The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, January 2nd, 2013 at 5:30 P.M.

The following members were present:

Dave Legits, Barry Gustafson, Mike McKenna, Leroy Anderson and Jeff Swany

Also present were:

- Greg White, Secretary, Loveland Rural Fire Protection District
- Merlin Green, Loveland Fire and Rescue Department
- Ned Sparks, Loveland Fire and Rescue Department
- Renee Wheeler, Loveland Fire and Rescue Department
- Tim Smith, Loveland Fire and Rescue Department
- Tim Brady, Big Thompson Canyon Volunteer Fire Department

President Legits called the meeting to order.

The minutes of the December 5th, 2012 regular meeting were presented. Upon motion by Anderson, seconded by Swany, and unanimously carried, the minutes were approved.

White presented the December 2012 and January 2013 bills. Upon motion by Gustafson, seconded by Swany, and unanimously carried, the following bills were approved:

### DECEMBER 2012

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Loveland</td>
<td></td>
</tr>
<tr>
<td>Electricity (2)</td>
<td>64.60</td>
</tr>
<tr>
<td>Electricity (2)</td>
<td>13.87</td>
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<tr>
<td>Poudre ValleyREA</td>
<td></td>
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<tr>
<td>Electricity (2)</td>
<td>35.00</td>
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<tr>
<td>Schrader Propane</td>
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<tr>
<td>Propane (2)</td>
<td>307.80</td>
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<tr>
<td>Qwest</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous (5)</td>
<td>100.00</td>
</tr>
<tr>
<td>Qwest</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous (5)</td>
<td>500.00</td>
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<tr>
<td>FedEx Office</td>
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<tr>
<td>Miscellaneous (5)</td>
<td>105.28</td>
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<tr>
<td>Larimer County Clerk and Recorder</td>
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<tr>
<td>Election (13)</td>
<td>39,068.42</td>
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<tr>
<td>Hughes Associates Inc.</td>
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<tr>
<td>Fire Prevention (14)</td>
<td>250.00</td>
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<tr>
<td>Larimer County Treasurer</td>
<td></td>
</tr>
<tr>
<td>2% Collection Fee (15)</td>
<td>19.37</td>
</tr>
<tr>
<td>Gregory A. White</td>
<td></td>
</tr>
<tr>
<td>Legal Fees (11a)</td>
<td>2,610.00</td>
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</tbody>
</table>
Gregory A. White
Administrative Fee (11b) 1,000.00
Board Secretary Fee (7a) 316.67
Donna Holst
Bookkeeper Fee (7c) 468.33
Dave Legits
Board Meeting (7b) 50.00
Mike McKenna
Board Meeting (7b) 50.00
Jeff Swanty
Board Meeting (7b) 50.00
Leroy Anderson
Board Meeting (7b) 50.00
Total December 2012  $45,059.34

JANUARY 2013

Loveland Rescue Fire Authority (1) January $145,750.00

CIRSA
Property/Casualty Insurance Coverage (9a) 13,826.00
CIRSA
Workers’ Compensation Insurance Coverage (9b) 3,064.00
Total January 2013 $162,640.00

TOTAL $207,699.34

White presented the Financial Report. He, Public Safety Administrator Wheeler, and Chief Mirowski met to discuss a new format for financial reporting. The determination was made to continue the current format through the end of the 2012 financial reporting year which will occur sometime in February of 2013 and begin the new financial reporting system for 2013. Wheeler and White will provide a prospective format to the Board at its February meeting. White noted there appeared to be no issues with the December 18, 2012 financial report.

In the absence of Chief Mirowski, Chief Green gave the Chief’s Report. He provided the Board with the LFRA Goals for 2013. The six goals are a result of discussions between Command Staff in the Department and the City Manager. The Board reviewed the six goals including the subheadings of each goal. It was the consensus of the Board that the LFRA Goals for 2013 are consistent with the 2012 LFRA Strategic Plan, maintain and increase effective fire suppression and prevention, consistent with the continuation and improvement of the governance of the Fire Authority and the Loveland Fire Rescue Department.

Director Renee Wheeler gave the Public Safety Administrator’s Report. She requested the Board review and approve a 2013 Supplementary Appropriation for the CDS Plans Reviewer. This Plans Reviewer will be hired in 2013 for a net cost of $71,000 per year. The City will be responsible for 82% of this cost and the Rural District 18%. This new position is necessary in order to meet the needs of the Community Safety Division for plan reviewing which is currently handled through overtime or outsourcing of this work. The Board asked Chief Green and Director Wheeler whether fee revenues would offset the cost of this position. Wheeler stated that this information would be provided to the Board once the end of the year financials had been prepared. Upon motion by Swanty, seconded by
Anderson, and unanimously carried, the Supplementary Appropriation for the CDS Plan Review was approved as presented.

Wheeler provided the Board with a short report on the possibility of the Rural Board reviewing its current policy of appointing its two Directors to the Fire Authority Board for concurrent one year terms. In order to provide continuity on future Fire Authority Boards, it had been suggested that the appointments be for two year alternate terms.

Wheeler provided the Board with the Budget Reporting Calendar for 2013.

Chief Green gave the Community Safety Division Report. The closing was held on December 28, 2012 for the purchase of the land from the Mehaffey’s for Station No. 2. The Department has selected the Fort Collins architectural firm of Belford Watkins for this project. This firm is the one that recently completed the Station No. 6 renovation. The design process will start next week including development of the timeline for the construction of the Station.

Chief Sparks gave the Operations Division Report. In December there were two structure fires on Aspen Drive which were difficult operations due to the nature of the fires, and one wildland fire near Carter Lake. The Department is completing the installation of the new radios pursuant to the Federal Grant. There are currently three part-time openings and there are three applicants for those three spots which are undergoing the interview process. The Department is also testing for several new positions.

Assistant Canyon Chief Tim Brady gave the Canyon Chief’s report. There were six calls in December, including three motor vehicle accidents and smoke report. Three firefighters will be going through the Fire Academy in the near future.

White presented the following motion for the annual determination by the Board of the Public Notice Posting for the Rural District. Upon motion by Anderson, seconded by Gustafson, and unanimously carried, the following Resolution was approved:

RESOLUTION

WHEREAS, Section 26-6-402(2)(c) of the “Colorado Sunshine Act of 1972” as amended, requires the Rural District to designate a public place to post notices of its meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT:

1. That the lobby area of the Rural District Administrative Office in North Park Place, located at 1423 West 29th Street, Loveland, Colorado, is hereby designated as the Public Place for Posting Notices of District Meetings.

White presented the official Election Results for the November Mill Levy Election with total votes of 10,377: 6,037 – YES (58.18%) and 4,340 – NO (41.82%).

White reported that the purchase of the new Command Vehicle funded by the 2013 Budget is commencing. The City will use the State Bid process for the vehicle for the Fire Authority. The Rural District will then reimburse the City for the cost of the vehicle. It appears that the State Bid will be below the $75,000 budgeted for the acquisition of this vehicle.
There being no further business the meeting adjourned.

Gregory A. White, Secretary/Assistant Treasurer

ATTEST:

President