

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, January 2, 2019 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Shawn Neal, Big Thompson Canyon Volunteer Fire Department
Bob Boggio, Rural Citizen

President Legits opened the meeting.

The minutes of the December 5, 2018 regular meeting were reviewed. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the minutes were approved.

White presented the December 2018 bills and January 2019 bills. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the following bills were approved:

DECEMBER 2018

FedEx Office	\$	120.71
Miscellaneous (5)		
Deluxe Checks		
Office Supplies and Expenses (11)		184.09
Gregory A. White		
Legal (13a)		2,050.00
Haynie & Company		
Accounting & Audit (12)		450.00
Gregory A. White		
Administrative (13b)		1,000.00
Gregory A. White		
Board Secretary (9a)		400.00
Dave Legits		
Board Meetings (9b)		100.00
Mike McKenna		
Board Meetings (9b)		100.00
Leroy Anderson		
Board Meetings (9b)		100.00
Jeff Swanty		
Board Meetings (9b)		100.00
	TOTAL \$	4,604.80

JANUARY 2019

Loveland Fire Rescue Authority (1)	\$	454,153.00
	TOTAL \$	454,153.00

White presented the Financial Report. He reviewed the revenues as of December 1st and noted that the tax revenues were above budgeted projections and that total expenses were below budgeted projections. He noted that property taxes for December are usually minimal but specific ownership taxes should substantially be the same as previous months.

Chief Miller presented the First Amendment to the IGA between the City of Loveland and Rural District for the Loveland Fire Rescue Authority. The purpose of the First Amendment is to allow LFRA to withdraw certain LFRA funds which are currently managed by the City. This would only involve funds such as impact fees, donations or other revenues which are not the payments from the City of Loveland and the Rural District as their contributions to LFRA. In the event LFRA determines to move these funds to a separate account controlled by LFRA, LFRA will be required to do an audit and Comprehensive Financial Annual Report (CFAR) for any year in which those funds are withdrawn. Also, the First Amendment puts all responsibility for representation of the Consolidated Pension Board to LFRA. After discussion, upon motion by Swanty, seconded by Anderson, and unanimously carried, the Rural Board approved the First Amendment to the IGA between the City and the Rural District for LFRA.

Miller provided the Rural Board with an update on Station 7. LFRA is going through pre-qualifications of contractors. Sixteen entities have put in applications and LFRA will interview the finalists. All finalists will then be allowed to bid on the project.

Director Anderson asked if LFRA had made a determination for the provision of electricity and water for the Station. Chief Miller reported that electricity will be provided by the City of Loveland and water may be provided by either Little Thompson Water District or the City of Loveland. There was discussion on the tap fee and monthly billing with regard to each entity.

Miller reported that LFRA has determined to change the positions of two employees. Captain Carie Dann of the Community Safety Division will be promoted to Battalion Chief, and Battalion Chief Michael Cervoski will be promoted to Division Chief. Both promotions are effective January 5, 2019.

In the absence of Chief Sparks, there was no Community Services Division Report.

In the absence of Chief Ward, Chief Miller gave a brief Operation Division Report. He noted there had been very few incidents in December other than the North Washington residential structure fire on December 2, 2018 which was discussed at the previous Rural Board meeting, and a structure fire in the Berthoud Fire District on December 11, 2018. However, Chief Miller noted that today there were a number of calls related to broken pipes for fire sprinkler systems caused by the low temperatures over the New Year holiday.

Canyon Chief Neal gave the Canyon Report. He stated that the Rural District received a \$10,000 donation from the Karen Sue Lavin Foundation – Dare to Dream Fund. The Canyon Department determined to use the donation along with \$800 of other funds to redo the water system at Station 8 including the water heater, filtration system and hot and cold water to the bay area. Previously, the well for water to the Station did not provide drinking water for the Station. Now the Station will have drinking water including the ability to provide ice. Neal asked that the \$10,000 donation be transferred to the Big Thompson Canyon from the Rural District for this project.

White read to the Board the email from Chris Sandoli, Chairman of the Consolidated Fireman's Pension Board regarding attendance of Rural District appointees. White noted that it was important that Rural District appointees attend the meetings in order to have a quorum and allow the Pension Board to properly function. Director Gustafson stated that if anyone else on the Rural Board wishes to take his position, he would resign. Director Anderson volunteered to replace Director Gustafson on the Consolidated Pension Board. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the Rural Board accepted Director Gustafson's resignation and

appointed Director Anderson to serve the remainder of Director Gustafson's term on the Consolidated Fireman's Pension Board.

Director McKenna stated he would attend future Pension Board meetings. Director McKenna indicated there were very few issues to discuss at most Pension Board meetings. White suggested that the Pension Board consider decreasing the number of meetings in order to have issues to review such as the bi-annual actuarial study, possible recommendations for increase of monthly pensions, and approval of volunteer retirement applications. Chief Miller indicated that this should be brought up at the next Pension Board meeting.

White provided the Rural Board with individual 2019 Budget documents.

White stated that the Rural Board need to notice the time and location of its regular meetings for 2019. Upon motion by Anderson, seconded by Gustafson, and unanimously carried, the Board approved the following Meeting and Posting Resolution:

A RESOLUTION ESTABLISHING THE 2019 MEETING LOCATION, TIME AND DATES, AND DESIGNATING THE LOCATION FOR POSTING MEETING NOTICES OF THE LOVELAND AND THE RURAL DISTRICT

WHEREAS, Section 32-1-903 (2) C.R.S. provides that the Rural Board shall determine a place of the regular meetings of the Board and posting of the notice of meetings; and

WHEREAS, pursuant to Section 24-6-402 C.R.S., the Rural Board is also required to provide full and timely notice of such meetings by annually designating a public place for posting of such notices that is within the local public body's boundaries.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT AS FOLLOWS:

Section 1. The regular Board meetings shall be held at Fire Station No. 1, 410 East 5th Street, Loveland, Colorado at 3:00 p.m. on the first Wednesday of each month.

Section 2. The designated location for the posting of meeting notices of the Rural District shall be at Canyon Station No. 8, 1461 Big Thompson Highway, Loveland, Colorado.

Section 3. The Rural Board designates the office of the Secretary, Gregory A. White, 1423 West 29th Street, Loveland, Colorado as the District's office.

Section 4. That this Resolution shall go into effect as of the date and time of its adoption.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President