

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, November 7, 2018 at 3:00 p.m.

The following members were present: Dave Legits, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Mike Cerovski, Loveland Fire Rescue Authority
Eric Klass, Loveland Fire Rescue Authority
Cheryl Cabaruvias, Loveland Fire Rescue Authority
Bob Boggio, Rural Citizen

President Legits opened the meeting.

The minutes of the October 3, 2018 regular meeting were reviewed. Upon motion by Anderson, seconded by Swanty, and unanimously carried, the minutes were approved.

White presented the October 2018 bills. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$ 225,100.75
Gregory A. White	
Legal (13a)	5,350.00
Haynie & Company	
Accounting & Audit (12)	450.00
Gregory A. White	
Administrative (13b)	1,000.00
Gregory A. White	
Board Secretary (9a)	400.00
Dave Legits	
Board Meetings (9b)	100.00
Mike McKenna	
Board Meetings (9b)	100.00
Barry Gustafson	
Board Meetings (9b)	100.00
Leroy Anderson	
Board Meetings (9b)	100.00
Jeff Swanty	
Board Meetings (9b)	100.00
	TOTAL \$ 232,800.75

White presented the Financial Report. He noted that revenues still were above budgeted figures especially with regard to specific ownership tax. White presented the Board with the monthly comparative revenue calculation with past years. He noted the increased property tax revenue was substantially due to a 20% increase in assessed valuation from 2017 to 2018, but property tax revenues were still above the 20% assessed valuation increase.

Chief Miller gave the Chief's Report.

Chief Miller presented the revised LFRA 2019 Budget. The Budget was revised after the approval by the Rural Board at its October meeting due to a discrepancy between the approved LFRA Budget and the City Budget. Also, since the Rural Board's October meeting, LFRA has been informed that the SAFER Grant was not awarded to LFRA for new personnel for Station 7. Miller presented the revised LFRA 2019 Budget. He noted that it is a 3% increase from 2018 mainly due to employee costs in health insurance and merit pay. Miller reviewed the six individual funds in the LFRA Budget. Upon motion by Anderson, seconded by Swanty, and unanimously carried, the Rural Board approved the revised 2019 LFRA Budget as presented.

Miller asked White to report on discussions concerning Pinewood Lake Fire Protection District. White reviewed the history of Pinewood Lake Fire Protection District, the Rural District's Agreements with PLFPD, and the current situation with PLFPD. White suggested that it would be beneficial to LFRA, the Rural District and PLFPD to consider the inclusion of properties in PLFPD into the Rural District and then the dissolution of PLFPD. This would require approval of the electors of PLFPD to increase their current mill levy from 6.270 mills to the Rural District mill levy of 8.708 mills. The first opportunity for this election would be November of 2019. Chief Miller also recommended that the Rural Board consider this proposal as it would provide clarity of response and enforcement responsibilities in PLFPD. After discussion, it was the consensus of the Rural Board that White is authorized to discuss this possibility with the PLFPD Board. A PLFPD Board meeting is scheduled for November 8, 2018.

Miller provided an update on Station 10 land donation matter. He stated that following the LFRA Board decision to not accept the offer of a station site in 2534, the Department negotiated with McKinney representatives for a site in Centerra. He noted there have been ongoing discussions with representatives of Centerra, but no specific location had been determined.

Miller stated that recently, the Department had revisited the potential location for Station 10, based upon the following factors:

- The Department did a response analysis between the Centerra location and a location within 2534.
- There is a distinct possibility that Station 4 would be activated due to the new virtual tower at the Norther Colorado Regional Airport.
- Windsor-Severance is proposing to build a new station in the southwest area of the Windsor-Severance Fire District.
- Lack of specific commitment by the Centerra representatives to specific site and restrictions on the size of the site which would only allow an urban style fire station.
- The Fire Rescue Advisory Commission (FRAC) has recommended that Station 10 be located within 2534.
- There have been discussions with regional partners including Larimer Emergency Telephone Authority (LETA), Thompson Valley Emergency Medical Service (TVEMS), Town of Johnstown, and Larimer County for a participation in a regional public safety complex located in 2534.
- At its October Board meeting, the LFRA Board instructed Miller to meet with representatives of McWhinney with regard to the possible change of location of Station 10 from Centerra to 2534. Miller reported that he had discussed this with David Crowder of McWhinney who understood the reasons for the change and approved the change specifically with regard to the possible inclusion of other partners in a public safety complex.
- Miller also contacted the Gerrard family with regard to a location in 2534, and he will continue negotiations with the Gerrard family for a location within 2534.

Following discussion, upon motion by Swanty, seconded by Anderson, and unanimously carried, the Rural Board approved the move of the potential site for Station 7 from Centerra to 2534 based upon the factors listed above.

Miller asked White to report on the status of the Consolidated Pension funding. White noted that the LFRA Board had adopted a policy in July of 2018 to fund the Consolidated Pension at the actuarially required contribution (ARC) as determined by the current and future actuarial studies for the fund. White noted that between the local entity's contribution and state contribution to the Consolidated Pension Fund, the amount of funding has consistently been considerably larger than the ARC. White stated that the Fund has been closed since 2015, and the number of beneficiaries continues to be reduced. White and LFRA Business Services Coordinator Cummings had several conversations with DOLA to determine how best to calculate future state contributions based upon LFRA contributions to the Consolidated Pension Fund. Through those conversations, it was determined that this is necessary because state contributions are based on the previous year local contribution. For 2018, LFRA will need to provide funding over and above the amount of the ARC, but beginning in 2019, the amount of LFRA contribution and state contribution will be based on the ARC.

Miller and Chief Cervowski presented a summary of the fire district's State ballot issues at the November 6, 2018 election for mill levy increases or deGallagherization ballot issues. The report showed that most of these ballot issues passed by substantial majorities.

In the absence of Chief Sparks, who was absent due to training, there was no Community Services Division Report.

Chief Ward presented the Operation Division Report. He noted there were two significant incidents during the month of October as follows:

- October 15 a car in the Big Thompson River near Chasteen Grove. The Department responded and was able to rescue the driver who remained in the car. Ward noted that without this prompt response by the Department, it was possible that this incident would have resulted in a fatality.
- October 20 a structure fire in the Berthoud Fire District. This was a mutual aid call with Berthoud Fire.

In the absence of Canyon Chief Neal, President Legits gave the Canyon Report. He noted that the Department has completed the hose testing on all Canyon apparatus. In November, one Canyon Department member will graduate from the Firefighter I Academy in Estes Park. The Canyon Department will hold its annual Christmas party on December 22, 2018 at Station 8, and all Board members are invited to participate.

White presented the 2019 Budget. President Legits opened the Budget hearing. White noted that the required Budget notice had been published and that he had received no communications on the Budget. White reviewed the Budget with the Board. Following discussion, the following Resolutions were adopted upon motion by Swanty, seconded by Anderson, and unanimously carried:

RESOLUTION

WHEREAS, the Board of Directors of the Loveland Rural Fire Protection District appointed Gregory A. White, Secretary-Assistant Treasurer, to prepare and submit a proposed Budget to said governing body at the proper time; and

WHEREAS, Gregory A. White, Secretary-Assistant Treasurer submitted a proposed Budget to this governing body for its consideration; and

WHEREAS, upon due and proper published notice, said Budget was open for inspection by the public at a designated place, a public hearing was held on November 7, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed Budget; and

WHEREAS, whatever increase may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT;

Section 1. That estimated expenditures for each fund are as follows:

General Fund:	\$3,512,742
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Section 2. That estimated revenues are as follows:

General Fund:

From general property tax levy:	\$3,267,000
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From sources other than general property tax:	\$ 299,673
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TOTAL REVENUES:	\$3,566,673
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Section 3. That the Budget submitted and hereinabove summarized by fund, approved and adopted as the Budget of the Loveland Rural Fire Protection District for 2019.

RESOLUTION

WHEREAS, the Board of Directors of the Loveland Rural Fire Protection District adopted the annual Budget in accordance with the Local Government Budget Law on November 7, 2018; and

WHEREAS, the Board of Directors of the Loveland Rural Fire Protection District has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures set forth in said Budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the Budget to provide for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT.

Section 1. The following sums are hereby appropriated from the revenues of each fund, to each fund, for the purpose stated therein:

General Fund:	\$3,512,742
Capital Outlay:	\$ 0
Contingent:	\$ 100,000
Current Operating Expenses:	\$3,310,420
TABOR Reserve	\$ 102,322
Total:	\$3,512,742

RESOLUTION

WHEREAS, the Board of Directors of the Loveland Rural Fire Protection District has adopted the annual budget in accordance with the local government budget law on November 7, 2018; and

WHEREAS, the amount of money from real property tax assessments necessary to balance the budget for the general operation expense is \$3,267,000 for the General Fund; and

WHEREAS, the 2018 valuation for the assessment for the Loveland Rural Fire Protection District is \$375,196,458.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT.

Section 1. For the purpose of meeting all general operating expenses for the Loveland Rural Fire Protection District during the 2019 Budget year, there is hereby levied a tax of 8.708 mills upon each dollar of the total valuation for assessment for all taxable property within the Loveland Rural Fire Protection District for the year 2019.

Section 2. The Secretary-Assistant Treasurer is hereby authorized and directed to certify to the County Commissioners of Larimer County, Colorado, the mill levy for the Loveland Rural Fire Protection District as herein above determined and set.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President