

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, January 8th, 2014 at 5:30 P.M.

The following members were present:

Dave Legits, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Ned Sparks, Loveland Fire and Rescue Department
Greg Ward, Loveland Fire and Rescue Department
Renee Wheeler, Loveland Fire and Rescue Department
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
Cecil Gutierrez, Mayor
Bob Boggio, Citizen

President Legits called the meeting to order.

The minutes of the December 4th, 2013 regular meeting were presented. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the December 2013 bills. Upon motion by Swanty, seconded by Anderson, the following bills were approved:

City of Loveland (1)		\$	158,465.00
Poudre Valley REA			
Canyon Facilities (2)	30.03		
Canyon Facilities (2)	30.76		60.79
Schrader Propane			
Canyon Facilities (2)			669.90
City of Loveland			
Canyon Facilities (2)			35.54
Qwest			
Canyon Facilities (2)			100.00
Qwest			
Canyon Facilities (2)			400.00
Bank of the West			
Miscellaneous (5)			75.00
Big Thompson Canyon Volunteer Fire Department			
Canyon Department (7)			3,076.41
Gregory A. White			
Office Supplies and Expense (11)			4.95
Gregory A. White			
Legal Fees (12a)			2,880.00
Gregory A. White			
Administrative Fee (12b)			1,000.00
Board Secretary Fee (8a)			320.00
Donna Holst			
Bookkeeper Fee (8c)			468.33

Dave Legits	
Board Meeting (8b)	50.00
Mike McKenna	
Board Meeting (8b)	50.00
Barry Gustafson	
Board Meeting (8b)	50.00
Leroy Anderson	
Board Meeting (8b)	50.00
Jeff Swanty	
Board Meeting (8b)	50.00
TOTAL	\$ 167,805.92

White presented the Financial Report and reviewed the line items in the Financial Report. White reported that the switch to Haynie & Associates for accounting services would occur after January 1, 2014, and that Donna Holst would do the accounting for the District through the end of 2013. White stated and the Board concurred that there will be a transition period to the new accounting firm. The new accounting firm will present a format of monthly reports and information to the District Board for review. White anticipates the first presentation of the format will occur at the regular meeting of the Board in February.

Public Safety Administrator Director Renee Wheeler gave the Chief's Report in the absence of Chief Mirowski. The groundbreaking for Station No. 2 is scheduled for January 15th at 11 a.m., weather permitting. Renee reported that the contract has been awarded to Golden Triangle Company for the construction of Station No. 2.

The Department is working on scheduling the combined meeting with the Fire Authority Board and the Consolidated Pension Board. Most likely either before or after the February Fire Authority meeting scheduled for February 13th, 2014.

The Staff along with Assistant City Attorney Garcia, is meeting with Innovest to refine the Innovest proposal to separate work involving review and recommendations for a new plan for reserves and review of the current Consolidated Pension Plan.

Wheeler provided the Board with notes from the Fire Authority Board Retreat and a handout of the Strategic Plan with those notes.

Community Safety Division Chief Sparks gave the Community Safety Division Report. The Division is still working with the Lincoln Hotel on code issues including an appeal by the property owner to FRAC for variances from applicable code provisions. The Division is working priorities for 2014 for more effective planning and inspections within the Division.

Operations Division Chief Ward gave the Operations Division Report. There was an incident at Colorado Precast Concrete in the Rural District on December 24, 2013. The fire occurred within one of the modular buildings on the site and was contained to the attic space in that building.

There was a barn fire on December 27, 2013, on Coyote Run, and small garage fire on January 7, 2014 on Susan Drive.

Chief Ward stated that Lieutenant Randy Chase has left the Department to take a promotion with Mountain View Fire in Longmont. The Department is currently moving through the process for a Lieutenant replacing Lieutenant Chase and possible replacement of an Engineer if the promotion comes from within.

Canyon Chief Lundquist gave the Canyon Chief's report. He stated that the City of Loveland had informed residents of the Canyon that power will be restored to all residential areas in the Canyon by January 13, 2014. Gerrard Excavating is working on the roads within Waltonia. The bridge remains restricted as to weight. Larimer County is working on other bridges in the Canyon.

Lundquist requested discussion among the Board with regard to alternatives concerning Station No. 7. The Canyon Department is looking to lease space to house the equipment formally housed in Station No. 7 for at least through the summer fire season. There is a potential site near the Cherry Cider Store. The Department will report back to the Board in February with details of the proposed lease. Also, there was discussion among all present regarding whether or not to rebuild Station No. 7. The Board requested White to check with CIRSA to determine whether or not insurance proceeds were only available for rebuilding Station No. 7 or could be used towards the building of Station No. 9. White stated that he had received a notice from Larimer County that the Station No. 7 site was no longer available for construction of any structure on the site due to flood plain regulations.

White reported to the Board concerning the 2014 Regular Election of the District for Board of Directors. Three seats will be up for election being Chairman Legits, Director Anderson, and Director Swanty. White passed out a schedule to the Board of dates for calling the election, deadline for self-nomination petitions being filed with the District, ability to cancel the election, and the election date of May 6, 2014. White reported that House Bill 13-1303 passed by the State Legislature in 2013 made significant changes to the election code which affects District elections. White will meet with the County Elections office in the near future to discuss issues with regard to election, and to whether or not the County would be available by contract to conduct an election on behalf of the District, if an election is necessary. White noted that if an election is held, due to changes by the recent legislation, the cost of the election will be considerably greater than previous elections of the District. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the Board adopted the following Resolution:

**RESOLUTION
FOR THE MAY 6, 2014 REGULAR DISTRICT ELECTION**

WHEREAS, pursuant to 1-5-208(1.5), C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions;

NOW THEREFORE, be it resolved by the Board of Directors for the Loveland Rural Fire Protection District that: (1) the Board has named Gregory A. White as the Designated Election Official for the regular special district election scheduled for the 6th day of May, 2014, and (2) the Board hereby authorizes and directs the Designated Election Official (DEO) to cancel said election and declare the candidates elected if at the close of business on the sixty-third day before the election there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates. The Board further authorizes and directs the Designated Election Official (DEO) to publish and post notice of the cancellation at each polling place (if applicable) and in the offices of the Designated Election Official (DEO), Clerk and Recorder of each county in which the district is located, and file a copy of this resolution along with a copy of the notice of cancellation with the Division of Local Government. The Designated Election Official (DEO) shall also notify the candidates that the election was canceled and they were elected by acclamation.

White requested that the Board pass the annual Resolution for the posting of notices as required by Statute. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the Board adopted the following Resolution:

RESOLUTION

WHEREAS, Section 26-6-402(2)(c) of the "Colorado Sunshine Act of 1972" as amended, requires the Rural District to designate a public place to post notices of its meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT:

1. That the lobby area of the Rural District Administrative Office in North Park Place, located at 1423 West 29th Street, Loveland, Colorado, is hereby designated as the Public Place for Posting Notices of District Meetings.

White reported that he had met numerous times with Salem Sylvestre, the FEMA representative in charge of the Rural District's Application for FEMA Reimbursement. White has provided Mr. Sylvestre with numerous documents and information requested in order to process the District's Application. Mr. Sylvestre continues to request more information and White is attempting to provide the information requested. White does not know ultimately the status of the FEMA Application and when any funds would be reimbursed.

There being no further business the meeting adjourned.

Gregory A. White, Secretary/Assistant Treasurer