

## RECORD OF PROCEEDINGS

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### REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, July 5, 2017 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Mark Miller, Loveland Fire Rescue Authority  
Greg Ward, Loveland Fire Rescue Authority  
Shawn Neal, Big Thompson Canyon Volunteer Fire Department  
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the June 7, 2017 regular meeting were presented. Director McKenna questioned the seconding of the motion to approve the bills as Director Gustafson was not present. After discussion, it was confirmed that Director Anderson seconded the motion for payment of the bills. Upon motion by Anderson, seconded by Swanty, and unanimously carried, the minutes were approved with the above stated correction.

White presented the June 2017 bills. Upon motion by Anderson, seconded by Gustafson, and unanimously carried, the following bills were approved:

Loveland Fire Authority (1)	\$	212,990.00
Big Thompson Canyon Volunteer Fire Department Canyon Department (7)		1,000.00
Watson Coon & Associates Audit & Accounting (11)		2,225.00
Gregory A. White Legal (12a)		2,950.00
Haynie & Company Accounting & Audit (11)		400.00
Gregory A. White Administrative (12b)		1,000.00
Board Secretary Fee (8a)		375.00
Dave Legits Board Meetings (8b)		100.00
Mike McKenna Board Meetings (8b)		100.00
Leroy Anderson Board Meetings (8b)		100.00
Jeff Swanty Board Meetings (8b)		100.00
	TOTAL \$	221,340.00

White presented the financial report. He noted that four checks concerning the donation of the Station 9 property to the Rural District from Raymond Berg Jr. were for the purpose of finalizing all issues concerning the transfer of the property to the Rural

District. White noted that the revenues and expenditures within the financial report were within budgeted parameters.

Chief Miller presented the Chief's Report. He stated that impact fees were discussed with the LFRA Board at its June 28<sup>th</sup> meeting. Steve Adams reported that he met with Roy Lauricello, Johnstown Town Administrator. The discussion concerned potential approval of impact fees by the Town of Johnstown. Mr. Lauricello and he had a good meeting. Mr. Lauricello requested further information including the proposed amount of impact fees on various development projects. A new meeting including Chief Miller, City Manager Adams and Town Administrator Lauricello will hopefully occur in the next two weeks.

The LFRA Board authorized the expenditure to BBC to update the LFRA Impact Fee Study. The update will be based on further information provided by the Department to BBC concerning the timing of construction of capital projects by the Fire Authority. It is anticipated that this new information will result in an increase in the amount of impact fees that may be assessed by LFRA.

Miller reported on the current situation with acquisition of property for Station 7. He presented a handout dated July 5, 2017 which listed the evaluations conducted to date by the Department to determine whether or not to move forward to purchase the property on County Road 27. Also, Miller provided a schematic drawing of the possible location and orientation of the Station on this property.

Miller reported that the Department had just recently met with CDOT to determine whether or not signalization of the County Road 27 and Hwy 34 interchange would be necessary if Station 7 is constructed in this location. CDOT stated there would be no signalization required but the Fire Authority would have the option to put in signalization subject to Larimer County approval.

Bob Boggio asked what was the status of a septic system on this property. Miller reported the Department had met with the School District to discuss the possibility of using its leach field which is across County Road 27. The School District is currently considering expanding its leach field and has indicated that the School District would support the joint use of its leach field by the LFRA.

Miller reported that currently the property is vacant, and the owners are interested in moving forward with a purchase agreement with the Fire Authority.

Director McKenna inquired as to any potential opposition to a fire station on this site. Miller reported that the School District was highly supportive of construction on this site; and the neighbor directly to the north also supported construction of a fire station on this site. He noted that the Department had received no indication of any opposition to the construction of a fire station on this site.

Miller presented to the Board a chart showing the number of LFRA incidents by year – City/Rural. Miller stated that during the accreditation process, the Department determined that its designation of City/Rural calls was not accurate. The number of calls was based upon firefighter input in the Run Reports. There was some confusion by individual firefighters as to the City/Rural designation of the call. This new graph is based upon a review of the CAD system including designating mutual aid/auto aid calls 82% to the City and 18% to the Rural.

Chief Ward stated that there was also some confusion as to where incidents on I-25 should be designated. Miller noted that the chart shows that a gradual decrease in the number of Rural calls to City calls generally reinforces the current 82%/18% that is reflected in the Authority IGA. Miller noted that the Department will continue to track incidents using this method and report the results of the incidents.

Miller thanked the Board for its support of the 4<sup>th</sup> of July Breakfast. The Department estimated that approximately 250 persons participated in this event.

White reported on a decision made by the LFRA Board at its June meeting. The LFRA Board discussed the need to move forward to acquire the property for construction of Station 7 due to the fact that the site on County Road 27 is acceptable. Miller reported that the Authority had budgeted \$175,000 for 2017 for site acquisition based upon the proposed contract for the site on County Road 24. However, he noted that the purchase price for the site on County Road 27 was probably in the neighborhood of \$350,000 based upon comparable sales. The Board had a general discussion concerning the development cost of the two sites with development costs at the County Road 24 site being greater than those at the County Road 27 site.

White stated he had volunteered to request that the Rural Board consider funding the remaining amount necessary to purchase the County Road 27 site with the understanding that the amount of Rural participation would be subject to reimbursement when financing for the acquisition and construction of the fire station was in place. He estimated that it would take between a \$175,000 to \$200,000 advancement to the Fire Authority to enable the Fire Authority to move forward with a purchase contract on the site.

It was the unanimous consensus of the Rural Board that it was very important for the Fire Authority to move forward to acquire the site and begin design and construction of Station 7. Upon motion by McKenna, seconded by Gustafson, and unanimously carried, the Board authorized White to move forward with an agreement with the Fire Authority for the Rural District's participation in the acquisition of the Station 7 site in the amount not to exceed \$200,000.

Chief Miller reported that Chief Sparks was not available to give the Community Safety Division Report due to his participation in the 4<sup>th</sup> of July fireworks and safety matters involving incidents at Lake Loveland during the fireworks show.

Chief Ward presented the Operation Division Report. He reported on significant incidents in June as follows:

- June 2 – a house fire on East 2<sup>nd</sup> which started on the porch and spread to the attic.
- June 5 – emergency medical response on the Devil's Backbone Trail. The Department responded along with other emergency responders to assist in a medical emergency and transfer of patient to the appropriate medical facility.
- June 13 – a structure fire on Akron Court. This fire started in the kitchen and spread into the attic. The Department was able to fully extinguish the fire.
- June 15 – haz-mat incident at Johnson's Corner which resulted in a fuel spill.
- June 21 – haz-mat response in the Big Thompson Canyon where an Estes Park transfer station truck overturned. The Canyon Department and Estes Valley Fire District also assisted in this response.
- June 21 – mutual aid response in Berthoud for a garage fire.
- June 29 – mutual auto aid response with Windsor/Severance and PFA to a structure fire in the Eagle Ranch Subdivision.

Ward stated that the new water tenders and engine were scheduled for October delivery. He also noted that a three man crew and apparatus was dispatched to the Keystone fire near Albany, Wyoming. He stated that the crew would likely be transferred to another fire if not needed at the Keystone fire.

Chief Neal presented the Big Thompson Canyon Report. He noted that there were ten calls in the last month with three medical, four motor vehicle accidents, one odor and two wildland. Chief Neal passed out an accounting of the use of the first \$1,000 provided by the Rural Board for use by the Canyon Department. Neal requested an additional \$1,000 be transferred to the Canyon Department for its use. White noted that the 2017 Budget allocates \$10,000 for use by the Canyon Department in 2017. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the Board authorized the transfer of \$1,000 to the Canyon Department.

White presented a Resolution approving the adopting and entering into the Trust Agreement for the Colorado Firefighters Heart and Cancer Benefits Trust. White noted that in 2017 the Colorado Legislature approved legislation allowing fire districts and departments to consider providing benefits for firefighters for certain cancer related situations. The Special District Association, through its Worker's Compensation division, has agreed to provide funding for the first year of this program which runs from July 1, 2017 through June 30, 2018. The Rural District provides Worker's Compensation coverage for Canyon Department volunteers. The program is the same as the Trust Agreement for the Firefighter Heart and Circulatory Benefits Plan which the Rural District is a participant. The Trust Agreement provides for annual appropriations by the Rural District for the amount necessary to continue in the program. White has already filed the documentation and reports for the Rural District to participate in this Trust Agreement.

The eligibility for Trust benefits is limited to volunteer firefighters having at least ten years of active service including 36 hours of training plus retired volunteer firefighters for ten years from the date of retirement. The annual premium will be based upon the number of eligible volunteer firefighters in the program. White emphasized that this is an annual appropriation by the Rural District and approval of the Resolution enrolls the District in the first year of this Trust Agreement which is being paid for by the Special District Association. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the Board adopted the Resolution.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/  
Assistant Treasurer

ATTEST:

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President