REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, January 7th, 2015 at 5:30 P.M.

The following members were present:

Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire and Rescue Department
Ned Sparks, Loveland Fire and Rescue Department
Greg Ward, Loveland Fire and Rescue Department
Renee Wheeler, Loveland Fire and Rescue Department
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department

President Legits called the meeting to order.

The minutes of the December 3rd, 2014 regular meeting were presented. Upon motion by McKenna, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the December 2014 and January 2015 bills. Upon motion by Gustafson, seconded by Anderson, the following bills were approved:

December 2014

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Poudre Valley REA</td>
<td></td>
</tr>
<tr>
<td>Canyon Facilities (2)</td>
<td>35.72</td>
</tr>
<tr>
<td>Canyon Facilities (2)</td>
<td>78.28</td>
</tr>
<tr>
<td>City of Loveland</td>
<td></td>
</tr>
<tr>
<td>Canyon Facilities (2)</td>
<td>76.14</td>
</tr>
<tr>
<td>CenturyLink</td>
<td></td>
</tr>
<tr>
<td>Canyon Facilities (2)</td>
<td>125.00</td>
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<tr>
<td>CenturyLink</td>
<td></td>
</tr>
<tr>
<td>Canyon Facilities (2)</td>
<td>375.00</td>
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<tr>
<td>Schrader Propane</td>
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<tr>
<td>Canyon Facilities (2)</td>
<td>358.00</td>
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<tr>
<td>Schrader Propane</td>
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<tr>
<td>Canyon Facilities (2)</td>
<td>501.20</td>
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<tr>
<td>Ferrellgas</td>
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</tr>
<tr>
<td>Canyon Facilities (2)</td>
<td>1,439.20</td>
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<tr>
<td>Big Thompson Canyon Volunteer Fire Department</td>
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<tr>
<td>Canyon Department (7)</td>
<td>75.00</td>
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<tr>
<td>Gregory A. White</td>
<td></td>
</tr>
<tr>
<td>Legal Fees (12a)</td>
<td>3,285.00</td>
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<tr>
<td>Gregory A. White</td>
<td></td>
</tr>
<tr>
<td>Administrative Fee (12b)</td>
<td>1,000.00</td>
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<tr>
<td>Board Secretary Fee (8a)</td>
<td>320.00</td>
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<tr>
<td>Haynie &amp; Associates</td>
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<tr>
<td>Bookkeeper Fee (8c)</td>
<td>250.00</td>
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<tr>
<td>Dave Legits</td>
<td></td>
</tr>
<tr>
<td>Board Meeting (8b)</td>
<td>100.00</td>
</tr>
</tbody>
</table>
Mike McKenna  
Board Meeting (8b)  
50.00  
Barry Gustafson  
Board Meeting (8b)  
50.00  
Leroy Anderson  
Board Meeting (8b)  
100.00  
Jeff Swanty  
Board Meeting (8b)  
100.00  

TOTAL  
$ 26,270.48  

January 2015  

City of Loveland (1)  
$ 175,040.00  
Travis Mai  
Miscellaneous (5)  
3,000.00  
CIRSA  
Insurance (9)  
14,568.00  
CIRSA  
Insurance (9)  
8,805.00  

TOTAL  
$ 201,413.00  

White presented the Financial Report. He noted that revenues for both general property tax and specific ownership tax were above budgeted projections. White presented a request from Haynie & Company, through Lauren Scott, for an increase in its monthly accounting fee to $350 per month beginning with the January 2015 billing. Upon motion by McKenna, seconded by Gustafson, and unanimously carried, the Board approved the increase in accounting fees to $350 per month.

Chief Miller outlined the new procedure to provide information in the Board packet from the Department. He stated that the Department intends to reduce the volume of material in the Board packet, but continue to provide relevant information to the Rural Board. The same packet will be compiled by the Department at the end of each month and sent to the Rural Board, the Fire Authority Board, and FRAC.

Miller reported that he has personally met with approximately three-quarters of the firefighters for his Autopsy of Success project. The purpose of this project is 1) to familiarize himself with all members of the Department; and 2) review the success of the Department and how to maintain that success.

Miller reported that he and the Staff have been working on providing a report to be presented to the Fire Authority Board in its January meeting regarding maturation of the Fire Authority, particularly regarding transfer of City of Loveland employees from the City to the Fire Authority.

Miller reported that at the December Fire Authority Board meeting the Fire Authority Board had changed its meeting date to the last Wednesday of each month. This change, the Rural Board meeting on the first Wednesday, and the FRAC meeting on the third Wednesday, will simplify the flow of information to the three boards and reduce duplication of effort by the Department to provide information to the three boards.

Miller reported that Alan Krckmarik, the City’s Finance Manager, will make a presentation to FRAC at its upcoming January meeting regarding the proposed change in the City’s
capital expansion fees (CEFs). If this change is eventually approved by the Loveland City Council, it will lead to an estimated $500,000 yearly reduction in available CEFs for the Department. If this occurs, it will not affect operations but will restrict funds for capital expansion such as design and construction of Station No. 10 and new apparatus.

Director Swanty requested that the Rural Board discuss, and if appropriate, inform the Fire Authority Board with regard to the retention by the Fire Authority of independent legal counsel for the Fire Authority. Swanty reported that at the December Fire Authority Board meeting two attorneys made presentations to the Fire Authority Board with both of them emphasizing that the Fire Authority should have separate legal counsel due to the inherent conflict of interest involving the City’s Attorney office representing the Fire Authority. White clarified that his attendance at the Fire Authority Board meeting was at the request of the Rural Board to represent the Rural District interests and not to provide legal counsel to the Fire Authority Board. Director McKenna commented that he strongly endorsed the retaining of separate legal counsel by the Fire Authority Board citing issues the Consolidated Fire Pension Board had with regard to obtaining separate legal counsel. Directors Anderson and Gustafson agreed that separate legal counsel for the Fire Authority Board may provide additional expertise in maturation of the Fire Authority. President Legits stated that based upon this discussion, he had changed his position with regard to this matter, and was now in the opinion that separate legal counsel would more rapidly advance the maturation of the Fire Authority. Upon motion by Swanty, seconded by McKenna, and unanimously carried, White was asked to send a letter to the Fire Authority Board addressing the desires of the Rural Board that the Fire Authority Board retain separate legal counsel to represent the Fire Authority.

White presented a copy of a letter he had sent to the Town of Berthoud concerning the petition for annexation of the Heron Pointe property near the Town of Berthoud stating that following annexation of the property, the Loveland Rural Fire Protection District will provide service to the property. White briefed the Board on the statutory provisions involving this issue. Miller and White reported that they felt it was necessary to meet with the Town of Berthoud and the Berthoud Fire Protection District to discuss this issue, including the possibility of future annexations in this area. The Heron Pointe annexation property is located on the east side of Taft Avenue and south side of SW 42nd Street, also known as the Campion Road. It was the consensus of the Board that the property should remain within the Rural District and that discussion should occur with the Town of Berthoud and Berthoud Fire Protection District on this issue.

Wheeler gave the Public Safety Administrator report. Wheeler stated that the Fire Authority Board had approved the heart and circulatory benefits. It was Staff recommendation that the City of Loveland join the State Trust to provide this coverage. That has occurred and an application for reimbursement for the amount for joining the State Trust has been sent to DOLA. Wheeler reported that the Department will now begin drug testing for all sworn employees. This drug testing will be the same as other City of Loveland programs for drug testing of safety sensitive employees.

Chief Sparks gave the Community Safety Division report. The Division continues discussion with the Front Range Fire Authority (Johnstown/Miliken) with regard to fees. The representative of Front Range Fire Authority recognizes the need for that Authority to increase fees. Hopefully, a proposal for increased fees within the Rural District will be presented to the Board in the near future.

Sparks reported that there had been an arson fire at Thompson Crossing and the Division has provided investigative services which led to the arrest of the alleged arsonist.

Chief Ward gave the Operations Division report. The new ladder truck has been delivered and is currently being outfitted with new equipment and the Department is reviewing necessary training procedures to operate this vehicle safely and effectively. The Department has awarded the bid for the refurbishment of the current ladder truck to
SuperVac/Smeal. They are the two low bidders on the project and will jointly perform the refurbishment.

Ward reported that the Department is reviewing the possibility of applying to the State of Colorado for available grant funds for a bunker extractor for the Canyon and exhaust removal equipment for Station No. 5.

Canyon Chief Lundquist gave the Canyon Chief’s report. Recently the Canyon responded three times to carbon dioxide detector alarms at a residential property. Eventually on the third alarm, carbon dioxide was present, the tenant occupying the premises was suffering from symptoms of carbon dioxide poisoning, and was sent to the hospital.

Lundquist reported that the Department completed the CIRSA inspection and that there were only minor reviews identified by CIRSA with regard to the Canyon Stations.

White presented a new lease for the bay housed equipment formerly housed in Station No. 7. The lease is the same terms and conditions as the previously lease for the bay being $3,000 per year. This lease is for a one year period, but does contain the option of the Rural District to lease the bay for an additional one year period at the same yearly rate. Upon motion by Swanty, seconded by McKenna, and unanimously carried, the lease was approved.

RESOLUTION

WHEREAS, Section 26-6-402(2)(c) of the Colorado Revised Statutes as amended, requires the Rural District to designate a public place to post notices of its meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT:

1. That the lobby area of the Rural District Administrative Office in North Park Place, located at 1423 West 29th Street, Loveland, Colorado, is hereby designated as the Public Place for Posting Notices of District Meetings.

Upon motion by Swanty, seconded by McKenna, and unanimously carried, the Board approved the above public posting designation.

There being no further business the meeting adjourned.

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Gregory A. White, Secretary/Assistant Treasurer