings (9b)		100.00
Leroy Anderson		
Board Meetings (9b)		100.00
Jeff Swanty		
Board Meetings (9b)		100.00
	TOTAL \$	33,768.00

JANUARY 2019

Colorado Special Districts Property & Liability Pool	\$	5,286.86
Comprehensive Auto & General Liability Ins (9a)		
Colorado Special Districts Property & Liability Pool		2,979.00
Workers' Comp Insurance (9b)		
	TOTAL \$	8,265.86

White stated that the Rural District will transfer the \$6,139.70 of LFRA impact fees that were forwarded to the Rural District by Larimer County. Larimer County is now transferring all LFRA impact fees directly to LFRA.

White presented the Financial Report. He noted that November statement from Larimer County was not yet available. He also noted that revenues continued to be above budgeted figures with expenses below budgeted figures.

Miller reported that along with the amount to be transferred from the Rural District to LFRA that approximately \$6,000 more has been received from the County impact fees. The total for impact fees for 2019 is approximately \$600,000. He noted that these impact fees would be used for paying the financing obligation on Station 7.

Miller reported on the proposed First Amendment to the IGA. The First Amendment will first be presented to the City Council in December. Following City Council approval, it will be on the Rural Board's agenda in January. The First Amendment to the LFRA IGA addresses the following:

- Allows LFRA to withdraw non-City and/or Rural funds from the City accounts to separate accounts maintained by the Authority
- Provides that the Authority is totally responsible as the administrator of the Consolidated Fire Pension Fund
- Provides that the Authority will provide a separate audit and CFAR annual report beginning with the 2018 year

Miller noted that if these amendments were due to the recent discussions of the LFRA Financial Task Force for the purpose of addressing LFRA financial matters.

Miller noted that Al Stevens passed away on Thanksgiving. Mr. Stevens was the last beneficiary of the Old Hire Pension Fund which was established in 1978. White commented that the Rural District as part of its annual funding of the Loveland Fire Department contributed funds to the Old Hire Pension Plan. Miller stated that he felt there was approximately \$200,000 left in the Fund, and if it is confirmed that there are no other beneficiaries, that money would be returned to the City of Loveland. After discussion, the Board requested that White provide a letter to City Manager Adams requesting that said funds be used for LFRA operations.

Miller reported that the LFRA Financial Task Force had its third meeting to discuss the following:

- The First Amendment to the IGA as discussed above
- The process to move forward with the review of cost allocation For City Services
- Moving forward to discuss possible LFRA financial independence from the City

Miller noted that, through City Manager Adams, the Department has met with City Financial and Budget personnel to discuss ways to provide efficient operation of LFRA finances.

At the request of Bob Boggio, Chief Cervoski gave a Station 7 update. The Department is in the process of finalizing the qualification process for contractors seeking to bid on the construction of Station 7. The schedule is to award the construction contract at the

January LFRA Board meeting. It is anticipated construction will be approximately ten months with Station 7 being operational at the end of 2018 or early 2019.

Chief Sparks gave the Community Services Division Report. He noted the Division continues to work with the Downtown Development Authority for fire safety and code issues within downtown Loveland.

Chief Ward presented the Operation Division Report. He noted the only significant incident in November was a kitchen fire on Caitlyn Drive. He reported on a structure fire on North Washington on December 2. The owner of the house called 911 to report that he was trapped by a fire in the basement. The Loveland Police Department, LFRA and Thompson Valley Emergency Medical responded to this incident. The occupant was found unresponsive in the basement of the house, but was immediately removed from the basement into the awaiting ambulance. Due to this immediate response, the occupant recovered consciousness. The occupant had no burns, but suffered severe smoke inhalation and is currently hospitalized. Hopefully the occupant will have no serious effects from this incident.

Canyon Chief Neal gave the Canyon Report. He noted that one firefighter has completed the Academy and will soon be available for activities within the Canyon Department. He stated that the Board members were invited to the Canyon Christmas Party which will be held on December 22 at the Association Building in the Canyon.

White reported on the \$10,000 donation from the Karen Sue Lavin Foundation – Dare to Dream Fund to the Loveland Rural Fire Protection District. This donation is to be used for Canyon activities.

White reported that he had met with the Pinewood Lake Fire Protection District Board on November 8, 2018, and discussed the possibility of the properties in the Pinewood District be included in the Loveland Rural Fire Protection District. The Pinewood Board requested more time to review this issue, and a meeting will be set up in early 2019 to discuss this matter further with the Pinewood Board.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President