

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, April 2nd, 2014 at 5:30 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
 Chief Randy Mirowski, Loveland Fire and Rescue Department
 Ned Sparks, Loveland Fire and Rescue Department
 Renee Wheeler, Loveland Fire and Rescue Department
 Karen Reese, City of Loveland
 Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
 Tim Brady, Big Thompson Canyon Volunteer Fire Department
 Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the March 5th, 2014 regular meeting were presented. Upon motion by McKenna, seconded by Swanty, and unanimously carried, the minutes were approved as submitted.

White presented the March 2014 bills. Upon motion by Anderson, seconded by Swanty, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)		\$ 134,413.00
City of Loveland		
Canyon Facilities (2)		68.01
Poudre Valley REA		
Canyon Facilities (2)	30.01	
Canyon Facilities (2)	30.12	60.13
Schrader Propane		
Canyon Facilities (2)		310.80
Qwest		
Canyon Facilities (2)		100.00
Qwest		
Canyon Facilities (2)		400.00
Domain Registry Services		
Miscellaneous (5)		35.00
Prairie Mountain Publishing		
Miscellaneous (5)		30.32
Haynie & Company		
Bookkeeping (8c)		250.00
Gregory A. White		
Legal Fees (12a)		2,025.00

Gregory A. White	
Legal Fees (12a)	270.00
Gregory A. White	
Administrative Fee (12b)	1,000.00
Board Secretary Fee (8a)	320.00
Dave Legits	
Board Meeting (8b)	50.00
Mike McKenna	
Board Meeting (8b)	50.00
Leroy Anderson	
Board Meeting (8b)	100.00
Jeff Swanty	
Board Meeting (8b)	100.00
TOTAL \$ 139,582.26	

White presented the financial report. He noted that Lauren Scott would be at the May Board meeting to discuss the format and answer any questions concerning the Financial Report.

Karen Reese, Acting HR Director of the City of Loveland, opened discussion with the Board and those present concerning the recruitment and hiring of the new Fire Chief. Karen reviewed the process and took comments on qualifications and attributes of a new Fire Chief. Following the review of the qualifications for a new Fire Chief, the Board discussed the issues with regard to which entity, the City of Loveland or the Loveland Fire Rescue Authority, should be the entity hiring for the new Fire Chief.

Chief Mirowski gave the Chief's Report. He noted that the Fire Authority Board meeting in April would review the 2013 Annual Report, a presentation with regard to police and fire tactics and training, and presentation of a LifeSaving Award.

Mirowski reported that there was good progress being made on Station No. 2. Utilities, foundation, bays, and paving are in place with progress being made on all areas of the construction of the new station. With regard to the old Station No. 2, the City is finishing the appraisals and has been moving towards negotiating a lease with Thompson Valley Emergency Services District for Station No. 2.

Mirowski noted that the purchase contract for acquisition of property for expanding the Training Center to the west had been approved by the Loveland City Council. The City is conducting a Phase 2 Environmental Study of the site prior to moving forward with purchase of the property.

Director Renee Wheeler gave the Public Safety Administrator's Report. The Department is continuing the process of priority based budgeting. The Department has identified twenty-three individual programs for review. Peer review by other Departments will be conducted over the next two weeks, and the City's Consultant will present data and comparisons in the near future.

Renee presented a Supplemental Budget to the 2014 Fire Authority Budget for additional funding from the City of Loveland and the Rural District from funds remaining from projects reviewed but not completed in 2014 and new projects. Renee reviewed the increased amount of revenue over and above 2013 projections, and the unused budgeted funds for 2013 available to meet this request. She outlined the total supplemental budget request in the amount of \$472,550 which would reflect a Rural District contribution in 2014 of \$85,060 above the current 2014 Budget. White stated that the District has \$100,000 in contingency funds in the 2014 Budget which would cover this increase in the 2014 Fire Authority Budget. After discussion, upon motion by Gustafson, seconded by Swanty, and unanimously carried, the Board approved the requested supplemental budget request for the 2014 Fire Authority Budget.

Chief Sparks gave the Community Safety Division report. The Fire Safety Visit Program by the Department is going well. This is a one-time visit by fire personnel and is not an inspection. The Division is now participating in liquor license renewals through the City Local Licensing Authority. The Bass Pro Shop plans have been approved by the Division, and the Division is close to completing all annual school inspections. The Residential Sprinkler Task Force is continuing to meet to address issues concerning moving forward with the discussion on the adoption of residential sprinkler requirements for residential structures.

Chief Sparks briefed the Board on several other Division fire prevention issues including expansion of the Bargain Storage facility located south of Highway 402.

In the absence of Chief Ward, Mirowski gave the Operations Division report. March was a busy month with wildland training, fire behavior update training, and leadership training for the Department. The Department met with the Canyon to discuss operations and participate in Canyon goals. There were eight significant incidents including structure fires, Loveland police officer shooting, large animal rescue, and several difficult extrications.

The Department is working on the design of the new aerial. It is anticipating a site visit for pre-construction, and anticipates receipt of the apparatus on schedule.

Canyon Chief Lundquist gave the Canyon Department report. In discussions with Kiewit Construction, the Department has identified three spots for dry hydrants being at Waltonia, Idlywilde Dam and the Drake area. Kiewit Construction will install the dry hydrants and necessary access to the hydrants at these sites. There was a suggestion made by the group that the Sylvan Dale Ranch area also be considered as a site for a dry hydrant.

The Department participated in spring run-off meetings, two new firefighters are receiving interviews, and the Department has met with the Larimer County Building Division to discuss the possibility of rebuilding Station No. 7 at the old site.

White gave a report on flood matters. The re-insurer for CIRSA has forwarded a check to the Rural District for \$16,424.27 as payment for the loss of Station No. 7. This is 66% of the estimated replacement cost of Station No. 7. The reduction in the amount is due to depreciation. It was the consensus of all present that this amount was a fair settlement of the claim for the loss of Station No. 7. White also reported that he had filed a claim for one year's worth of rental, \$3,000, which is the amount of the one year lease for the bay in the building in Cedar Cove. He anticipates receipt of that claim from CIRSA in the near future. Also, White refilled claims for lost equipment and damages incurred by the Canyon Department in the 2013 Flood event with CIRSA.

Director Swanty stated that he asked White to review other district's level of compensation for the work which White performs for the Rural District. White stated that he would bring back information to the Board at its May meeting.

There being no further business, the meeting was adjourned.

Gregory A. White, Secretary/
Assistant Treasurer

ATTEST:

President