The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, June 6, 2018 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Bob Boggio, Rural Citizen

President Legits opened the meeting.

White stated that the Directors elected by acclamation, effective May 8, 2018, needed to take their Oath of Office. President Legits administered the Oath of Office to Directors Anderson and Swanty. Vice-President McKenna administered the Oath of Office to President Legits.

President Legits stated that the next order of business would be the election of officers for two year terms. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the following officers were elected by the Board:

President: Dave Legits
Vice-President: Mike McKenna
Treasurer: Barry Gustafson
Secretary/Asst. Treasurer: Gregory White
FRAC Rural Representative: Andy Anderson

The minutes of the May 2, 2018 regular meeting were reviewed. Upon motion by Anderson, seconded by Swanty, and unanimously carried, the minutes were approved.

White presented the May 2018 bills. Upon motion by Gustafson, seconded by McKenna, and unanimously carried, the following bills were approved:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Loveland Fire Rescue Authority (1)</td>
<td>$225,100.75</td>
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<tr>
<td>City of Loveland Apparatus Replacement Fund (8)</td>
<td>169,053.00</td>
</tr>
<tr>
<td>Gregory A. White Legal (12a)</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Haynie &amp; Company Accounting &amp; Audit (12)</td>
<td>450.00</td>
</tr>
<tr>
<td>Gregory A. White Administrative (13b)</td>
<td>1,000.00</td>
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<tr>
<td>Board Secretary Fee (9a)</td>
<td>400.00</td>
</tr>
<tr>
<td>Dave Legits Board Meetings (9b)</td>
<td>100.00</td>
</tr>
<tr>
<td>Mike McKenna Board Meetings (9b)</td>
<td>100.00</td>
</tr>
<tr>
<td>Barry Gustafson Board Meetings (9b)</td>
<td>100.00</td>
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Pat Mialy, the Emergency Management Coordinator for LFRA, introduced two new employees David Rhoads as the new Fire Prevention Inspector and Lenny Lehman as the new Emergency Management Specialist. The Board welcomed these two individuals to LFRA.

White presented the Financial Report. He also presented the revenue chart which includes the tax revenues through May of 2018. As has been the case throughout the year, the revenues are continuing to trend above budget projections.

Chief Miller gave the Chief’s Report. He noted that LFRA had received a notice from the City for annexations into the City. Usually those notices come to the Rural District. All annexations to the City of Loveland which result in exclusion of those properties from the Rural District are handled administratively between the City and the Rural District. Also, upon completion of the annexations by the City, the Larimer County Assessor’s Office removes the property from the Rural District.

There was discussion amongst those present as to the eventual reduction of property tax revenues that will result if the City continues to annex property in the Rural District. At such time, there will be a need to have a discussion with the City concerning the percentage amount of the Rural District contribution to LFRA.

Miller briefed the Board on the recent cost allocation agreement between the City and LFRA on the charge for City services including, but not limited to, IT, maintenance, accounting, and fleet services. Originally, the City anticipated an increase of over 20% of the cost due to the City’s recent cost allocation study. However, due to the fact there was insufficient time for LFRA to review the cost allocation and its relevancy to services provided by the City by LFRA, it was agreed by City Finance that the City would only include a 3% across the board increase for the 2019 Budget.

Miller stated that LFRA staff will continue to review the cost allocation study to determine what the cost of services provided by the City to the Rural District should be included in 2020 and beyond, which services may be obtained by the Fire Authority for less cost, and which services are necessary for LFRA operations.

Miller reported that the LFRA Board at its May meeting had adopted a resolution which creates a policy for LFRA funding of the Consolidated Pension Fund. Due to the fact that the Consolidated Pension Fund has been closed for a number of years to new members, the current funding of the Consolidated Pension by LFRA is larger than required. The LFRA Board adopted a policy which provides that the contribution set forth in the most current Actuarial Study will be used for funding the Consolidated Pension Fund by LFRA.

Miller addressed the Board on the renewal of the Heart and Circulatory Benefit Fund. The Rural District was recently contacted with regard to possible participation in the Heart Fund for the Big Thompson Canyon Volunteer Department. The LFRA paid firefighters are already in the Fund. The Fund provides benefits in case of a cardiac event. The cost for participation in the Fund for the BTC volunteers will be $125 per volunteer firefighter per year. Unlike the paid firefighters, this cost is not reimbursable by DOLA. LFRA will be responsible for this cost. It was the consensus of the Board that the participation by the Big Thompson Canyon volunteers in the Heart Fund should proceed as outlined by Chief Miller.

Chief Miller reported on the status of Station 7. Asbestos mitigation is being conducted following the recess for the summer by Big Thompson School. Upon completion of the asbestos mitigation, the buildings will be demolished and removed from the site. The Department still anticipates opening of the new Station 7 in September of 2019.
Due to a previous commitment, Director Gustafson departed the meeting at 3:45 p.m.

Chief Ward presented the Operation Division Report. Director McKenna inquired as to the placement of the new Type 3 Engine. Ward stated that the Engine is at Station 2 and will be sent on wildland calls and structural fires where there is limited access.

Ward reported that the Department had ordered the primary response apparatus for Station 7 from SVC and is currently developing specifications for the wildland engine which will be located in Station 7.

Ward reported on the following significant incidents during the month of May:

- May 21 – five hikers were stranded on the wrong side of the Big Thompson River in the Big Thompson Canyon. LFRA assisted in sheparding the hikers across the river to Highway 34.
- May 22 – structure fire on Garfield and 11th Street.
- May 23 – structure fire on County Road 20 and West 1st Street.
- May 26 – structure fire with Automatic Aid near Carpenter Road with Poudre Fire Authority.
- May 26 – structure fire with mutual aid with Windsor/Severance.
- May 28 – injured hiker in the Devils Backbone area which required extracation.
- May 30 – car upside down in the Big Thompson River near the Namaqua Road bridge. The driver of the vehicle was able to exit the vehicle without injury. The Department cleaned up fluid spills in the river.

In the absence of Chief Sparks, Chief Ward gave the Community Services Division Report. The Division is currently actively involved in fireworks enforcement and will be involved through the Fourth of July holiday. The Department is placing message signs alerting the public to the fact that fireworks are illegal. Chief Miller commented that Poudre Fire Authority has used these message signs and saw a decrease in illegal fireworks complaints.

In the absence of Canyon Chief Neal, President Legits gave the Canyon Report. Legits reported that the Canyon was gearing up for wildland and tourist season with the opening of Highway 34. There had been several motor vehicle accidents the last month.

Chief Miller reminded the Board that the annual Fourth of July breakfast is at Station 2 on July 4th and invited all present including their families to participate in this event.

White stated that the next regular meeting of the Board was scheduled for July 4th. It was the consensus of the Board that no meeting will be held in July unless there is a need for a meeting to occur prior to the regular August regular meeting of the Board on August 1, 2018.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

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President