

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, July 2nd, 2014 at 5:30 P.M.

The following members were present:

Dave Legits, Mike McKenna, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Randy Mirowski, Loveland Fire and Rescue Department
Greg Ward, Loveland Fire and Rescue Department
Renee Wheeler, Loveland Fire and Rescue Department
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
Tim Brady, Big Thompson Canyon Volunteer Fire Department
Bob Boggio, Citizen

President Legits called the meeting to order.

The minutes of the June 4th, 2014 regular meeting were presented. Upon motion by Anderson, seconded by McKenna, and unanimously carried, the minutes were approved.

White presented the June 2014 bills. Upon motion by Swanty, seconded by McKenna, the following bills were approved:

City of Loveland (1)		\$	140,955.00
Poudre Valley REA			
Canyon Facilities (2)	29.19		
Canyon Facilities (2)	30.10		59.29
City of Loveland			
Canyon Facilities (2)			57.53
Qwest			
Canyon Facilities (2)			100.00
Qwest			
Canyon Facilities (2)			325.00
CIRSA			
Miscellaneous (5)			500.00
CIRSA			
Miscellaneous (5)			500.00
GoDaddy			
Miscellaneous (5)			18.17
Big Thompson Canyon Volunteer Fire Department			
Canyon Department (7)			5,926.88
Gregory A. White			
Legal Fees (12a)			2,671.00
Gregory A. White			
Administrative Fee (12b)			1,000.00
Board Secretary Fee (8a)			320.00
Haynie & Associates			
Bookkeeper Fee (8c)			510.00

Dave Legits	
Board Meeting (8b)	50.00
Mike McKenna	
Board Meeting (8b)	50.00
Barry Gustafson	
Board Meeting (8b)	50.00
Leroy Anderson	
Board Meeting (8b)	100.00
Jeff Swanty	
Board Meeting (8b)	50.00
TOTAL	\$ 153,242.87

White presented the May 31, 2014 Financial Report. There were no questions concerning the report.

Chief Mirowski gave the Chief's Report. The Loveland City Council recently approved the 10 Year Long Range Plan for the City. This includes proposed Station No. 10, and major capital apparatus additions. Mirowski noted that this is a long range plan and not a commitment of funds for these projects and purchases.

The Fire Authority Board will meet on July 10, 2014. The Agenda includes a review of documents with regard to transition to full maturation of the Fire Authority. There are ten points in the Memo including the current fire chief hiring process, budget, employees, apparatus, facilities, and other matters to be addressed in the transitional period.

Mirowski updated the Board on the fire chief hiring process and noted that the Fire Authority Board members will go into executive session on July 10th to review the qualifying applicants and determine which applicants will move forward in the process.

Mirowski briefed the Board on the new Station No. 2 construction. Great progress has been made and it appears that the project will be completed by the end of September. The project is currently under budget.

Mirowski stated that the TVEMS Board approved the drafting of a purchase contract for Station No. 2. It is in Chief Mirowski's opinion there are only minor details to be negotiated.

Mirowski noted that he and the City Facility's Manager will meet with the current tenants at the newly acquired Training Center property. The purpose is to meet with the tenants and state that there will be no changes for at least ten months in the rental of their spaces.

Mirowski inquired as whether there were any questions concerning the Chief's Monthly Report. There were no questions.

Wheeler gave the Public Safety Administrator report. Priority budgeting is moving through the City process. The City Council has reviewed the process including programs for various City Departments that fall in the 4th quartile. These programs receive the lowest designation in the priority budgeting process. There were no Fire Department programs in this quartile.

Wheeler stated that the first draft of the 2015 Budget is almost ready and will be forwarded to the Fire Authority Budget Review Committee in the near future.

In the absence of Chief Sparks, Chief Mirowski gave the Community Safety Division report. There has been a 41% increase in building permit applications for 2014 over

2013. The Division continues to work with other City Department to streamline the permit process.

The Division continues to work with the downtown businesses on code compliance. The Department works on a complaint basis under City Council direction. The Lincoln Hotel and the Lovelander Hotel are two that are currently involved in code compliance issues.

Mirowski reported that the residential sprinkler system review process continues forward. There has been a lack of participation in the Citizens Committee. Certain members are no longer participating in discussions. This process will continue to move forward.

The Division has spent considerable time in preparation for the 4th of July.

Chief Ward gave the Operations Division report. There were no significant structure fires during the previous month other than the one in the Cedar Springs area. However, it was a busy month for calls as the usual summer increase is being experienced by the Department. Chief Ward reported on personnel shifts in assignments. He also reported that the Division has spent considerable time in doing shift realignment in order to accommodate Station No. 2 operations.

There are 20 applicants for the six part-time open positions.

Progress continues to be made on the manufacture of the new ladder truck. The Department is moving forward on refurbishing the old ladder truck. There was discussion among the Board and the Department as to what refurbishment entails and the cost benefit of refurbishing vs. purchasing new apparatus.

Chief Mirowski commended Chief Ward and other personnel in the Department for their work on the shift realignment.

Canyon Chief Lundquist gave the Canyon Chief's report. He reported that the structure fire at the Berg Ranch in Cedar Springs was caused by lightning. There was good response and a quick knockdown of the structure fire.

He commented on the recent Canyon District Tour by Chief Ward, Director Wheeler, himself and White. During the tour of the Canyon facilities, the group discussed the need to determine actual operational costs of the Canyon Department and the need to formulate a capital apparatus replacement program.

The Department has undergone rope rescue training. The Department will conduct shift program interviews for initiating the shift program for the Canyon Department.

Assistant Chief Brady reported that the garage door opener has been installed at the leased facility. The letter from the County regarding flood plain determination for Station No. 7 should be received shortly.

President Legits reported on Station No. 9 construction. Footers should be poured in the near future. Legits reported that the situation with the ordering of wall forms through Rastra appears to have been resolved following Legits contact with Rastra. He has been in contact with the actual manufacturer of the product with regard to assurances that the product will be shipped in the near future. Legits reported that Jack Steele made the trip to Phoenix to transport 80 of the wall forms which will begin to be installed in the near future. White reported that he had contact with the Scottsdale Police Department and informed the Police Department that the District did not wish to pursue criminal investigation of Rastra at this time.

There being no further business the meeting adjourned.

Gregory A. White, Secretary/Assistant Treasurer