

## RECORD OF PROCEEDINGS

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### REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 2 on Wednesday, May 3, 2017 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Mark Miller, Loveland Fire Rescue Authority  
Ned Sparks, Loveland Fire Rescue Authority  
Greg Ward, Loveland Fire Rescue Authority  
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the April 5, 2017 regular meeting were presented. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the April 2017 bills. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the following bills were approved:

Loveland Fire Authority (1)	<b>\$ 212,990.00</b>
Viegut Funeral Home c/o Haag Memorial Fund	
Miscellaneous (5)	<b>75.00</b>
GoDaddy.com	
Miscellaneous (5)	<b>20.17</b>
Gregory A. White	
Legal (12a)	<b>1,750.00</b>
Haynie & Company	
Accounting & Audit (11)	<b>400.00</b>
Gregory A. White	
Administrative (12b)	<b>1,000.00</b>
Board Secretary Fee (8a)	<b>375.00</b>
Dave Legits	
Board Meetings (8b)	<b>100.00</b>
Barry Gustafson	
Board Meetings (8b)	<b>100.00</b>
Leroy Anderson	
Board Meetings (8b)	<b>100.00</b>
Jeff Swanty	
Board Meetings (8b)	<b>100.00</b>
TOTAL	<b>\$ 217,010.17</b>

White presented the financial report. He noted that revenues and expenditures were within budgeted parameters.

White presented the Board a chart showing revenues received by the District in 2015, 2016 and 2017 by month. He noted a small decrease in property tax revenue from 2016 to 2017. However, until the June revenues are received in July, it is too early to

determine whether or not there is any trend in overall tax revenues to the District in 2017.

Chief Miller presented the Chief's Report. He briefed the Board on the Impact Fee Study presented to the LFRA Board at its April 26, 2017 meeting. KBC has prepared the Report. Based upon the Study, Fire Authority impact fees would be less for residential properties than the current City CEFs for the same. The LFRA Board requested that LFRA Staff and White review potential impact fee revenues in the Rural District including portions of the Rural District in Johnstown and report back to the Board.

Miller stated that the 2016 Annual Report for LFRA had been forwarded to the Board. If anybody has any questions, please contact Miller. He noted that the Report of 68 pages is very comprehensive, and that the Department will most likely reduce the size of the Report in the future. Miller thanked Cheryl Cabaruvias for her excellent work on preparing the 2016 Annual Report.

Miller briefed the Board on the current status of purchasing property for Station 7. The Department is currently continuing to review two sites, one being the site on County Road 24, and a new site just north of Big Thompson School on County Road 27. Miller went through presentations of the LFRA Board including the following:

- Specifics on site evaluation of the two sites including size and preparation.
- Presented site plans showing potential location of a station on both sites.
- Development concerns of each site including utilities and site development costs.
- Potential price for both sites including an increase in the previously negotiated price for the site on County Road 24.
- Intangibles including the ability to enter into a contract with the offering parties and time of closing.

The Staff recommended pursuing acquisition of the site on County Road 27. The LFRA Board directed Staff to continue its due diligence on the County Road 27 site.

Miller stated that Administrative Service Director Wheeler had resigned her position effective May 12, 2017. The Staff is currently and will continue to review the administrative needs for the Department prior to making any decision on replacement for the position.

Chief Ward presented the Operation Division Report. Ward reported on significant incidents in April as follows:

- April 14 a structure fire on East 5<sup>th</sup> Street in an apartment on the second floor. Due to configuration of neighboring properties, the Department encountered difficulty in attacking the fire.
- April 22 there was an explosion at the Rosebud Motel. The Department was on site due to a unrelated medical call at the site and had just finished the medical response by loading a patient into the ambulance when the explosion occurred. There was an immediate fire resulting from the explosion, and the occupant of the unit was significantly injured. The Department was successful in putting out the fire but due to the structural damage of the buildings as a result of the fire and explosion, the City Building Department declared the property unsafe for occupancy.

The Department did standard trainings throughout the month of April. The Department, in coordination with the Loveland Police Department, Thompson Valley School District, and Thompson Valley EMS, conducted a training exercise on texting, drinking and driving at Loveland High School including helicopter evacuation of injured parties. It was Chief Ward's opinion that this exercise was very effective in making the high school students aware of the potential effect of these activities on driving.

Chief Miller briefed the Board on the recent gas explosion in Firestone. Due to the fact that there are very few oil and gas operations in the District, there does not appear to

be a serious problem in the Fire Authority area but the Department will continue to monitor these types of events.

Miller reported that the Peer Review Team for accreditation will be reviewing the Department on May 8, 2017 through May 11, 2017. Hopefully following the review, the Department will move forward to finalizing the accreditation project.

Due to the fact that Chief Sparks had left the meeting to attend to a personal matter, there was no Community Safety Division Report.

In the absence of Canyon Chief Neal who is recovering from shoulder surgery, President Legits presented the Canyon Report. He reported that Chief Neal will be returning to light duty on May 22, 2017. There were very few incidents in the last month.

White presented information to the Board including an estimate of future revenues due to the DOLA Final Report to the State. This Final Report shows that the assessed value for residential property within the Rural District will increase 22% for the 2017 assessment, and that the Gallagher Amendment calculation has been changed from 6.5% up to 7.2%. The result is an increase of approximately \$184,000 in property tax for 2018, and the increase will continue in future years. White presented the LFRA Ten Year Budget Plan as of May 3, 2017 incorporating the increased property tax revenues. This Plan indicates that the Rural District will continue to have sufficient funds to meet its current and future obligations through 2021. There was a general discussion among the Board that the Rural District should not pursue a mill levy election increase in November 2017. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the Board determined not to pursue any mill levy election in November of 2017.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/  
Assistant Treasurer

ATTEST:

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President