

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, May 1, 2019 at 3:00 p.m.

The following members were present: Dave Legits, Barry Gustafson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Mike Cervoski, Loveland Fire Rescue Authority
Bob Boggio, Rural Citizen
Katie Land, Rural Citizen

President Legits opened the meeting.

The minutes of the April 3, 2019 regular meeting were reviewed. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the April 2019 bills. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$ 227,076.50
Gregory A. White	
Miscellaneous (5)	45.00
Gregory A. White	
Legal (13a)	1,300.00
Haynie & Company	
Accounting & Audit (12)	475.00
Gregory A. White	
Administrative (13b)	1,000.00
Gregory A. White	
Board Secretary (9a)	400.00
Dave Legits	
Board Meetings (9b)	100.00
Barry Gustafson	
Board Meetings (9b)	100.00
Leroy Anderson	
Board Meetings (9b)	100.00
Jeff Swanty	
Board Meetings (9b)	100.00
	TOTAL \$ 230,696.50

White reviewed the Financial Report. He noted that tax revenues were not available due to the early date of the meeting. He stated that upon receipt of the April revenues, there will be a better idea on the revenue projections for the rest of the year. Expenses remain within all budgeted parameters.

Chief Miller presented the Chief's Report. He briefed the Board on the current status of hiring new personnel for LFRA. LFRA is looking to hire sixteen new personnel to cover

the needs of Station 7 and two additional rovers. There are currently two interview panels taking place. The number of candidates has been narrowed down to thirty candidates from a total of 170 applications. It is anticipated the start date of new hires will occur near the end of July 2019.

Chief Cervoski gave the status of Station 7. The Contract with GTC has been signed. The Contract calls for a 294 day construction period and grading has started. There will be a groundbreaking ceremony currently scheduled for May 20th at 10:30 a.m. Rural Board members, school board members, City council members, Board of County Commissioners, and interested citizens will be invited to attend. Hopefully Big Thompson School can also attend the groundbreaking.

Chief Miller presented the LFRA Staffing Proposal to the Board. He noted that this presentation had been made to the LFRA Board on April 24. The proposal is to hire three new rovers to alleviate the current overtime due to unscheduled absences including, but not limited to, illness, work comp, military leave, resignations, and retirements. He noted that the Department experiences approximately 3 ½ retirements/resignations per year and anticipates that may increase in the future. The current rovers in the Department are sufficient to cover scheduled vacations. All unscheduled absences are required to be covered through overtime. This leads to burn out due to the number of hours worked by personnel.

The proposal is to hire three rovers to provide coverage for the unscheduled absences. It is anticipated that this will cover most of the unscheduled absences. The Department has already hired one rover by moving the CSO inspector to operations. Two new rovers will be hired at the same time as Station 7 personnel in order to coordinate training for the new hires.

The cost of the new personnel will be from fund balance through 2019 with all costs for 2020 to the Rural District of \$26,500. However, costs will be offset by approximate savings of \$160,000 in overtime for 2020.

White told the Board that when this was discussed at the LFRA Board meeting, he stated that he felt the Department should be more realistic in future budgets. In the past the Department has minimally budgeted its expenses which leads to supplemental appropriations during the year and does not truly reflect the cost of providing fire and emergency services. White stated that he feels it would be better if both the City and the Rural District receive realistic budgets so they can anticipate future costs to the entities to provide the necessary fire and emergency services.

Miller reported on discussions with cost allocations with the City. It appears that IT may be an area of interest. LFRA may consider hiring its own technician for these services.

White and Miller briefed the Board on discussions concerning The Villages at Johnstown development. This development is an approximately 280 acre mixed use development located south of 402 and east of I-25. White stated he had been contacted by the attorney for the developer regarding exclusion of this property from the Rural District into the Front Range Fire District. The property has been annexed to the Town of Johnstown and it is assumed that the annexation agreement provides that the property must be served by Front Range rather than the Rural District. Miller voiced his concern with regard to the fact that if this property is developed, that the first response of substantially all the calls will be to LFRA due to the current location of Station 6 and the Front Range fire station in Johnstown. This will be further exaggerated when Station 10 is operational in 2534.

White stated that some parcels of property south of 402 and east of I-25 including Johnson's Corner have been excluded from the Rural District and into Johnstown District. However, those are considerably south of this project. He also stated that, in his opinion, a dialog should be started with Front Range to discuss this and future annexations in this area. Hopefully an agreement can be reached along the lines of the current Rural District/Berthoud District for annexation on the property just south of the Campion Road. White and Miller also stated that future development around Highway

34 and County Road 13 which properties are currently in Johnstown, is anticipated to occur in the near future. After discussion, the Board authorized Miller and White to meet with Johnstown Town Manager to discuss fire related issues in this area and to enter discussions with Front Range to determine whether an agreement could be reached on this subject.

Chief Sparks presented the Community Services Division Report. He noted that White had drafted a letter concerning the Garnet Valley matter and anticipates that the letter will be mailed out by the end of this week. He noted that the Big Thompson Water Shed Coalition is discussing firewise education with the Division. He also stated that Bob Skillman had approached him concerning realtors providing education materials to purchasers of property in the wildland/urban interface with regard to wildfire mitigation.

Chief Ward presented the Operation Division Report. He noted the following significant incidents for the month of April:

- April 16 a mobile home fire in Lago Vista. The fire was contained to the back bedroom. The cause of the fire was a lighted candle left in the back bedroom.
- April 16 a trench collapse in Windsor. There were 22 LFRA personnel that responded including numerous apparatus. Unfortunately, there were two fatalities in this incident. Also responding were PFA, Platte Valley, Greeley, Windsor/Severance, and Front Range.

Ward reported that there was a meeting of all Departments within Larimer County with regard to coordination of operational protocol for closest unit dispatching in Larimer County. Windsor/Severance and Front Range will not participate, even though they have properties located in Larimer County, as their dispatching comes from a different call center.

Since there is currently no Canyon Chief, President Legits gave the Canyon Report. He noted there was very little activity in the Canyon over the past month.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President