

## RECORD OF PROCEEDINGS

---

### REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, October 3, 2018 at 3:00 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Andy Anderson, and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Mark Miller, Loveland Fire Rescue Authority  
Mike Cerovski, Loveland Fire Rescue Authority  
Shawn Neal, Big Thompson Canyon Volunteer Fire Department  
Bob Boggio, Rural Citizen

President Legits opened the meeting.

The minutes of the September 5, 2018 regular meeting were reviewed. Upon motion by Anderson, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the September 2018 bills. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$	<b>225,100.75</b>
First Christian Church		
Miscellaneous (5)		<b>75.00</b>
USPS		
Office Supplies and Expenses (11)		<b>50.00</b>
Gregory A. White		
Legal (13a)		<b>2,400.00</b>
Haynie & Company		
Accounting & Audit (12)		<b>450.00</b>
Gregory A. White		
Administrative (13b)		<b>1,000.00</b>
Gregory A. White		
Board Secretary (9a)		<b>400.00</b>
Dave Legits		
Board Meetings (9b)		<b>100.00</b>
Mike McKenna		
Board Meetings (9b)		<b>100.00</b>
Barry Gustafson		
Board Meetings (9b)		<b>100.00</b>
Leroy Anderson		
Board Meetings (9b)		<b>100.00</b>
Jeff Swanty		
Board Meetings (9b)		<b>100.00</b>
TOTAL		\$ 229,975.75

White presented the Financial Report. He noted that revenues continued to be above budgeted projections and expenses were within budgeted amounts. White presented

the property tax and specific ownership tax chart comparing 2015-2018. The chart continues to show that revenues are above budgeted projections.

Chief Miller gave the Chief's Report.

Miller reviewed the Loveland Fire Rescue Authority's adopted Budget for 2019. The 2019 Budget was approved by the LFRA Board on September 26, 2018. Per the Fire Authority IGA between the City and the Rural District, the Rural Board and the Loveland City Council need to approve the adopted LFRA Budget.

Miller noted that the Budget assumes that LFRA will receive a SAFER Grant for hiring twelve new personnel for Station 7. The twelve personnel are scheduled to be hired in June 2019. If the SAFER Grant is awarded to LFRA and the twelve new personnel are hired in June 2019, the Rural District's share of the increase in personnel cost would be approximately \$71,000 for 2019.

Miller noted that in the event the SAFER Grant is not received by LFRA, LFRA will only hire nine personnel for Station 7 in 2019, with the three additional personnel to be hired in 2020. This will result in an increase of personnel costs in 2019 of approximately \$150,000 to the Rural District.

Miller highlighted certain other budget issues including the continued concern with overtime issues with personnel and the possible effect of reduction in the lowering of the assessment rate in 2019 which will result in a reduction in revenues to the Rural District and the City beginning in 2020. White stated that the total Rural District share of the 2019 Budget of \$\_\_\_\_\_ is less than the anticipated amount in the 10 Year Plan of \$3,020,707. He noted that even in the event that the Safer Grant is not received, the Rural District share of the 2019 LFRA Budget would still be less than the projected amount in the 10 Year Plan for 2019. After discussion, upon motion by Swanty, seconded by Anderson, and unanimously carried, the Board approved the 2019 LFRA Budget as presented.

Miller briefed the Board on the forming of a task force to discuss future maturation of LFRA. The task force consists of LFRA Chairman Swanty, Fire Chief Miller, Administration Chief Cervoski, City Manager Adams, Representative of the City Attorney's Office, Rural District Secretary White, and LFRA Legal Counsel Emily Powell. The task force will discuss the following goals:

- Transfer Station 7 monies to LFRA
- Establish a set workable financial policies for the Authority (Emily)
- Work with City Manager/Staff to review cost allocation formula
- Obtain independent audit
- Independence from City financial oversight
- Develop a revenue allocation formula that allows for adequate funding for the Authority to accomplish objectives of the Strategic Plan

Director Swanty commented on Goal #6 that changing the current revenue allocation formula for LFRA, although it needs to be discussed, must be carefully considered to ensure that the Rural District, the City and LFRA agree that this will be an appropriate method for funding LFRA in the future. Secretary White seconded Director Swanty's comments.

Administrative Chief Cervoski gave an update on Station 7. Asbestos mitigation and deconstruction is almost complete. The remaining structures on the property will be removed during the construction of Station 7. Cervoski noted that the proposal to tie-in to the Big Thompson School septic system was not an option due to the age of the septic system. A new septic system will be constructed on site.

Cervoski reported that power will be provided to Station 7 from the City of Loveland which will necessitate the obtaining of an easement from the School District across the Big Thompson School property. Also, water will be provided by Little Thompson Water District. In order to upgrade the supply of water, a new tap will need to be obtained.

Miller and Cervoski reported that due to the resolution of these issues, the completion of the station will most likely not occur until December 2019. If this is the case, any hiring of personnel will be delayed accordingly.

Miller gave a brief presentation to the Board on the current controversy involving fire road access and slash burning in the Pinewood Lake Fire Protection District area. He noted there is a need to review the language in the current IGA which expires at the end of 2018 between the Rural District and Pinewood Lake Fire Protection District regarding LFRA's responsibilities pursuant to that IGA.

Miller noted that the Wellness Clinic will be held at Station 1 on October 8, 9 and 10 from 7:30 a.m. to 10:30 a.m. Board members will be entitled to receive flu shots for free and also take advantage of discounted blood work packages.

Miller briefed the Rural Board on the consequences of the passage of Amendment 74 to the Colorado Constitution at the November General Election. He noted that if passed, this may have severe consequences on the ability to enforce fire codes and other regulations on private property. White commented that Miller was correct and that the passage of this Amendment 74 would severely limit the ability for fire code and fire related development regulations.

In the absence of Chief Sparks, Chief Miller noted that there would be no Community Services Division Report. He thanked the Rural District for the memorial for Chief Sparks' mother to the First Christian Church.

In the absence of Chief Ward, Chief Miller gave a brief report to the Rural Board on significant incidents during the month of September.

Canyon Chief Neal gave the Canyon Report. He noted that there had been a large increase in calls in the Canyon due to the opening of Highway 34. The Canyon Department has one person presently in the Academy with anticipated graduation in December.

Director McKenna inquired of Chief Miller of any progress on the possible acquisition by LFRA of a site for Station 10 in the 2534 area. Miller stated that the Staff will present this to the LFRA Board at its October 2018 meeting.

There being no further business, the meeting was adjourned.

---

Gregory A. White, Secretary/  
Assistant Treasurer

ATTEST:

---

President