

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, February 6, 2019 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Tim Smith, Loveland Fire Rescue Authority
Bob Boggio, Rural Citizen

President Legits opened the meeting.

The minutes of the January 2, 2019 regular meeting were reviewed. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the January 2019 bills. Upon motion by Anderson, seconded by Gustafson, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$ 227,076.50
Larimer County Treasurer	366.79
Miscellaneous (5)	
Gregory A. White	
Legal (13a)	3,350.00
Haynie & Company	
Accounting & Audit (12)	450.00
Gregory A. White	
Administrative (13b)	1,000.00
Gregory A. White	
Board Secretary (9a)	400.00
Dave Legits	
Board Meetings (9b)	100.00
Mike McKenna	
Board Meetings (9b)	100.00
Barry Gustafson	
Board Meetings (9b)	100.00
Leroy Anderson	
Board Meetings (9b)	100.00
Jeff Swanty	
Board Meetings (9b)	100.00
	TOTAL \$ 233,143.29

White reviewed the Financial Report as of December 31, 2018. White noted that revenues for the year, property tax, and specific ownership tax were up approximately \$217,000 over the 2018 budget with expenditures approximately \$150,000 less than

budgeted which led to an increase in net revenues of \$396,000 over budget. White stated that with receipt of the end of the year financial statement, he would update the Ten Year Plan to reflect the 2018 financial statement for purposes of future financial planning of the Rural District.

Chief Miller presented the Chief's Report. He presented the Board with the LFRA Way handout. He noted that this was prepared by the Department Personnel which reflected the vision and ethos of LFRA.

Miller stated that himself, Chief Ward and Chief Sparks had attended a bond election workshop presented by George K Baum in Longmont. This was for the purpose of advising special districts with regard to bond and mill levy elections including DeGallagherization elections. He noted that this provided good information for any future mill levy or DeGallagherization election of the Rural District.

In the absence of Chief Cervoski, Chief Miller updated the Rural Board on Station 7. Six general contractors have been qualified to bid the project. Hopefully there will be six bids from those qualified contractors which will be opened on February 26, 2019.

Chief Miller stated that the LFRA Financial Policies are still under review. White noted that he has a conference with Emily Powell and Vince Junglas of the City of Loveland's Attorney Office to go over the review of these policies on February 21, 2019.

Miller then presented the 2019 Focus Areas for LFRA. Miller spoke concerning the administrative focus areas which were as follows:

- New administrative policies including financial policies
- Continue to provide information to the City with regard to the potential city sales tax measure before the voters in November 2019 which includes funding for remodel/replacement of Stations 3 and 6
- Continuing review of the cost allocation used by the City for providing services to LFRA

Chief Ward commented on the 2019 Focus Areas for the Operations Division which included the following:

- New training procedures
- Hiring an outside entity for testing of LFRA airpaks
- Complete the hiring process for firefighters for Station 7
- Continue to enhance Canyon volunteer recruitment
- November 5, 2019 switch to 24/96 shift rotation that will involve all members of the Department

Chief Sparks comment on the 2019 Focus Areas for Community Safety Division which included the following:

- Updating the Community Wildfire Protection plan
- Review and approval of the 2018 Fire Code

Chief Sparks presented the Community Services Division Report.

Chief Ward presented the Operation Division Report. He noted the following significant incidents for the month of January:

- January 10 a barn fire on East Highway 34
- January 15 an apartment fire in a ten unit complex on Hahns Peak Drive. This was a kitchen fire which was knocked down by the Department very quickly.
- January 29 a horse rescue on an ice covered pond off of County Road 9E

In the absence of Canyon Chief Neal, President Legits gave the Canyon Report. It was a quiet month. The Canyon Department is welcoming new wildland firefighters. Also,

all Canyon Members will have an email account to be used for training. Legits forwarded a request from Canyon Chief Neal that the \$5,000 for use by the Canyon Department in the 2019 Rural District Budget be sent to Canyon Chief Neal.

Chief Miller stated that in 2020, LFRA intends to move all Canyon Accounts into LFRA. He also acknowledges that the Canyon Pension should be administered by LFRA. It was the consensus of the Board that these would be positive steps for maturation of LFRA.

White informed the Board that he would be retiring his position of Town Attorney with the Town of Estes Park in June 2019. However, he would continue to provide services to the Rural District including keeping the Rural District Office open at its present location through 2019. After discussion, the Board requested that White work on succession planning for 2020 for both an attorney for the Rural District and administration of the Rural District.

Miller reported on the meeting with the Pinewood Lake Fire Protection District Board on February 4, 2019. After much discussion, it was the consensus of the Pinewood Lake Board that the offer by the Rural District to include all properties within the Pinewood Lake Fire Protection District within the Rural District and dissolve the Pinewood Lake Fire Protection District would be the way to proceed. White stated he would begin to prepare the necessary schedule and documents to accomplish this matter including the need for an election to be held in November 2019 to increase the mill levy on the Pinewood Lake properties to that of the Rural District.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President