

RECORD OF PROCEEDINGS

SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

A Special Meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, May 25, 2016 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Shawn Neal, Big Thompson Canyon Volunteer Fire Department
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
Mark St. Onge, Big Thompson Canyon Volunteer Fire Department

President Legits called the meeting to order.

The minutes of the May 4, 2016 regular meeting and minutes of the May 2, 2016 special meeting were presented. Upon motion by Anderson, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the May 2016 bills. White noted that due to the early meeting date not all of the bills have been received by the District including the invoice from the Loveland Rescue Fire Authority. He stated that all bills will be paid following receipt in June with those bills presented for ratification at the July meeting. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the following bills were approved to be paid and White was authorized to pay the normal District bills subject to ratification at the July meeting:

GoDaddy	\$	18.17
Miscellaneous (5)		
CIRSA		
Insurance – Workers Comp (9b)		1,026.00
Gregory A. White		
Legal (12a)		2,850.00
Gregory A. White		
Administrative (12b)		1,000.00
Board Secretary Fee (8a)		375.00
Dave Legits		
Board Meetings (8b)		100.00
Mike McKenna		
Board Meetings (8b)		100.00
Barry Gustafson		
Board Meetings (8b)		100.00
Leroy Anderson		
Board Meetings (8b)		100.00
Jeff Swanty		
Board Meetings (8b)		100.00
	TOTAL \$	5,769.17

White presented the financial statement. He noted that there was no change in revenues from the May meeting due to this meeting in May. He also noted that all expenses were within the budgeted amounts. Director Swanty inquired as why the January through April Fire Authority payments were larger than budgeted. White responded that the District and the City paid two months of estimated bills at the start of January in order to provide necessary funding to the Fire Authority for its operation. The District and the City will receive credit for those payments at the end of 2016.

President Legits noted that Shawn Neal was attending the meeting as the new Big Thompson Canyon Volunteer Fire Department Chief. The Board welcomed Chief Neal to his new position with the Canyon Department.

Chief Miller presented the Chief's Report. He stated that at today's LFRA Board meeting the Board reviewed proposed lease and bill of sale documents for transfer of apparatus and equipment from the City and the Rural District to LFRA and leasing of City and Rural fire stations to LFRA. These documents will be reviewed by the individual entities for potential execution by the entities. The target for transferring the apparatus and equipment and leasing the fire stations is January 1, 2017.

Miller reported that he, Administrative Services Director Wheeler, Chief Ward and Chief Sparks have met with Secretary White to review possible alternatives for the Rural and City apparatus replacement following transferring the apparatus to the Fire Authority. Discussion was very fruitful and a second meeting is scheduled for May 27, 2016 to move this project forward. In the event there is a necessity to schedule a special meeting prior to the July 2016 Rural Board meeting, said meeting will be scheduled.

Chief Miller invited Board members to attend the Kill the Flashover training which will be at the Training Area the week of June 6, 2016.

Miller noted that the Open House and Dedication for new Station 9 is set for June 25, 2015 from 4:00 p.m. to 9:00 p.m.

Miller noted that there are three positions on FRAC that need Rural members. He urged Directors to provide any names that would be interested in serving on FRAC on behalf of the Rural District.

Chief Sparks presented the Community Safety Division Report. Accreditation is moving forward. The Division is working with the School District with regard to its educational program. New projects are under review by the Division including a number of developments in the 2534 area.

Chief Ward presented the Operation Division Report. Recently there was a response into Johnstown for a structure fire which was complicated due to a second response in the Front Range Fire Authority's area. He noted that the response between Front Range and the LFRA went well on this incident. The Division has just recently completed its rescue skills special operations training which was for five days and included rope, trench and confined space rescue. The Division has recently assisted the Colorado State Fire Academy as instructors.

The Division will be going to the Stapleton area in Denver to receive its live burn certification for FAA requirements. In order to receive the certification, it is necessary to transport the airport apparatus to this location. Ward Construction will do the transporting for the Fire Authority.

Chief Neal gave the Canyon Department Report. There have been three recent calls including a rattle snake bite victim which was transported to the emergency room. Four firefighters have graduated from the Aims Fire Academy.

Chief Neal requested that the Rural Board ratify the recent election of new officers for the Canyon Department as follows:

Battalion Chief	Shawn Neal
Secretary	Karen Debenham
Treasurer	Jack Patterson

Upon motion by McKenna, seconded by Anderson, and unanimously carried, the Board ratified the above appointments.

Director McKenna inquired as to the status of the Heron Pointe property exclusion. White briefed the Board on the need for the property owner to file the necessary Exclusion Petition with the District. He noted that a portion of the property has sold since the inclusion of the property into the Berthoud Fire District, and he has been in contact with Bob Dehn who owns a portion of property. Mr. Dehn has forwarded the required petition to the other property owner. White anticipates that the District will receive the Petition in time for hearing on this matter at the July meeting. McKenna requested that White provide a breakdown of the cost of the District to date with regard to the Heron Pointe exclusion.

White requested that the Board consider quit claiming the old Station 9 property to the Cedar Springs Improvement Association. The District received a Quit Claim Deed to that property in 1997. The Quit Claim Deed contained a reverter clause which provided that the Association had the right to re-claim the property if it was not being used for fire or emergency purposes. President Legits and the Canyon Department confirmed that the Canyon Department has no use for old Station 9. Upon motion by Swanty, seconded by McKenna, and unanimously carried, White was authorized to contact the Association with regard to this matter and if requested by the Association, transfer the property to the Association by Quit Claim Deed.

Upon inquiry by Director McKenna, White and Chief Miller briefed the Board on the current proposals being discussed for the Apparatus Replacement Plan. White stated that the current proposal was to value all apparatus being transferred by the City and the Rural District at its actual value as of January 1, 2017. Upon transfer, LFRA would then be responsible for all subsequent apparatus replacement. It is necessary to determine the funding available to LFRA for apparatus replacement based upon the current Apparatus Replacement Plan.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President