

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, December 2<sup>nd</sup>, 2015 at 4:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Mark Miller, Loveland Fire and Rescue Department  
Renee Wheeler, Loveland Fire and Rescue Department  
Greg Ward, Loveland Fire and Rescue Department  
Ned Sparks, Loveland Fire and Rescue Department  
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department  
Tim Brady, Big Thompson Canyon Volunteer Fire Department  
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the November 4<sup>th</sup>, 2015 regular meeting were presented. Upon motion by Anderson, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the November 2015 bills. Upon motion by Gustafson, seconded by McKenna, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$	<b>162,650.00</b>
City of Loveland		
Canyon Facilities (2)		<b>79.65</b>
Poudre Valley REA		
Canyon Facilities (2)	31.05	
Canyon Facilities (2)	49.25	<b>80.30</b>
CenturyLink		
Canyon Facilities (2)		<b>125.00</b>
CenturyLink		
Canyon Facilities (2)		<b>400.00</b>
Fire and Police Pension Association		
Firemen's Pension Fund – Canyon (4b)		<b>25,000.00</b>
Prairie Mountain Publishing		
Miscellaneous (5)		<b>18.88</b>
City of Loveland		
Contingent (13)		<b>25,000.00</b>
Haynie & Company		
Bookkeeping (8c)		<b>750.00</b>
Gregory A. White		
Legal Fees (12a)		<b>2,150.00</b>
Gregory A. White		
Administrative Fee (12b)		<b>1,000.00</b>
Board Secretary Fee (8a)		<b>320.00</b>
Dave Legits		
Board Meetings (8b)		<b>100.00</b>

Mike McKenna	
Board Meetings (8b)	<b>100.00</b>
Barry Gustafson	
Board Meetings (8b)	<b>100.00</b>
Leroy Anderson	
Board Meetings (8b)	<b>100.00</b>
Jeff Swanty	
Board Meetings (8b)	<b>100.00</b>

TOTAL   \$ 218,073.83

White presented the financial report. He noted that revenues continued to be above budgeted figures. Expenses remain within budgeted figures.

White presented a report to the Board on the 2016 insurance for the District. White noted that the final property quote from Special District Association (SDA) was \$9,193.48 which includes \$5,000 automobile deductible and property insurance for new Station No. 9". The estimated quote for CIRSA would have been approximately \$16,000 for property and liability coverage. Workers' compensation coverage from SDA is \$3,824, and CIRSA is \$3,423. SDA requires both workers' compensation and property coverage to be through SDA. Tail coverage in order to cover claims made policies with CIRSA is included in the SDA property and liability coverage, and CIRSA quotes \$8,334 for one year of coverage. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the Board adopted the attached Resolution:

**RESOLUTION  
(See Attached)**

Chief Miller presented the Chief's Report. He noted that the November Monthly Report was in the mail and requested if there were any questions that he be contacted.

Miller briefed the Board on LFRA logo changes which have been approved by the LFRA Board in November. The Department will phase in the logo with regard to uniforms, letterhead, cards, and apparatus. The Department estimates a cost of \$3,500 yearly for three years to fully integrate the logo.

Miller noted that LFRA had reviewed the proposals of two outside law firms for outside legal services and selected Dino Ross and Emily Powell of Ireland/Stapleton. The Authority is working to finalize an agreement for outside legal services.

The Department has retained Belford Watkins, which designed Station No. 6 and Station No. 2, for a Master Plan Design for the new Training Center.

Miller briefed the Board on replacement of the radio tower at Station No. 1. The Loveland City Council has appropriated the necessary funds. The replacement of the radio tower should occur within the next two months.

Miller stated that there is a vacancy for a Rural resident on FRAC. FRAC consists of four City appointees and three Rural appointees. After discussion, it was determined that the Board should bring back any appropriate persons for consideration at the January meeting.

Wheeler gave the Public Safety Administrator report. She presented a resolution for approval of the Supplementary Budget for the Fire Authority for 2016. The supplemental appropriation recognizes increased costs being incurred by the Fire Authority due to the transition of the Department to the Authority. It also includes cost savings in insurance, legal services, and City Manager services. The aggregate amount is an increase of \$81,732 to the 2016 Fire Authority Budget. Upon motion by

McKenna, seconded by Swanty, and unanimously carried, the Board approved this Supplemental Budget request.

Chief Sparks presented the Community Safety Division Report. The Division continues to work with TVEMS and the Police Department on a community risk assessment.

Scheels is close to breaking ground in the 2534 Development. The Department is working with Scheels and the Town of Johnstown with regard to closure of Larimer Parkway south of the round-about which for the Scheels development project. It is anticipated that a portion of Larimer Parkway may be closed for up to 90 days. Temporary access will be provided.

Chief Ward presented the Operation Division Report. Ward noted that early this morning there had been a structure fire in the Silver Leaf and Madison neighborhood. The garage and a portion of the house were involved at the arrival of the Department. The Department was able to get the fire under control, but there was damage to the garage and a portion of the house.

In November, there were a number of incidents. Johnson Corner experienced a kitchen fire with the Department being first to arrive. There was excellent command coordination with Front Range and the Department on this incident.

There were 24 Elite flights at the airport in November which required deployment of apparatus from 1 ½ to 3 hours per flight.

The Department is continuing to do training with the Loveland Police Department's SWAT team with regard to firefighter response during these types of incidents.

The refurbished ladder truck is, once again, close to being put into service.

Chief Ward briefed the Board on an incident involving a car in Lake Loveland on November 28, 2015. Two civilians participated in the rescue including the first civilian breaking a side window to remove the victim from the vehicle and saving the victims life. The second civilian went into the water to determine if other individuals were present in the vehicle. Chief Ward complimented Loveland Dispatch with regard to determining there were no other person in the vehicle. The Loveland Dive Team participated in the search for a potential second victim and removed the car from Lake Loveland.

Chief Ward briefed the Board on a car accident Thanksgiving morning at the corner of East 57<sup>th</sup> Street and County Road 13. Seven individuals were transported to the hospital including one fatality. Extrication was needed for this incident.

Tim Brady gave the Canyon Department Report. Four new firefighters will be attending Academy training in January. The Department is also interviewing three new possible firefighters. Brady asked if the Board wished to renew the Lease Agreement for Tracy Trail for housing the Type 6 Engine. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the Board authorized White to prepare a new Lease Agreement for 2016 for this purpose.

President Legits reported on progress on new Station No. 9 construction. He reported that construction activities are nearing completion.

White stated that the Board needed to appoint two representative to the Fire Authority Board for 2016. After confirmation by Legits and Swanty of their desire to continue to represent the Rural District, upon motion by Anderson, seconded by McKenna, and unanimously carried, President Legits and Director Swanty were appointed to the Loveland Fire Rescue Authority Board for 2016.

Director McKenna asked Chief Miller if there were any further activities concerning the Rossum Drive property. Chief Miller stated there was continued discussion with the former potential purchaser and the possibility of purchase of the property for open space.

Director Gustafson asked Chief Miller if during the meeting involving building inspections in Loveland if there were any concerns for the Fire Department. Chief Sparks responded that most discussion concerned the building department and was not fire related.

Director Swanty requested that the Board consider changing the time and possible date of the Board meeting as it is in conflict with the School Board meeting. After discussion, upon motion by McKenna, seconded by Gustafson, and unanimously carried, the regular meeting of the Rural Board will be at 3:00 p.m. on the first Wednesday of the month.

Chief Miller noted that the January meeting will be at Station No. 2 due to the continued remodel of Station No. 1.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/  
Assistant Treasurer

ATTEST:

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President